

Shri Shivaji Maratha Society's
S.B.B.alias Appasaheb Jedhe Arts, Commerce &
Science College,

425, Shukrawar Peth, Pune - 411 002

Annual Quality Assurance Report
(AQAR)

Of the

Internal Quality Assurance Cell (IQAC)

for the academic year

2013-14

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

S.B.B.alias Appasaheb Jedhe Arts, Commerce and Science College.

1.2 Address Line 1

425

Address Line 2

Shukrawar Peth

City/Town

Pune

State

Maharashtra

Pin Code

411002

Institution e-mail address

Jedhe_c@rediffmail.com

Contact Nos.

020-24477335

Name of the Head of the Institution:

Dr.Shashank K. Pole

Tel. No. with STD Code:

020-24477335

Mobile:

8149232377

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.75	2003	2003-2008
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year(for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2004-2005 submitted to NAAC on 05/04/2005
- ii. AQAR 2005-2006 submitted to NAAC on 22/10/2007
- iii. AQAR 2006-2007 submitted to NAAC on 22/10/2007
- iv. AQAR 2007-2008 submitted to NAAC on 11/11/2008

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

. ----

1.12 Name of the Affiliating University (*for the Colleges*)

University of Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

14

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia

Total Nos. International National State organized by the IQAC Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC Committee held meetings with various departments & Committee heads to plan the activities of the year.

1. To Promote research activities:- The college staff was encouraged to register for active research in their respective subject by registering for M.Phil and Ph.D.
2. Remedial teaching for weaker students:- The IQAC suggested that remedial teaching should be conducted for students who are weaker in subjects Maths and Accountancy.
3. Soft Skill Development programmes:- To enhance the employability of the students and update their knowledge in soft skills, it was decided to conduct soft skill courses during the year.
4. To conduct Seminars:- It was planned by the IQAC that seminars in various subjects should be organised to promote the research interest of the teachers and enhance the knowledge of the students.
5. To Encourage teachers to complete orientation or refresher courses as required to update their knowledge.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Confirmation of previous minutes	Previous minutes were successfully implemented.
2. Discussion of various events organised	Several events were organised by various departments.
3. Review of research activity	Promoted to staff to complete their Ph.D.
4. To plan alumni meet	Alumni meet was organised.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The IQAC conducts meetings at regular intervals to keep a track of the development in regards to academics, research and so on.
- The faculty members were encouraged regarding participation in various research activities.
- The faculty members were encouraged to take part in various academic activities.
- Departmental guest lectures and workshops were conducted.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	02	-
UG	05	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	01
Total	08	-	05	01
Interdisciplinary	-	--	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

We receive all the instructions regarding curriculum and the syllabus from the University and follow the syllabus prescribed by the University of Pune.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	11	12	0	03

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

02

39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State/University level
Attended	4	21	25
Presented papers	11	26	15
Resource Persons	03	01	07
Workshops	02	04	29

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Workshop on Soft Skills Development Programme was organised by the College under the guidelines provided by the University. This made an enhancement in the employability and helped the students to develop academically as well as personally.
- Use of Audio-visual teaching methodology like Projectors and Power Point Presentations was encouraged and introduced.
- Guest lecturers were organised on topics like computer science, IT industry, E-commerce, website designing and so on to enhance the students with more knowledge and information.
- Students were encouraged to take part in enrichment programs.
- Industrial Visits were promoted by various departments to provide practical exposure to the subjects.
- Students were encouraged to get indulged in research and student projects.

2.7 Total No. of actual teaching days – 240 during this academic year

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The college has a dedicated Examination department to look after all the issues in regards to examination of Arts, Science and Commerce.
- The students are communicated about the examination dates of internal and external examination through notice boards.
- The administrative staff of the college provides guidance to students to fill the examination forms.
- As per the university guidelines the method of bar coding was introduced in the examination system.
- Mock tests of students for Practical Examinations were conducted before examination.
- Open Book tests were initiated to motivate the students for close reading of the texts.

2.9 No. of faculty members involved in curriculum - 04 Workshop on Syllabus Restructuring
 Attended restructuring/revision/syllabus development
 as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total No. of students appeared	Division									
		Distinction %		I Class %		II Class %		III Class %		Pass %	
		Stud .	%	Stud .	%	Stu d.	%	Stu d.	%	Stud .	%
B.A.	147	4	2.72	11	7.48	37	25.17	37	25.17	89	60.54
B.Com	598	2	0.33	62	10.37	182	30.43	122	20.40	368	61.54
B.Sc.(Computer)	33	0	0.00	3	9.09	8	24.24	0	0.00	11	33.33
B.C.A.	19	0	0.00	1	5.26	4	21.05	3	15.79	8	42.11
B.Sc.(Micro)	9	0	0.00	2	22.22	4	44.44	0	0.00	6	66.67
M.Com.	30	3	10.00	14	46.67	6	20.00	3	10.00	26	86.67
M.Sc.(Micro)	16	0	0.00	1	6.25	2	12.50	0	0.00	3	18.75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC looks over the smooth functioning of all the committees, analyses the results of the students, addresses the grievances of the students, takes disciplinary measures if required.
- It also keeps a record of the academic achievements of the teachers and provides a healthy atmosphere that would contribute to the overall development of the college.
- The IQAC and the Principal provide information to the teachers regarding the vision, mission and objectives for the academic year. Academic calendar is prepared and accordingly the academic and extra-curricular activities are planned. Departments and Committee Heads are instructed to prepare their academic and term-wise planning for several programmes to be organised.
- Feedback mechanism is devised and feedback forms from students, alumni are collected. These feedbacks are based on the courses taught, the facilities provided to the students and suggestions are invited from the students for improvement required

2.13 Initiative undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	07
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	01	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC makes sure that active discussion happens on promotion of research during their regular meetings.
- The Principal and IQAC were instrumental in appointing an Academic Research Coordinator who would promote research activities and guide the teachers as and when required.
- To augment the research culture, it was decided that seminars and workshops should be organized by the various department of the college. Industrial visits are also organized.
- Guest lectures are organized in several departments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects (BCUD)

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	-	01
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	8	14	-
e-Journals	-	-	-
Conference proceedings	0	06	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-14	BCUD	-	70000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	70000

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding Agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	01	01	02	02	-	01

3.18 No. of faculty from the Institution

01

Who are Ph.D. Guides
and students registered under them

07

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

234

State level

11

National level

04

International level

-

3.22 No. of students participated in NCC events:

University level

67

State level

10

National level

03

International level

Nil

3.23 No. Of Awards won in NSS:

University level

02

State level

Nil

National level

Nil

International level

Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	01	College forum	13		
NCC	03	NSS	05	Any other	08

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The college organized various extension activities throughout the year. Students and teachers actively participated in these activities:

- NSS special camp was promoted.
- State level training camp on Disaster Preparedness camp 'AVAHAN 2013' organized by Swami Ramanand Tirth Marathvada University Nanded. Our student Kadam Shushil Ashok had successfully participated in it
- Khadak Police station, Pune city Organized staff meet in Garware College, Pune by ACP Group 1 for 'Traffic problems during Admission process in colleges in Pune city.' Prof. Pacharane sir (PO) attended it
- Jagtap Digvijay sanjay 20/5/2013 to 26/5/2013 - Kadam Sushil Ashok Higher & technical education department, NSS Maharashtra State, University of Pune & Amnora Town Green Thumb, Pune organized, State level Mahatma Jotiba phule 'PANI CHALVAL ABHIYAN' Shramsanskar Mahashibir in Kadakwasla
- NSS University of Pune, Pune city Police commissioner & 'Swainsiddha Association' combine organized women self defence training camp & our 12 girls were participated in it
- Collector or District Election officer Pune & 'Parivartan Sanstha' combine organized new voter ID registration Compiegne in our college
- Lectures by PO Prof. R.D. Arekar on Importance of Mission Mrutunjay Club & ATS for our civil security.
- NSS unit opening lecture of Acting Principal Prof. Sawant Anuradha & Shramdan Day for 'Independence day' & 63 students was participated on that day.
- 'Independence Day' celebrate in our college & 80 Boys & 22 girls were present happily.
- 'Ganesh Utsav' Police Mitra certificate distribution Program by pune police at the hands of Vice CM Mr. Ajit Dada Pawar & VC of Pune University Dr. Vasudev Gade in Ganesh kala krida kendra Pune.
- NSS organized Shramdan Day in college campus & gave the importance of physical work.

- NSS Day Saptah organized by NSS Department & various students programs held in it & also Ganesh Uttasav police mitra Duty done by NSS volunteer 32 Boys & 25 Girls. Pune Police give them T-shirts & cap.
- NSS of our college & ABVP organized 'Swami Vivekananda Sandesh yatra & book Exhibition' in our college campus & try to en light the students.
- NSS university of Pune & Chatra Bharti Chatra sansad held in pune.
- NSS organized pathnatya for students, Behalf of Publication department, Government of India Shree Dada Pasalkar & their team came in college & show 'Pathnatya' for youth awareness.
- NSS organized a guest lecture of Mr. Ganesh Kindre Head of Babasaheb Ambedkar Research & Training Institute (BARTI) on Geographical information system.
- NSS organized AIDS awareness program named as Red Ribbon club. A lecture given by Mrs. Saroj Bhadbade Kayakalp sanstha & poster exhibition program held in college campus.
- Bahalf of Sant Dnyaneshwar sanstha Dombivali Branch Pune held 'Pathantar Spardha' & our student Mr. Ajay Yadav ranked 1st in this competition.
- NSS & Tahsildar Haveli Mr. Kumbhar saheb organized a workshop named as 'Shasan Aaplya dari' for NSS students. He gave information about Government schemes.
- NSS & Tahsildar Haveli Mr. Kumbhar saheb combine organized a workshop named as 'Shasan aaplya dari' to Village Khed Shivapur for villagers & farmers.
- Pune city police ATS squad officers came in college & make a dialogue with NSS students. They aware students about Terrorist activities.
- NSS & Dept. Of Geography organized science exhibition in our college on 'Science Day' & enrich scientific temperament.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in Infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.72	3.72	Shri Shivaji Maratha Society, Pune	3.72
Class rooms	27	0	Shri Shivaji Maratha Society, Pune	27
Laboratories	08	0	Shri Shivaji Maratha Society, Pune	8
Seminar Halls	2	0	Shri Shivaji Maratha Society, Pune	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	212	15	Shri Shivaji Maratha Society, Pune	227
Value of the equipment purchased during the year (Rs. in Lakhs)	47.38	27.40	Shri Shivaji Maratha Society, Pune	50.12
Others	-	-	Shri Shivaji Maratha Society, Pune	-

4.2 Computerization of Administration and Library

- Computerization of Administration and library is in progress.
- Training for the new software has been provided by the concerned person.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1257	867825	1123	136172	2380	1003997
Reference Books	17249	5531424	81	27780	17330	5559204
e-Books	-	-	-	-	-	-
Journals	40	43948	-	-	40	43948
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	127	02	02	20	03	25	102	-
Added	-	-	-	-	-	-	-	-
Total	127	02	02	20	03	25	102	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training to teachers and students is imparted through the computer laboratory.
- Internet Access is made available to the teachers and Administrative staff in the computer laboratory.

4.6 Amount spent on maintenance in lakhs :

i) ICT	4000
ii) Campus Infrastructure and facilities	300000
iii) Equipments	91064
iv) Others	-
Total:	3095064

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC promoted and encouraged all the departments to conduct seminars, workshops, industrial visits and guest lectures.
- Soft skill programme was conducted to enhance personality development.
- Counselling is given to students on career as well as personal fronts.
- Gender sensitization is promoted.

5.2 Efforts made by the institution for tracking the progression

IQAC supervised various activities organised by various departments and committees on the ground of overall development of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3063	201	Nil	Nil

(b) No. of students outside the state

3

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1669	51.13		1595	48.87

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1752	638	43	432 SBC-76 VJ-18 NT-242	(05)	3201	1741	704	39	405 SBC-89 VJ-6 NT-280	(01)	3264

Demand ratio – 1:0.71 Dropout UG – 9.63% , PG - 19.30%, All Programs 10.24%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Some sessions for competitive Examination for students are conducted for M.Com students.

No. of students beneficiaries

81

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	01

5.6 Details of student counselling and career guidance

- Soft skill programme was conducted to make the students more confident and improve their personality. This was initiated to make them more employable.
- Departmental workshops and seminars were conducted.
- Guest lecturers were conducted on industrial aspects, computer science etc.
- Career counselling cell provides all the necessary guidance on competitive exams and job opportunities.

No. of students benefitted

72

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	182

5.8 Details of gender sensitization programmes

- NSS University of Pune, Pune city Police commissioner & 'Swainsiddha Association' combine organized women self defence training camp & our 12 girls had participated in it.
- one day workshop on Women's Empowerment and self defence was conducted.
- International women's day was observed.
- Film show - NIRBHAYA AND WOMEN EMPOWERMENT.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State Zonal- 14 Inter-collegiate- 110

National- 04 International- 00

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Name of Scholarship	Total students	Total amount
Krantijyoti Savitribai Phule	10	50000
Arthik drushtya Magaslele	7	21000
Eklavya Scholarship	04	20000
Central sector Scholarship	2	20000
Apang Scholarship	01	-----
EBC	238	10710
Earn while learn	25	75700
Financial support from Government to SC,ST,OBC,VJNT,SBC	575	4068575

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	1019	4119285
Financial support from other sources	42	146700
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- There was a complaint regarding unavailability of Spectrophotometer. It was sorted and made available to the students.
- Requirement of Guest lecture of subject expert in B.Sc. Computer science department

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To develop and evolve as a dynamic centre of higher education imparting knowledge and ethical values to create competent, self-reliant and socially responsible citizens

Mission:

To provide better educational facilities to those who are educationally, socially and economically backward and make them economically and socially independent to enable them to contribute towards national

6.2 Does the Institution has a management Information System

Yes, The Institution has applied Management Information System in various areas of the institution in the following ways:

- Interaction with students and Guardians.
- Interaction with faculty and Non teaching staff
- Students feedback forms
- Departmental meetings
- Meeting with the coordinators
- Meeting with the Executive body of management

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college offers various values added autonomous programs such as-

Purpose: Campus recruitment Training program.

Place: The Department of BCA has Conducted campus recruitment training programs for the company “ Divine Technologies IT Services”.

Date: 20/9/2013

6.3.2 Teaching and Learning

- 1) For BSc students some topics of genetics are taught on LCD and for some Topics such as replication.
- 2) Animation is shown for Medical Microbiology Topics such as bacterial pathogens and Viral pathogens
- 3) For MSc students we take group discussions
- 4) Debate competition is also taken on topic advantages and disadvantages of GMO's in 802.
- 5) We take also Quiz competition(Species concepts in prokaryotes

For BCS:

- 1) LCD is used for teaching
- 2) Guest lectures are also arranged.

6.3.3 Examination and Evaluation

- 1) We conduct the examination according to the rules of University of Pune.
- 2) For UG we follow 80-20 Pattern continuous internal assessment is done by college for 20 Marks. University conducts examination for 80 marks.
- 3) For PG we follow 50-50 choice based credit system in which continuous internal assessment is done by college for 50 marks. University conducts examination for 50 marks at the end of semester.

6.3.4 Research and Development

In 2013-14 various departments of college organised Seminars guest lectures and workshops.

- 1) Commerce Department organised guest lecturers for students
 1. Prof Sudam Patil
Date- 10/3/2014
Subject- IncomeTax Procedures
 2. Prof. Borkar
Date-12/3/2014
Subject- Computation of Total Tax Liabilities
 3. Prof. Sanap S. K.
Date-13/3/2014
Subject- Tax Audit Provision

- 2) Political Science Department Organised Guest lecturers for students
 1. Prof Nitin Sonawane
Date-13/2/2014
Subject- Preparation of Competitive exams for students
 2. By Lokmat Samuh
Subject- Job Opportunity in lokmat

- 3) Economics Department:-
Institute of finance ,banking,and Insurance

- 4) Geography Department:-
By Rushikesh Lokayat Sanstha.
Subject- Atomic energy and environment

- 5) Marathi Department:-
Prof Sangita Deshmukh
Date:- 5/2/2014
Subject:- Katha Swarup Ani Sadarikaran

- 6) Prof Prabhakar Ghodake
Date -6/2/2014
Subject- Aswad Kavitecha

7) Prof. Arun Jakhade
Date-7/2/2014
Subject- Marathichya Vyavasay Vata

NSS Department:-

- 1) Prof. Deepali Patil
Date 24/9/2013
Subject:- Transport Problems and Solutions
- 2) Prof. Sujit Raskar
Date :-30/9/2013
Subject:- Youth health and addiction
- 3) Prof. Manoj Sabale
Date 21/12/2013
Subject:- Matdar Janjagruti(Voters literacy)
- 4) Shri S.R. Parab
Date 21/12/2013
Subject:- Govt at your step and youth participation

Bahishal:-

- 1) Prof. Babasaheb Kharade
Date 10/2/2014
Subject:-Hasnyasathi Janm Apula
- 2) Dr. Vilina Inamdar
Date 11/2/2014
Subject:-Manache ani Sharirache Soundarya
- 3) Sau. Ujjawala Kulkarni
Date 12/2/2014
Subject:-Hasyaranjan

BCS Department:-

- 1) Prof. Ranjit Patil
Date- 3/1/2014
Subject- Scope of BCS in IT industry
- 2) Miss Pooja Pole
Date- 1/2/2014
Subject- Industrial Aspects and IT World

BCA Department

- 1) Jijau Metamorph institute
Date:- 22/12/2013
Subject:- Career guidance
- 2) Mrs Deshpande
Date:- 2/1/2014
Subject:- Industrial awareness, personal development
- 3) G. Shymal
Date:- 15/1/2014
Subject:- E-commerce

6.3.5 Library, ICT and physical infrastructure / instrumentation

In library of our college library we had 1203 Already existing books of value 865705. We have 17097 reference books of values 5517603. 54 Books are newly added of value 2120. And reference book 152 of values 13821. Total we have 1257 books of values 867825 and Total reference books 17249 of values 5531424,. Our college library have total 40 journals of values 48104.

6.3.6 Human Resource Management

Teaching and Non - teaching staff are appointed as per rules of Government of Maharashtra and Savitribai Phule Pune University. Employees are paid as par the UGC and Government rules timely. Benefit is offered to all.

6.3.7 Faculty and Staff recruitment

Grantable teaching staff appointments.

- 1) Roster Checking
- 2) Advertisement
- 3) Collection of Application
- 4) Conducting Interviews
- 5) Giving Appointment letters.

Gathering Non Grant Teaching Staff Applications. And the process of appointment is carried out in following way

- 1) Roster Checking
- 2) Advertisement
- 3) Collection of Application
- 4) Conducting Interviews
- 5) Giving Appointment letters.

6.3.8 Industry Interaction / Collaboration

BCA Department has organised Industrial visit for TYBCA students “MALWAN” on 24/12/2013

Purpose:- To visit and Observe Online process

Staff Members:-
1)Prof. Vijay Shinde
2) Prof. Namrata Chandore
3) Prof. Dada Hajare.

Department of Microbiology has organised visit to “Jankalyan Blood Bank” Swargate Pune, for TYBSc Microbiology students on 23 December 2013.

Purpose:- As per their Academic practical Course work.

Department of Zoology has organised visit to “Karnala Bird Sentury” for SYBSc Zoology Students on 11 January 2014

Purpose:- To observe the Biodiversity in Birds , habit and habitat.

6.3.9 Admission of Students

We follow University circulation about the admission and online form submitted on college website for all the faculties.

6.4 Welfare schemes for YES

Student welfare committee is providing student welfare scheme for students Earn and Learn scheme

Teaching	No
Non teaching	No
Students	Yes

6.5 Total corpus fund generated NO

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	UGC/NAAC	YES	IQAC
Administrative	NO	NO	YES	Principal/ HOD

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes YES

For PG Programmes YES

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College follows university of Pune examination reforms

- 1) Online Question papers are received from the university one Hour prior to examination for UG and PG Courses of science stream, arts, commerce.
- 2) The received question papers are printed and photo copied by college-NO
- 3) The college the barcode system for answer paper as per given guidelines-NO
- 4) The college follows the credit system for evaluation in PG courses hence evaluation is done throughout the semester-NO

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA. - the college is affiliated to SP Pune University and is not autonomous college , hence the curriculum and syllabus prescribed by the university is followed

6.11 Activities and support from the Alumni Association

S.S.B. alias Appasaheb Jedhe Arts commerce and science college organised alumni meet on 13 September 2012. Alumni guide students by conducting guest lectures, mock interviews and assisting them for placement

6.12 Activities and support from the Parent – Teacher Association

1) BCS Department

In the academic year 2013-14 Department has organised parents meeting for the discussion of academic attendance and feed back of students on 28 th december 2013at 11.00 am in seminar hall.

2) BCA Department

In the academic year 2013-14 Department has organised parents meeting for the discussion of academic attendance and feed back of students on 18 th December 2013at 11.00 am in seminar hall.

6.13 Development programmes for support staff

In the academic year 2013-14 the activities to enhance the skills through different initiatives are Endowment Lecture Series, Orientation / Refresher Workshops, Yoga and Pranayam and Foundation course in English Language.

From the department of Arts, 3 staff have completed Orientation Workshop and 3 have completed Refresher Workshops.

Following is the list who has completed Orientation / Refresher Workshops.

Dr. Bhoskar Vinod - Orientation Workshops

Dr. Neeta Jagtap - 1 Orientation , 1 Refresher Workshops

Dr.Chavan D. M - Refresher Workshops

Prof. Vaishali B. Dethe - Refresher Workshops

Prof. Kadam A. E - Orientation Workshops

6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS Department:-

5) Prof. Deepali Patil

Date 24/9/2013

Subject:- Transport Problems and Solutions

6) Prof. Sujit Raskar

Date :-30/9/2013

Subject:- Youth health and addiction

7) Prof. Manoj Sabale

Date 21/12/2013

Subject:- Matdar Janjagruti(Voters literacy)

8) Shri S.R. Parab

Date 21/12/2013

Subject:- Govt at your step and youth participation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the functioning of the institution. Give details.

The following efforts were made to create a positive impact on the functioning of the institution:

1. Environmental Awareness Programme: Under this programme students prepare projects which related to environment. These projects helped students to understand their surrounding and problems emerging due to human activities as well as insensitivities about environmental issues. This initiated positive thinking process in creating awareness to preserve environment.
2. 50 students of the college participated in Police training by Savitribai Phule Pune University and Pune City Police. The trained students assisted Police during Ganeshotsav to control the mob and traffic for a week.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action taken status
1. Confirmation of previous minutes.	Completed
2. Discussion of various events organised.	Completed
3. Review of Research Activity.	Completed
4. To plan Alumni meet.	Completed

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the practice: Red Ribbon Club

Goal: 1.To creates awareness about sex education amongst students.

2. To promote Aids awareness among students.

3. To create confidence amongst the students to share their private matters freely.

Context: The club was formed as a part of special drive for sex education and Aids awareness amongst students.

Practice: In view of the necessity of sex education amongst teenagers, the college started Red Ribbon Club to promote Aids awareness with the help of NSS. Lectures were organized to spread this awareness on the campus. These lectures made the students more conscious and aware and helped them to speak out over the related issues. The discussions also helped to remove misunderstandings about sex education and Aids awareness.

A poster exhibition was organized on the campus to spread the consciousness among the students.

Name of the Principal Dr. Shashank K Pole

Name of the Institution S.B.B alias Appasaheb Jedhe Arts, Commerce and Science College, Pune

City Pune

Pin code 411002

Accredited Status B

Work Phone 020 24477335

Website www.jedhecollege.com

E-mail shashankpol311257@gmail.com

Title of the practice: Exhibitions to promote Environmental Awareness

Goal: 1. To promote environmental awareness

2. To update their knowledge about endangered plant and animal species.
3. To create awareness about using nonconventional energy resources.
4. To sensitize the students towards environmental issues.

Context: To create awareness among the students about global warming and individual responsibility about environmental issues.

Practice: 1. Faculty of Geography Department encouraged the students to prepare models of soil conservation, water management, recycling of plastic, various types of pollution and pollution control, energy conservation, etc.

Active participation of the students in developing the models made them aware of environmental issues and created a consciousness of personal responsibility to preserve the environment. The models and posters were displayed in an exhibition open to all the students which further promoted the environmental awareness among all the students.

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7.4 Contribution to environmental awareness / protection

- Poster Exhibition on Global warming, Project Exhibition on Energy, Resources.
- BMCC College organized district level workshop on Swachha Bharat Abhiyan and in which our student participated.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

The College takes pride in giving educational opportunities to socially and economically weaker students.

Our college won Pune City Intercollegiate Kabaddi (Men) championship & Intercollegiate Wrestling (Men) championship.

8. Plans of institution for next year

It was planned by institution to promote environmental awareness among the students through various research projects.

Name Dr. Deepali R. Patil



Signature of the Coordinator, IQAC

Name *Dr. Shashank K. Pole



PRINCIPAL

Samaj Bhushan Baburao alias Appasaheb
Jedhe Arts, Commerce & Science College
*** Pune-411 002

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission