Shri Shivaji Maratha Society's

S.B.B.alias Appasaheb Jedhe Arts, Commerce & Science College,

425, Shukrawar Peth, Pune - 411 002

Annual Quality Assurance Report (AQAR)

Of the

Internal Quality Assurance Cell (IQAC)

for the academic year

2014-15

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1.Details of the Institution

1.1 Name of the Institution

> S.B.B.alias Appasaheb Jedhe Arts, Commerce and Science College.

1.2 Address Line 1

> 425

Address Line 2

> Shukrawar Peth

City/Town

> Pune

State

> Maharashtra

Pin Code

> 411002

Institution e-mail address

> Jedhe_c@rediffmail.com

Contact Nos.

> 020-24477335

Name of the Head of the Institution:

> Dr.Shashank K. Pole

Tel. No. with STD Code:

> 020-24477335

Mobile:

> 8149232377

Name of the IQAC Co-ordinator:

Dr.Deepali R. Patil

Mobile:

9822924224

IQAC e-mail address:

Jedhecollege.iqac1234@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN10641

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

NAAC/A&A/outcome/2004/727

1.5Website address:

www.jedhecollege.com

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.75	-	2003-2008
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7Date of Establishment of IQAC : DD/MM/YYYY

15/06/2012

1.8AQAR for the year*(for example 2010-11)*

2014-15

1.9Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR 2004-2005 submitted to NAAC on 05/04/2005
   ii.   AQAR 2005-2006 submitted to NAAC on 22/10/2007
  iii.   AQAR 2006-2007 submitted to NAAC on 22/10/2007
  iv.   AQAR 2007-2008 submitted to NAAC on 11/11/2008

1.10Institutional Status

University   State ☑   Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

Autonomous collegeof UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                    Urban ☑   Rural ☐   Tribal ☐

Financial StatusGrant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☐

               Grant-in-aid +Self Financing ☑ Totally Self-financing ☐

1.11Type of Faculty/Programme

   Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI(Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐ Health Science ☐   Management ☐

   Others(Specify)   .   ---

1.12 Name of the Affiliating University *(for the Colleges)*

University of Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

--

UGC-Special Assistance Programme   DST-FIST

--

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

UGC-COP Programmes

2.IQACComposition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members   14

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. 1   Faculty 2

   Non-Teaching Staff Students 1   Alumni 1   Others --

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ✓

If yes, mention the amount   NIL

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   International ☐   National ☐   State ☐   Institution Level ☐

   (ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC Committee held meetings with various departments & Committee heads to plan the activities of the year.

1. To Promote research activities:- The college staff was encouraged to register for active research in their respective subject by registering for M.Phil and Ph.D.

2. Remedial teaching for weaker students:- The IQAC suggested that remedial teaching should be conducted for students who are weaker in subjects Maths and Accountancy.

3. Soft Skill Development programmes:- To enhance the employability of the students and update their knowledge in soft skills, it was decided to conduct soft skill courses during the year.

4. To conduct Seminars:- It was planned by the IQAC that seminars in various subjects should be organised to promote the research interest of the teachers and enhance the knowledge of the students.

5.To Encourage teachers to complete orientation or refresher courses as required to update their knowledge.

2.15 Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Review and confirmation of previous minutes	Review of last year taken and minutes approved.
2. Review Admission Profile	Admission profile is reviewed by IQAC.
3. Review of Academic Calendar	• Session plan is created by the faculties and reviewed by IQAC • Academic calendar is reviewed by IQAC.
4. Plan for Soft Skill Development programmes	It was decided that Soft Skill Development programme should be run in batches to benefit maximum number of students.

Attach the Academic Calendar of the year as Annexure.

2.15Whether the AQAR was placed in statutory body Yes ☑   No ☐

Management ☐ Syndicate☐   Any other body☑

Provide the details of the action taken

- Admission profile is reviewed by IQAC.
- Session plan is created by the faculties and reviewed by IQAC.
- Academic calendar is reviewed by IQAC.
- Organise Soft Skill Development Programmes
- It was decided that Soft Skill Development programme should be run in batches to benefit maximum number of students.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	02	-
UG	05	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	07	-	05	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/**Core/Elective option** / Open options
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	02

1.3 Feedback from stakeholders*Alumni ☑   Parents ☑ Employers ☐ Students ☑
  (On all aspects)

Mode of feedback: Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> We receive all the instructions regarding curriculum and the syllabus from the University and follow the syllabus prescribed by the University of Pune.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	12	12	NIL	03

2.2 No. of permanent faculty with Ph.D.   07

2.3 No. of Faculty Positions
Recruited (R) and Vacant(V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4 No. of Guest and Visiting faculty and Temporary faculty   16   03   39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State/University level
Attended	11	12	15
Presented papers	09	37	09
Resource Persons	01	00	03
Workshops	00	03	47

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Soft skill development programme was conducted in the college.
- More use of PowerPoint Presentations was encouraged.
- Teachers were encouraged to use more ICT enabled teaching methodologies.
- Guest lecture was conducted on software engineering.
- Expert lectures were conducted by various departments.

2.7 Total No. of actual teaching days   -   235 during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,
    Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ➢ The Examination Department of the college takes the entire responsibilities for conducting all internal examinations of Arts, Commerce and Science faculty. The time table to conduct Term End and Annual Examinations is displayed on the notice board well in advance and the students are informed about the exams through the notices in the classrooms.
- ➢ The administrative staff of the college provides personal guidance to students to fill the examination forms.
- ➢ Bar coding method is used in accordance to the guidelines of the University.
- ➢ Mock tests of students for Practical Examinations were conducted before examination.
- ➢ Open Book tests were conducted to motivate the students for close reading of the texts.

2.9 No. of faculty members involved in curriculum -   05 Workshop on Syllabus Restructuring
Attended restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

05

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division									
		Distinction %		I Class %		II Class %		III Class %		Pass %	
		Stud.	%	Stud.	%	Stud.	%	Stud.	%	Stud.	%
B.A.	125	6	4.80	24	19.20	30	24.00	22	17.60	82	65.60
B.Com	409	2	0.49	55	13.45	65	15.89	75	18.34	197	48.17
B.Sc.(Computer)	22	0	0.00	1	4.55	2	9.09	0	0.00	3	13.64
B.C.A.	26	0	0.00	1	3.85	1	3.85	0	0.00	2	7.69
B.Sc.(Micro)	29	0	0.00	6	20.69	12	41.38	0	0.00	18	62.07
M.Com.	60	7	11.67	32	53.33	12	20.00	8	13.33	59	98.33
M.Sc.(Micro)	18	1	5.56	3	16.67	4	22.22	1	5.56	9	50.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ▪ The IQAC reviews the academic progress of every department and conducts the session audit.
- ▪ The IQAC encourages the faculty to take part in FDP and FIP.
- ▪ The IQAC encourages faculties to participate in ICT workshop.

- The IQAC has approved purchasing of teaching aid software.
- The IQAC has recommended setting up advanced ICT facilities for all departments

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	02
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	01	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC takes care of all the research activities that take place in the institution.
- It also keeps all the faculties updated about the workshops and conferences that are organized so that they can attend and acquire better information on their subjects.
- Additionally, the research committee also maintains the record of funds allotted for several research areas by several organizations.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-

Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects (BCUD)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	02	01
Outlay in Rs. Lakhs	-	-	210000	70000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	01	-
Non-Peer Review Journals	04	11	-
e-Journals	-	-	-
Conference proceedings	01	04	-

3.5   Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15	BCUD	210000	175000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total			210000	175000

3.7 No. of books published   [19]

 i) With ISBN No. Chapters in Edited Books   [19]

 ii) Without ISBN No.   [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [NIL]

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	01	01	-	3
Sponsoring agencies	-	BCUD	BCUD	-	-

3.12 No. of faculty served as

Experts [0]   chairpersons [01]   resource persons [04]

3.13 No. of collaborations [Nil]

International [Nil]   National [Nil]   Any other [Nil]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs :

From Funding Agency [Nil]   From Management of University/College [Nil]

Total [Nil]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-	01	-	02	-	01

3.18 No. of faculty from the Institution

05

who are Ph.D.Guides
and students registered under them

12

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project Fellows Nil   Any other Nil

3.21 No. of students Participated in NSS events:

University level   263   State level   05

National level   05   International level   Nil

3.22 No.of students participated in NCC events:

University level   67   State level   Nil

National level   21   International level   Nil

3.23 No. of Awards won in NSS:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.24 No. of Awards won in NCC:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.25 No. of Extension activities organized

University forum   03   College forum   14

NCC   05   NSS   05   Any other   14

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The college organized various extension activities throughout the year. Students and teachers actively participated in these activities:

- Shri Shivaji Maratha society organized Shivjayanti Mohatsav competition. Elocution, Essay, debate competition held in college by NSS.
- Maharashtra well-known social worker Dr. Ravindra Kolhe & Mrs. Smita Kolhe from Vairagad, Melgat Dist: Amravati were invited for guest lecture, they gave speech on 'challenges to youth' to the student.
- Mr. Lande Narayan Gopinath had participated in SRD pared in Mumbai before CM of Maharashtra.
- NSS organized Dr. Sarvepalli Rahakrishnan jayanti as National Teacher's Day in our college.
- 'Independence Day 'celebrate in our college Students were presented happily.
- We celebrate Mahatma Gandhi Jayanti with Swachha Bharat Abhiyan Oath & voters' oath & students clean the campus.
- SPPU NSS Organized cleanliness program in Savitribai Phule's native place At/Post: Naigaon, Tal: Khandala, Dist: Satara.
- Spiritual Palkhi came in pune. Our 15 students had served to old 'Warkari' in this period & obtained spiritual values.
- Our NSS students Mr. Nitin banger participated in 27th National Yoga Championship in Nagpur & won Bronze medal.
- NSS University of Pune & PMC combine organized river cleanliness program in Mutha River.
- University of Pune change their name as Savitribai Phule Pune University(SPPU)
- Date: 29/8/2014 to 8/9/2014:- during this period in Ganesh uttasav, Our 95 students attended duty of Police mitra.
- We celebrated international Yuva Din with AIDS awareness poster exhibition in our college.
- NSS PO Prof. R.D. Arekar gave the lecture on student suicides & how to stop it creating positive attitude. 18.
- Lokayat sanstha Pune Shre Tushar Bhotmange & his colleague played 'Pathnatya' on women's empowerment, all students en-light by it.
- Mr. Atul Pawar & their team p[resented Pathnatya on voters awareness in our campus.
- We celebrated AIDS awareness program. PMC health officer Shri Bambale showed PPT to the students.
- We celebrated Yuth saptah on occasion of swami Vivekananda Jayati.
- Maharashtra Military foundation celebrated 16 Dec. 1971 as Vijay Diwas rally, our student Nitin Banger participated in that motorcycle rally.
- Maharashtra Military foundation organized cycle rally from Sarasbag to Khadakwasla , Nitin Banger participated in it.
- Lokayat sanstha Varad Sir showed on Nirbhaya for women's empowerment.
- Human Resource Ministry of India, Government of Maharashtra & SPPU organized National level National Integrity camp in Aasam. Our student Ku. Tejashree more participated in it.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.72	3.72	Shri Shivaji Maratha Society, Pune	3.72
Class rooms	27	0	Shri Shivaji Maratha Society, Pune	27
Laboratories	08	0	Shri Shivaji Maratha Society, Pune	8
Seminar Halls	2	0	Shri Shivaji Maratha Society, Pune	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	227	34	Shri Shivaji Maratha Society, Pune	261
Value of the equipment purchased during the year (Rs. in Lakhs)	50.12	4.34	Shri Shivaji Maratha Society Pune	54.47
Others	-	-	Shri Shivaji Maratha Society Pune	-

4.2 Computerization of Administration and Library

- Computerization of Administration and automation of library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2380	1003997	1228	201186	3606	1205183
Reference Books	17330	5559204	352	87791	17682	5646995
e-Books	-	-	-	-	-	-
Journals	32	30775			32	30775
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	127	02	02	20	03	25	102	-
Added	-	-	-	-	-	-	-	-
Total	127	02	02	20	03	25	102	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training to teachers and students is imparted through the computer laboratory.
- Internet Access is made available to the teachers and Administrative staff in the computer laboratory.

4.6 Amount spent on maintenance in lakhs :

i) ICT   252550

ii)Campus Infrastructure and facilities   3500000

iii) Equipments   109059

iv) Others   -

                              Total: 3861609

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college maintains to guide the students in preparation of competitive exams beyond the curriculum. Required books are made available in the library.
- The teachers play the role of mentors to give proper guidance and assist them in reviewing as well as in terms of reference letters.
- Students are provided with counseling on career as well as on personal affairs.

5.2 Efforts made by the institution for tracking the progression

IQAC supervised various activities organised by various departments and committees on the ground of overall development of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3114	246	Nil	Nil

(b) No. of students outside the state

2

(c) No. of international students

Nil

Men

No	%
1719	51.16

Women

No	%
1641	48.83

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1741	704	39	405 SBC-89 VJ-5 NT-280	(01)	3264	1874	725	29	396 SBC-79 VJ-13 NT-244	Nil	3360

Demand ratio -1:0.72   Dropout % UG- 21.83%, PG-28.30%, All Program - 22.62%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Shri Shashikant Marsale, Junior Scientist NASA delivered guest lecture on career guidance to students.
- NSS organized NSS Saptah Lectures competition &Shramdan done Guest lecture of Babasaheb Ambedkar Research & Training Institute (BARTI) on training & career guidance.
- Expert lectures were conducted at departmental levels.

No. of students beneficiaries   01

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	01

5.6 Details of student counselling and career guidance

- Shri Shashikant Marsale, Junior Scientist NASA delivered guest lecture on career guidance to students.
- NSS organized NSS Saptah. Guest lecture of Babasaheb Ambedkar Research & Training Institute (BARTI) on training & career guidance
- Expert lectures were conducted at departmental levels on career oriented topics.
- Soft skill programme was conducted to enhance personality development in the students.

No. of students benefitted   96

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	198

5.8 Details of gender sensitization programmes

> o INTERNATIONAL WOMEN'S DAY - " Self defence in your hand " was conducted
>
> o WORKSHOP ON "WOMEN'S EMPOWERMENT" was organised
>
> o Street play on women's safety was organised
>
> o Workshop on Women's empowerment and self defense.
>
> o Guest lecture was conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State Zonal- 07   Inter-collegiate- 109

NationaL- 04   International-00

No. of students participated in cultural events

State/ University level | 17 | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 07 | National level | 01 | International level | - |

Cultural: State/ University level | 01 | National level | - | International level | - |

5.10   Scholarships and Financial Support

Name of Scholarship	Total students	Total amount
Krantijyoti Savitribai Phule	-	-
Arthik drushtya Magaslele	13	39000
Eklavya Scholarship	02	10000
Central sector Scholarship	11	110000
Apang Scholarship	-	------
EBC	156	7020
Earn while learn	32	203290
Financial support from Government to SC,ST,OBC,VJNT,SBC	774	5681765

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	943	5808785
Financial support from other sources	45	242290
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | 1 | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students | 14 |

5.13 Major grievances of students (if any) redressed:
- There was complaint regarding malfunctioning projector.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To develop and evolve as a dynamic centre of higher education imparting knowledge and ethical values to create competent, self-reliant and socially responsible citizens

Mission:

To provide better educational facilities to those who are educationally, socially and economically backward and make them economically and socially independent to enable them to contribute towards national integration

6.2 Does the Institution has a management Information System

Yes, The Institution has applied Management Information System in various areas of the institution in the following ways:

- Interaction with students and Guardians.
- Meeting with the Executive Body of Management
- Interaction with faculty and non-teaching staff
- Students feedback forms
- Departmental meetings
- Meeting with the coordinators

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Academic year 2014-2015
BCA Department Placement activities
- Organization: WEB INFO GURU System
  Purpose: Project development guideline training on project related tools and technology
  Date 29/6/2015

BCS Department Placement activities
- Organization: WEB INFO GURU System
  Purpose: Project development guideline training on project related tools and technology
  Date 29/6/2015

6.3.2 Teaching and Learning

- Use of ICT enabled teaching methodology
- Use of Projectors and LCD
- Audio-visual aids
- Expert lecture and guest lectures
- Departmental workshops and seminars
- Group studies, book reading and student centric learning.

6.3.3 Examination and Evaluation

1) We conduct the examination according to the rules of University of Pune.

2) For UG we follow 80-20 Pattern internal assessment is done by college for 20 Marks. University conducts examination for 80 marks.

3) For PG we follow 50-50 choice based credit system in which continuous internal assessment is done by college for 50 marks. University conducts examination for 50 marks at the end of semester.

6.3.4 Research and Development

> We motivate our faculty by arranging seminars and various lectures in our college.
>
> It is made sure that research facilities like well-resourced library, functional Laboratories with equipment, internet etc. is made available in the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Library has 1317 textbooks costing Rs. 205322.
>
> There are 264 reference books costing Rs. 83384.

6.3.6 Human Resource Management

> Teaching and non -teaching staff are appointed as per rules of Government of Maharashtra and Savitribai Phule Pune University. Employees are paid as par the UGC and Government rules timely. Benefit is offered to all.

6.3.7 Faculty and Staff recruitment

> Grantable teaching staff appointments.
>
> 1) Roster Checking
>
> 2) Advertisement
>
> 3) Collection of Application
>
> 4) Conducting Interviews
>
> 5) Giving Appointment letters.
>
> Non- Grant teaching staff applications are taken and the process of appointment is carried out in following way-
>
> 1) Roster Checking
>
> 2) Advertisement
>
> 3) Collection of Application
>
> 4) Conducting Interviews
>
> 5) Giving Appointment letters.

6.3.8 Industry Interaction / Collaboration

- In the academic year 2014-2015 BCA department organized study tour of T.Y.BCA Students Gajanan Plastic Industries Ltd., Malvan on 24th January 2015
  - Department of Microbiology organised study tour to Poultry **diagnostic research centre, Pune** on   30/10/2015 for Class MSc II. To study sampling, simulation analysis.

6.3.9 Admission of Students

We follow University circulation about the admission and online form submitted on college website for all the faculties.

6.4 Welfare schemes for   Yes

Student welfare committee is providing student welfare scheme for students Earn and Learn scheme

Teaching	No
Non teaching	No
Students	Yes

6.5 Total corpus fund generated

NO

6.6 Whether annual financial audit has been done: Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	NO
Administrative	NO	NO	NO	NO

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   NA

For PG Programmes   NA

NA: We follow the rules and regulations as per Examination Department of Savitribai Phule Pune University.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College follows university of Pune examination reforms

1) Online Question papers are received from the university one Hour prior to examination for UG and PG Courses of science stream, arts, commerce.

2) The received question papers are printed and photo copied by college.

3) The college the barcode system for answer paper as per given guidelines.

4) The college follows the credit system for evaluation in PG courses hence evaluation is done throughout the semester.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University provides necessary facilities and suggestions to promote autonomy in college.

6.11 Activities and support from the Alumni Association

Two meetings are conducted per year. In 2014-15, 8 members and 25 members attended in both the meetings.

6.12 Activities and support from the Parent – Teacher Association

In Academic year 2014-15 no Parent meeting was conducted by College.

6.13 Development programmes for support staff

Some of the supporting staff have attending orientation courses in the subject of office administration

6.14 Initiatives taken by the institution to make the campus eco-friendly

In Academic year 2015-2016 our NSS Department organized the following programmes

- Disaster Management Programme was conducted.
- AIDS Awareness Programme.
- Road Safety Programme
- House hold Gas Safety programme.
- Plastic waste free Pune Abhiyan.
- Swachata Ani Shapath Grahan was conducted to keep the surrounding neat and clean
- Tadoba van Sanchetan Shibir: to create awareness about natural habitat, respecting animal privacy.
- Tree plantation
- Cleaning of village, college, School, Hospital, temple.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the functioning of the institution. Give details.

following Innovations were introduced during this academic year to create a positive impact on the functioning of the institution:

- Workshop conducted by teaching and non-teaching staff to fill Eligibility and Examination forms.
- Workshop conducted to fill Scholarship and free-ship forms:
  College teaching and non teaching staff helps student to fill their Examination forms as well as Eligibility forms in order to save their time. Both these activities of our college help to promote coordination between student and the staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action taken status
1. Review and confirmation of previous minutes.	Completed
2. Review Admission Profile.	Completed
3. Review of Academic Calendar.	Completed
4. Plan for Soft Skill Development programmes.	Completed

7.3Give two Best Practices of the institution *(please see the format in theNAAC Self-studyManuals)*

Title of the practice: 1. **'Swaccha va Swasth Bharat Abhiyan' Workshop**

Goal: 1.To inculcates the habit of cleanliness among the students.

2. To participate in the activities of National Importance.

3. To bring out healthy environment in & outside the premises.

Context: The programme of Swaccha Bharat Abhiyan helps to bring out good lifestyle among the students. This activity generates the thought of good standard of living.

Practice: 1.The college had gathered the students from eleven colleges from the Pune city.

2. Actual workers who are engaged in daily cleanliness from Pune Municipal Corporation were invited in the college and were felicitated by the college authorities to appreciate their efforts in this area.

3. The college authorities have generated the awareness of cleanliness by means of the lectures and other practical activities in the college campus and outside the college also.

4. The workers of Pune Municipal Corporation expressed their experience and shared with our students.

5. The experiences of the workers enlightened students and created awareness amongst them.

6. This also created the feeling of pride about the nation and their responsibility towards progress of the country.

Name of the Principal	Dr. Shashank K. Pole
Name of the Institution	S.B.B alias Appasaheb Jedhe Arts, Commerce and Science College, Pune
City	Pune
Pin code	411002
Accredited Status	B
Work Phone	020 24477335
Website	www.jedhecollege.com
E-mail	shashankpol311257@gmail.com

Title of the practice: 2. **SOFT SKILL DEVELOPMENT PROGRAMME**

GOAL

 1. To inculcate the better communication skills in the students.

2. To develop the personality of students and make them suitable for competition

3. To Increase employability of the students.

Context-

 Soft skill Programme is a unique activity that makes the students aware of the required skills for employment, various programs are arranged to attain the above goals.

Practices:

1. The guest lectures and other programmes are arranged in order to make students acquainted with the communicate skills.
2. The rural based students and the students from the economically & socially weaker are provided with the training of learning good habits and communication skills through the expert lectures and the group discussions.
3. The university provides the fund to conduct those programs but more important is the participations of the students in said programs.
   The programmes are recommended this committee is very useful to students

Name of the Principal	Dr. Shashank K. Pole
Name of the Institution	S.B.B alias Appasaheb Jedhe Arts, Commerce and Science College, Pune.
City	Pune
Pin code	411002
Accredited Status	B
Work Phone	020 24477335
Website	www.jedhecollege.com
E-mail	shashankpol311257@gmail.com

7.4 Contribution to environmental awareness / protection

- SWACHH VA SWASTHA BHARAT (CLEAN AND HEALTHY INDIA) ONE DAY WORKSHOP:
  With the collaboration of Savitribai Phule Pune University, National Service Scheme department organised one day district level workshop cum awareness programme on SWACHH VA SWASTHA BHARAT (CLEAN AND HEALTHY INDIA).
- Swatchata pledge taking ceremony was conducted to keep the surrounding neat and clean.
- Tadoba van Chetna Shibir (Forest Sensitization Workshop): to create awareness about natural habitat, respecting animal privacy. In this workshop Dr. Shivaji Pacharane (Programme Officer) and NSS volunteer, Sushama Gharge had actively participated.
- During National Service Scheme Special camp at Mohari, Tal. Bhor Dist. Pune

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (For example, SWOT Analysis)

The College takes pride in giving education on cleanliness and make students and college environment healthy and clean.

8. Plans of institution for next year

It was planned by institution to promote gender equality by conducting programmes among the students.

Name   Dr. Deepali. R. Patil

Signature of the Coordinator, IQAC

Name   Dr. Shashak K. Pole

Signature of the Chairperson, IQAC

PRINCIPAL
Samaj Bhushan Baburao alias Appasaheb
Jadhe Arts, Commerce & Science College,
Pune 411 002

***

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission