

IQAC Meeting Minutes – [SEPT- NOV 2016]

**Meeting Information**

<b>Objective:</b>	To take a review of teaching methods		
<b>Date:</b>	9/9/2016		
<b>Time:</b>	10.30 am		
<b>Called By:</b>	Mr.A.U. Mojad	<b>Facilitator:</b>	Dr. S. R. Pacharne
<b>Timekeeper:</b>	Mr. Ajay .Dhamale	<b>Note Taker:</b>	Dr. N. G. Jagtap
<b>Submitted by:</b>	Ms. Seema Dhame	<b>Approved by:</b>	Dr. Y. R. Thorat
<b>Attendees:</b>	Dr.S.K.Pole Mr. Sahebrao Jadhav Mr. Suresh V.Khaire Dr. Chowgule B.G Mr.Sudam Kamble Dr.Y.R.Thorat Dr.D.R.Patil Dr.L.G.Retwade Dr.S.R.Pacharne Ms. C.V. Dcokar Mr.A.U.Mojad Mr. A.E. Kadam Dr.N.G.Jagtap Ms. Seema Dhame Mr. M.K.Satav Mr. Ashok Dorugade	<p><i>Dr. S. R. Pacharne</i></p> <p><i>Dr. N. G. Jagtap</i></p> <p><i>Dr. Y. R. Thorat</i></p> <p><i>Dr. S. K. Pole</i></p> <p><i>Mr. Sahebrao Jadhav</i></p> <p><i>Mr. Suresh V. Khaire</i></p> <p><i>Dr. Chowgule B.G</i></p> <p><i>Mr. Sudam Kamble</i></p> <p><i>Dr. Y. R. Thorat</i></p> <p><i>Dr. D. R. Patil</i></p> <p><i>Dr. L. G. Retwade</i></p> <p><i>Dr. S. R. Pacharne</i></p> <p><i>Ms. C. V. Dcokar</i></p> <p><i>Mr. A. U. Mojad</i></p> <p><i>Mr. A. E. Kadam</i></p> <p><i>Dr. N. G. Jagtap</i></p> <p><i>Ms. Seema Dhame</i></p> <p><i>Mr. M. K. Satav</i></p> <p><i>Mr. Ashok Dorugade</i></p>	

Agenda Items		Presenter	Time Allotted
1	General Review	Mr. A.U. Mojad	7 minutes
2.	To plan a workshop for Non-teaching Staff	Mr. A.E. Kadam	5 minutes
3.	Promote the use of ICT in teaching-learning	Dr. L. G. Retwade	10 minutes
4.	To develop Online feedback mechanism	Dr. S. R. Pacharne	18 minutes

**Discussion**

- General Review:  
IQAC Coordinator narrated the minutes of the previous meeting which were approved by the committee members present.

Recommended by: Mr. A.U.Mojad

Resolved by: Dr.N.G.Jagtap

- To plan a workshop for Non-teaching Staff:  
IQAC recommended that a workshop for Non-teaching staff should be conducted to update their knowledge. All the members approved and Mr.A.E.Kadam was assigned the responsibility to organized the workshop in coordination with the Administrator staff.

Recommended by: Dr. Y.R.Thorat

Resolved by: Mr.A.E.Kadam

- Promote the use of ICT in teaching-learning:  
IQAC promotes the use of ICT in teaching learning by asking all the Head of the Departments to encourage the faculty to use ICT in the classrooms. Use of PPT and Internet to be promoted.

Recommended by: Dr.S.R.Pacharane

Resolved by: Mrs.C.V.Deokar

- To develop Online feedback mechanism:  
IQAC resolved to develop and Online Feedback System to collect feedback from the students for the courses taught, library and feedback for office services.

Recommended by: Dr.N.G.Jagtap

Resolved by: Dr.S.R.Pacharane

New Action Items		Responsible	Due Date
1	A Course on Value- Education should be designed	Dr.N.G. Jagtap	10/1/2017
2	Marathi <i>Bhasha Sanvardhan</i> Activities to be conducted	Ms. A. A. Sawant	26/12/2016

#### Other Notes & Information

Active participation of Students in various Departmental Activities to be promoted.

  
PRINCIPAL