Meeting Informa	ntion			
Objective:	Preparation of AQAR			
Date:	8/3/2017	Location:	Principal's Cabin	
Time:	11.30 am	Meeting Type:	Review Meeting	
Called By:	Principal, Dr. Pole	Facilitator:	DrS.R. Pacharne	
Timekeeper:	Mr. Ajay .Dhamale	Note Taker:	Dr. L.G. Retwade	
Submitted by:	Mr. A.U. Mojad	Approved by:	Dr. N.G. Jagtap	
Attendees:	Dr.S.K.Pole Mr. Sahebrao Jadhav Mr. Suresh V.Khaire Dr. Chowgule B.G Mr.Sudam Kamble Dr.Y.R.Thorat Dr.D.R.Patil Dr.L.G.Retwade Dr.S.R.Pacharne Ms. C.V. Deokar Mr.A.U.Mojad Mr. A.E. Kadam Dr.N.G.Jagtap Ms. Seema Dhame Mr. M.K.Satav Mr. Ashok Dorugade	- State - State - Shares - Sha	19 ·	

Agenda		Presenter	Allotted
1	Review of previous meeting	Mr. A.U. Mojad	5 minutes
2.	Data for Academic Audit	Dr. Y.R. Thorat	5 minutes
3.	Data for Green Audit	Dr. S.R. Pacharane	10 minutes
4.	Discussion of the Best Practices	Ms. C.V. Deokar	10 minutes

#### Discussion

Review of previous meeting:

IQAC Coordinator read out and discussed the minutes of the last meeting. The members present approved and gave consent to the proceedings.

Recommended by: Mr. A.U.Mojad

Resolved by: Dr.D.R.Patil

## · Data for Academic Audit:

IQAC informed all the Heads of the Departments and committee members that they should compile all the data of the activities done in the academic year to conduct the Academic Audit. IQAC would report to the Principal for conducting the Academic Audit.

Recommended by: Dr. Y.R. Thorat

Resolved by: Dr.L.G.Retwade

## Data for Green Audit:

IQAC proposed to the Principal to conduct the Green Audit to ensure that the Green policy is followed and implemented in the campus, across all the Departments, administrative bodies and students.

Recommended by: Dr.S.R.Pacharane

Resolved by: Ms. Seema Dhame

#### Discussion of the Best Practices:

IQAC has contributed in Innovative Practices and Best Practices of the college. It was reported that Motivation for Reading and Workshop for the socially backward class students were conducted as Best Practices.

Recommended by: Mr. A.U.Mojad

Resolved by: Dr.D.R.Patil

New Ac	ction Items	Responsible	<b>Due Date</b>
1	Green Audit	Dr. S. R. Pacharane	10/4/2017
2	Academic Audit	Dr. L. G. Retwade	25/4/2017

# Other Notes & Information

IQAC to take information about the Mentor-students reports.

PRINCIPAL

Samaj Bhushan Baburao alios Appasaheo Jedhe Arts, Commorce & Science College Func-411 002.