## Shri Shivaji Maratha Society's

## S.B.B. alias Appasaheb Jedhe Arts Commerce \& Science College Pune.

## Internal Quality Assurance Cell

## Action Taken Report 2018-19

1. A review was taken in respect of the second NAAC cycle completed by the institution, and accordingly, a tentative annual plan for the IQAC activities for the academic year was prepared and analyzed.
2. IQAC has insisted on and encouraged faculties to use ICT to enhance the quality of the teaching and learning process.
3. IQAC has decided to implement the queries of the NAAC peer team.
4. IQAC has plans for a short-term course, due to a lack of finance: we had not conducted the course.
5. The IQAC-NAAC coordination team started organizing a separate interface meetings with each and every department of the college in preparation for the AQAR 2018-19.
6. The IQAC has promoted and conducted various need-based courses and made those courses successful.
7. IQAC has played a significant role in enhancing the activities of the centre for the guidance of competitive examinations to encourage and guide students.
8. Decisions for improving the academic process-infrastructure, library facilities, and laboratory upgrades - were commanded to the college development committee for proper implementation.
9. Reports of lectures were collected by IQAC for monitoring the effectiveness of teaching.
10. An awareness workshop on the Code of Conduct was planned.
11. The mentor-mentee program for the current year was initiated with circulars.
12. IQAC has organized lecture series and quality enhancement workshops to facilitate interaction with experts in their respective fields.
13. A green-energy-environment audit was completed by external agencies.
14. Feedback on the effectiveness of classes was taken from faculty members to take corrective measures.
15. IQAC organized training for the faculty on how to use interactive panels for an effective teaching and learning process.
16. The PBAS documents of faculty members were scrutinized and recommended for their promotion.
17. IQAC planned to implement CBSC pattern for first year students of all faculty.

## Shri Shivaji Maratha Society's <br> S.B.B. alias Appasaheb Jedhe Arts Commerce \& Science College Pune.

Internal Quality Assurance Cell<br>Action Taken Report 2019-2020

1. A tentative annual plan for the IQAC activities for the academic year was prepared and analyzed.
2. IQAC has insisted on and encouraged the use of ICT to enhance the quality of the teaching and learning process.
3. The IQAC-NAAC coordination team started organizing a separate interface meetings with each and every department of the college in preparation for the AQAR.
4. Reports of classes taken by teachers in online mode were collected by IQAC for monitoring the effectiveness of teaching.
5. An awareness workshop on the Code of Conduct was planned to be organized on August 18, 2019.
6. The mentor-mentee program for the current year was initiated with circulars.
7. A green-energy-environment audit was completed externally.
8. Feedback on the effectiveness of classes was taken from faculty members to take corrective measures. The feedback analysis report revealed mixed responses, with teachers differing on the effectiveness of classes.
9. IQAC organized training for the faculty on how to use interactive panels for an effective teaching and learning process.
10. The PBAS documents of faculty members were scrutinized and recommended for their promotion.
11. Self-appraisal reports of faculty were collected and submitted to the principal for perusal.
12. Online feedback on faculty by the students was collected in the college LMS portal.
13. Several MOUs with institutions and organizations were done to organize collaborative activities in the future.
14. IQAC has conducted a review of CBCS at the first year level among teachers and students adopted by SPPU.
15. IQAC planned to implement CBSC pattern for Second year students of all faculty.

IQAC, Co-Ordinator
S.B.B. alias Appasaheb Jedhe Ats, Commerce \& Science College, Pune-411002.

## Shri Shivaji Maratha Society's S.B.B. alias Appasaheb Jedhe Arts Commerce \& Science College Pune.

Internal Quality Assurance Cell

## Action Taken Report 2020-2021

1. The IQAC made a tentative annual plan for activities for the academic year.
2. IQAC laid emphasis on online teaching classes due to Covid-19 pandemic and encouraged faculty for using ICT to enhance the quality of the teaching and learning process. Furthermore, IQAC offered probable solutions to overcome technical problem during virtual classes.
3. IQAC has maintained its teaching plan, teaching diaries, and teacher performance.
4. The IQAC-NAAC coordination team started organizing separate interface meetings with each and every department of the college in preparation for the AQAR.
5. IQAC has taken follow-up in respect of classes taken by teachers in online mode for monitoring the effectiveness of teaching.
6. The mentor-mentee program for the current year was initiated with circulars.
7. A green-energy-environment audit was completed by an external agency.
8. Online feedback mechanisms were followed for the effectiveness of classes taken by faculty members to take corrective measures. The feedback analysis report revealed mixed responses.
9. IQAC organized a training program for faculty development on effective teaching and learning processes.
10. The PBAS documents of faculty members whose promotion was due were scrutinized and recommended for promotion.
11. An administrative staff arrangement in the office according to the government norms during the COVID period to serve students and staff.
12. Self-appraisal reports of faculty were collected and submitted to the principal for perusal.
13. IQAC has conducted a review of CBCS at the second-year level among teachers and students adopted by SPPU.
14. 1QAC planned to implement CBSC pattern for third year students of all faculty,
15. IQAC has planned to conduct a webinar on emerging issues.


# Shri Shivaji Maratha Society's <br> S.B.B. alias Appasaheb Jedhe Arts, Commerce \& Science College, 425, Shukrawar Peth, Pune-02 

## IQAC REPORT- 2021-22

## Major Activities conducted by IQAC - A. Y. 2021-22

In academic year 2021-22 IQAC took initiative in conducting various programs and departmental activities for student's empowerment and faculty empowerment under the guidance of Prof. Dr. Ashok Mojad (IQAC Coordinator). These activities are given below.

1. On 29th March,2022, IQAC conducted One Day Seminar with association of PSEB Mutual Fund Stock Broking Ltd, Pune on "Financial Planning for Salary Earners" for College Staff. Mr. Siddharth Shah (Head of Wealth Management division at Pune) guided the participants in the seminar about the financial planning with current market dynamics and constant changes. There were 52 participants from teaching and non-teaching staff. They took the benefit of this seminar.
2. On 28th April, 2022, IQAC Department organized a guest lecture on "Animation, Web Designing, VRX Multimedia Education" in association with Arena Animation, Tilak Road, Pune for students and teaching staff . Mr, Aashish Rathi, Director, Arena Animation shared valuable information related to animation, a huge and growing industry, scope and career opportunities in web designing, film making, gaming, multimedia. Mr. Rathi has also focus on Preparing a well-paying career in this field. 106 Students of all faculty were participated in this lecture.
3. IQAC organized online certificate course 'Commerce Excellence Level I/II/III from 06th May 2022 to 22 nd May 2022 from skill development point of view. The course aimed at creating a platform for students to explore their potential. The course had 24 hours and 06 Practical for each level. Around 1980 students were completed this course successfully.
4. On 24th May,2022, the IQAC organized one day National Webinar on "Emerging Trend in Digital Currency and its Impact on Indian Economy" for PG Students and Teachers. Mr. Aniket Patil, the chief marketing officer VIPS Finstock Exchange shared his ideas regarding investment in Crypto and Bitcoin with all participants. 145 participants were participated in this online webinar.
5. On 2nd June 2022, the webinar was jointly organized by IQAC, Department of Commerce and Institute of Computer Accounts, Tilak Road, Pune on "Career for Commerce students. Shri Arindan Chatterajee, National Head of Placement of Institute of Computer Accountants guided participants in the area of opportunities in commerce Industry. Shri Sheshadri Basak, National Head (Digital marketing and Media) ICA Edu. enlightened on digital marketing and which is an emerging and fast-growing career opportunities to commerce students with practical demonstrations. 151 participants were participated in this online webinar.
6. From 12th May 2022 to 27th May 2022, IQAC organized "Online Certificate Course in Share Market" in association with CCA Education Pvt. Ltd. for practical skill development of B. Com. and B.A. Students. This course aimed at creating a platform for students to explore their potential. The course has designed for 30 hours and around 765 students were benefited from course.
7. IQAC Committee successfully submitted AQAR for 2020-2021 on 29-072022.
8. As college started offline in the academic year 2021-22, various departments were guided to take educational activities.
9. IQAC had organised one-day workshop on Choice Base Credit System to make all the concerned faculty aware of this new subject.

## Shri Shivaji Maratha Society's <br> S.B.B. alias Appasaheb Jedhe Arts, Commerce \& Science College, 425, Shukrawar Peth, Pune-02

IQAC REPORT- 2022-23

## Major Activities conducted by IQAC - A. Y. 2022-23

In academic year 2022-23 IQAC took initiative in conducting various programs and departmental activities for student's empowerment and faculty empowerment under the guidance of Prof. Dr. Ashok Mojad (IQAC Coordinator). These activities are given below.

1) IQAC has conducted workshop on 2nd December 2022 on 'Implementation of National Education policy' (NEP) guided by Dr. Sharad Javadekar and created awareness among faculty members.
2) A guest lecture organized on 23rd January 2023 by IQAC on 'Implementation of National Education Policy and our change in Role' Guided by Hon. Educationalist Dr. Dattatray Tapkir for all faculty members.
3) IQAC organized workshop on 4th March 2023 for Non- Teaching staff to enhance work efficiency along with appropriate coordination among all Non -Teaching staff guided by Mr. Kisan Sable, registrar of Abasaheb Garware College Pune.
4) IQAC and Department of Commerce jointly organized Guest lecture on 21 st of April 2023 in association with ICA Pune for students on 'Consumer Protection Act' guided by Mr. Vinod Mahale and Adv. Trupti Daga.
5) IQAC and Department of Commerce jointly organized seven days' workshop between 15 th to 23 rd February 2023 for students on 'Entrepreneurship Development : Local to Global' by around 15 entrepreneurs from locai area in which they shared their business journey and motivated our students under the 9th Goal 'Sustainable Industrialization' determined by UNO.
A.Y. $2022-23$
13.10. 2022

IQAC Record committee meeting meeting on 13.10 .2022 was held at IQAC cell at 11:00 am to discuss about IQAC records with all heads and committee members.

Following members were present for the meeting

1. Dr. Monad A.U.
2. Dr. Retwade L.G.

3 Dr Survase D.K.
4. Prof Palkar R.B.
5) Dr Gunawase $\mathcal{I \cdot K}$.
6) Or. Gaikwod $A \cdot A$.
7) Mrs. Sushma Burg
8. Mr. Vishrut $S$. Glare
9. Dr. Fericenes $T D$

10 Jarande R,A.

1) Dr. Amin v. Gogavale


Following Point's are discussed:
To collect the records and information regarding the activities. done by each departments.
2. To maintain register as per the detivint and programmes.
3. To accept research papers and published books. which is recorded with ISBN numbers.
4. oppointment of criterion head and criterion members.
5. Appointment of communicator between IQAC head and criterion heads.
6. To organise meeting between NAAC. ( $\sigma$-ordinator and Hon. Principal.
7. At the end of the Academic year, existing head as well as members should handover his/0 her charge or responsibities to authorise or
8. Registration of person.
8. Registration of d hew MoLls and take a feedback of their activity based proyzamme.
9. To organise time to time Alumni meet and honour them with their achivements.
A. Y. 2022-23

IQAC Record committee Meeting
Meeting on 3-11-22 was held at IQAC Cell at 11.30 am to plan and discuss $A Q A R$ 2021-22 submission.

Following members were present for meeting.

1
2. Prof.S.D. Whamafe.

3 Dr. S.S. Sakure
4 Nr. Ingle $\theta \cdot y$.
5 Dethe Vaisheell
6. Dr.L.G. Retwade -
7. Prof-Dr. A. U. majad

8 Pr. Necta Jagtap
9 Pratima Pardeshi
10 Dhame S.B.
i) Dr. Vinpd Bhoskar
12. Prof. R.D. Are Far
13. Dr. Shivaji Ri Pacharane

14 Dr. Amit $v$. Gegacoale.
15 sushma Buma
16. Or. Gaikwad Archana
17. Dr. S. S Sakure


* Following points are discussed:

1 For $A Q A R$ - criteria head appointment and confirmation.
2. Data collection for $4^{\text {th }}$ NAAC cycle and AGAR 2021-22.
8. preparation of IQAC members name board for NAAC Visit.
4. Criteria 1 to 7 criterion members allocated.
5. Criteria head presentation should present at earliest.

* It is sugguested by criteria heads the following things should be properly implemented.

1. Digital display for overall college in: college premises:
2. Record maintain in criteria where students should visit library
3. prepare student, teacher fredbad report.
4. purchase the online journals for library in academic year 2022-23.

IQAC criterion presentation for a Preperction of ACAAR for Accademic year 2021.22 and 2822-23. following crieterian heads and IaAC commitieo member were prerent to presentation.

Shital A. Waghmare
Sonali A Goydcoale
sushela Bhore
Dr. Ashvini Dalvi
Dhumal Sinita
Anuradha Shelke
Ravindra D. Arekar.
Dr. Shiraji R. Pacharame
Dr. Amit V. Fogatocele
palkar R, B.
Dr. B. N. heggh
Sr. Ingle D.y:
Sohane q.B
Pr.L.G Refwade.
Mr Deshmull Sunita.
Dr. Gaikwod Archana. A.
De Gunaware somnath
Prof or. A.V. Mojad
Deshmukh Ashvin': $M$. Lavanya $D$. Tati Sonali. v, Gyjbhare.


Jarande Rajni
Rupali 5. pal.
Madhumati.s. Deo
Surre A.ra
Raut M.R
Ghare vishrut $r$.

* following points are disclessed:-
(1) Review of AQAR in A.Y.2021-22 and 2022-23

2. Conducting presentation by heed ds per Criteria.
(3) To review the meeting held on 3 November 2022

IQAC internal committer meeting conducted on 1510412023 at 11.00 am in LAc office with prior intimation to all committee members to disuse Preperation for NaIl 3 od cycle and review of work done fill date. following member were present to the precting and discussed on following points.


LQAC co-ordinettor and commit ede members discussed the following Issue in thin medting

1) we have to prepare AQAR for acadenaic year $20 \Omega-23$.
2) Reviewing various tasks.
3) Altretion of chairman \& member in criteria.
4) Fill the $A Q A R$ within the given period
5) Filling and collecting all Superfine Document ${ }^{\sigma}$ to Related AQAR.
6) Compilation of information on programmes under different Department o.

प्रथारी प्राधार्या
प्रो गों. दियाली पाटीत (एन, ए.एम.किल, पीएय ही.) नॅक द्वारा प्रमाणित बी ग्रेड

जा. क्र.
प्रति,
डॉ. एस. आर. पाचारणे
डॉ. के. डी. गारगोटे
ढॉ. डी. वाय. झंगले
डॉ. एस. के, गुणवरे
समाजभूषण बाबूराव उर्फ अप्पासाहेब जेधे कला , वाणिज्य व विज्ञान महाविद्यालय
૪२५ शुक्रवार पेठ, पुणे -४११००२ ऑ, : ०२०-२૪૪७७३३५ Email: Jedhec@rediffmall.com visit our website: www.jedhecollege.ac.in

आर. बी. पालकर
डॉ. एए गायकवाड
डो.. एव्ही. गोगावले
शीला पवार


सुनिता देशमुख - Seshmulu
विषय :- आपस्या मह्वाविद्यालयातील IQAC विभागाअंतर्गत आयोजित केलेल्या सभेसाठी उपस्थित राहणे बाबत...

मा. महोदय,
आपल्या महाविद्यालयातील IQAC विभागाच्या वतीने NAAC मूल्यमापन प्रक्रिया पूर्ण करण्याच्या नियोजनासाठी IQAC समितीची सभा दिनांक 15 फेन्लुवारी 2023 रोजी दुपारी १:00 वाजता महाविद्यालयाच्या IQAC विभागात आयोजित केली आहे. या सभेसाठी आपणास निमंत्रित करीत असून सदर सभेसाठी उपस्थित राहून सहकार्य करावे ही विनंती.

डॉ. अशोक मोजाड
IQAC समिती प्रमुख
IQAC, Co-Ordinator
SB.B. alias Appasehob Jeche
is, Commerce \& Sciecre Colege, Pune-411002.




## IQAC COMMITTEE MEETING ATTENDANCE

DATE: 15/02/2023

| DESIGNATION | NAME | SIGN |
| :---: | :---: | :---: |
| CHAIRPERSON | DR. DEEPALI PATIL | (1)Poter |
| SENIOR ADMINISTRATIVE <br> OFFICERS | MS. PAWAR SHILA | sula |
|  | MS. SUNITA DESHMUKH | Eeshmuen |
| TEACHER REPRESENTATIVES | DR. S. R. PACHARNE | shuls |
|  | DR. K. D. GARGOTE | cicangere |
|  | DR. D. Y. INGLE |  |
|  | DR. S. K. GUNAWARE |  |
|  | MR. R. B. PALKAR | बतffy |
|  | DR. A. A. GAIKWAD | bal |
|  | DR. A.V. GOGAWALE | Arewos |
| MANAGEMENT REPRESENTATIVES | MR. PRADIP KISANRAO URSAL |  |
|  | MR. SACHIN VASANTRAO SHINDE |  |
| ALUMNI MEMBER | CA RAM NEHERE |  |
| STAKEHOLDER | PRIN. DR. D. L. CHOUGULE | 1 |
| CO-ORDINATER NAAC | DR. L. G. RETWADE | Hosiact |
| CO-ORDINATER OF IQAC | DR. CA. A. U. MOJAD | $45000$ |
| STUDENTS REPRESENTATIVE | MR. MANGESH NANAWARE | mangesh |

## S.B.B. alias APPASAHEB JEDHE ARTS, COMMERCE

 AND SCIENCE COLLEGE425, SHUKRAWAR PETH, PUNE-02.

## IQAC COMMITTEE MEETING ATTENDANCE

DATE: 15/02/2023

| DESIGNATION | NAME | SIGN |
| :---: | :---: | :---: |
| CHAIRPERSON | DR. DEEPALI PATIL | APati |
| SENIOR ADMINISTRATIVE OFFICERS | MS. PAWAR SHILA | Suelo. |
|  | MS. SUNITA DESHMUKH | Eesmnus |
| TEACHER REPRESENTATIVES | DR. S. R. PACHARNE | shurs |
|  | DR. K. D. GARGOTE | crangate |
|  | DR. D. Y. INGLE |  |
|  | DR. S. K. GUNAWARE |  |
|  | MR. R. B. PALKAR | ciritr |
|  | DR. A. A. GAIKWAD | ns |
|  | DR. A.V. GOGAWALE | (Hapuos) |
| MANAGEMENT REPRESENTATIVES | MR. PRADIP KISANRAO URSAL | U-s. |
|  | MR. SACHIN VASANTRAO SHINDE |  |
| ALUMNI MEMBER | CA RAM NEHERE | $1 \ln \sin ^{0}$ |
| STAKEHOLDER | PRIN. DR. D. L. CHOUGULE | (108) |
| CO-ORDINATER NAAC | DR. L. G. RETWADE | Yg gnoos, |
| CO-ORDINATER OF IQAC | DR. CA. A. U. MOJAD | Hadoy |
| STUDENTS REPRESENTATIVE | MR. MANGESH NANAWARE | mangesb |

# S. B. B. alias Appasahab Jedhe Arts, Commerce and Science College, 425, Shukrawar Peth, Pune- 411002. <br> IQAC Committee Meeting 

## Agenda of meeting

1) To take review of the submitted AQAR of Academic Year 2020-21.
2) To check the progress of filling AQAR of Academic Year 2021-22 and approve the collected data regarding the submission of AQAR 2021-22.
3) To discuss the points noticed by Criterion heads and its implementation into our college.
4) To discuss implementation of NEP 2020 in our institution and plan accordingly.
5) To plan for submitting IIQA form and SSR for 3rd NAAC cycle as well.
6) To discuss and give permission for paying fees for filling IIQA and SSR.
7) To discuss academic audit and administrative audit of A Y 2021-2022.
8) Any suggestion for Internal Quality Assurance from IQAC members.
9) Any other subject with the permission of chairperson.
Dr. (CA) Ashok Mojad IAQC Coordinator

## Internal Quality Assurance Cell (IQAC)

This is to inform all members of Internal Quality Assurance Cell (IQAC) that an important meeting is scheduled on $15^{\text {th }}$ February '2023 at 01:00 p.m.

The agenda of meeting is given below

1. AQAR 2020-21 approval
2. Implementation of action plan
3. Any other important issues

Date and Time of Meeting :
Venue: IQAC Hall, Ground floor
Thank you,
Quoter
Dr. Deepali R. Patio
Acting Principal/Chairperson

Scanned with ACE Scanner

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC)
Members Present:

| Sr. No. | Name | Designation |
| :--- | :--- | :--- |
| 1 | Dr. Deepali R Patil | Chairperson |
| 2 | Ms. Shila Pawar | Sr. Administrative Officer |
| 3 | Mrs. Sunita Deshmukh | -do- |
| 4 | Dr. S. R. Pacharne | Teacher Representative |
| 5 | Dr. K. G. Gargote | -do- |
| 6 | Dr. D. Y. Ingle | -do- |
| 7 | Dr. S. K. Gunaware | -do- |
| 8 | Mr. R. B. Palkar | -do- |
| 9 | Dr. A. A. Gaikwad | -do- |
| 10 | Dr. A. V. Gogawale | -do- |
| 11 | Mr. Pradip K. Ursal | Management Representative |
| 12 | Mr. Sachin V Shinde | -do- |
| 13 | CA Ram Nehere | Alumni Member |
| 14 | Dr. D. L. Chougule | Stake holder |
| 15 | Dr. L. G. Retwade | NAAC Coordinator |
| 16 | Dr. CA Ashok Mojad | IQAC Coordinator |
| 17 | Mr. Mangesh Nanaware | Student Representative |

The meeting was held on $15^{\text {th }}$ February'2023 at 01:00 p.m. in the IQAC Hall.

Minutes of the meeting held are as follows:

1. The Chairperson appraised the members of the progress being made in the academics
2. The IQAC Coordinator, informed the members about the ongoing process of the preparation of Annual Quality Assurance Report for submission to NAAC for the academic year 2021-22.
3. In view of the above, AQAR 2021-22 was circulated among members for seeking their inputs for approval.
4. Each Criterion was briefly presented by IQAC Coordinator to all the members.
5. A few suggestions were made by the Chairperson and Coordinator of IQAC. They were further authorized to make necessary changes and implementing them.
6. The following points were proposed by Dr. Ashok Mojad- IQAC Coordinator, wherein all the members agreed unanimously.
7. Updating the College website.
8. New Certificate courses for the benefit of the students in order to equip them with the current trends prevailing in the industry/work force
9. Making use of multimedia platforms like You Tube, etc. to impart knowledge to the students and making learning more easy and fun.
10. Encouraging the teaching staff for Research Papers, Books, etc.
11. Important points to bring out on Industry- Academia collaboration were discussed and MOUs for the same to be initiated.
12. The below mentioned points were raised by the Chairperson Dr. Deepali Patil and were unanimously accepted by the members.
13. Workshops/ Seminars to be conducted for further studies at National and International level and guidance regarding for the same.
14. Footfall for the Library to be increased by encouraging the students
15. Digitization of Library using advance software will be established in the coming academic year.
16. E-learning process in the Library to be implemented.
17. Coordination between the College and Alumni by conducting events, seminar so that knowledge can be shared and new ideas can be implemented
18. It is necessary to know the current trends implemented by the Government and University. Considering that NEP 2020 will be implemented in the Academic Year 2023-24, there are bound to be changes in the administrative work also. Hence, Seminar/ Workshop for the administrative staff to be conducted on an urgent basis.
19. Guidance and encouraging the students for appearing in Competitive Exams
20. Conducting Green Audit, Energy Audit, Academic \& Administrative Audit.
21. The NEP will be introduced from Academic Year 2023-24 and Seminar/ Workshop for NEP was conducted in the College. Guidance on the NEP was provided by Prof. Jawdekar and Prof. Tapkir and the same is being implemented and Coordinator for

NEP at College level shall be deputed for further implementation of NEP at Institutional level.
10. The online fees for NAAC Accreditation is approximately Rs. $4,50,000 /-$ which will be paid with the prior approval from the Management
11. Psychological Counseling and Legal Aid Cell shall be formed at Institutional level.
8. Mr. Pradip K. Ursal - Management Representative encouraged the staff and also assured on behalf of the Management regarding financial approvals as and when required by the College.
9. Vote of thanks by Dr. L. G. Retwade

Quatil
Dr. Deepali R. Patil
Acting Principal/Chairperson

## IQAC MEETING ON AQAR 2021-22 SUBMISSION

All Teaching Staff member of Arts, Commerce \& Science Departments are hereby informed that IQAC Meeting related to AQAR 2022 submission will be conducted on Friday, $13^{\text {th }}$ August'2022 at 11:00 a.m. in IQAC Hall. Attendance is compulsory.

Agenda:

1. Criteria wise information to be uploaded in excel sheets
2. Presentation by NAAC Criteria Heads ( 10 minutes each)
3. Technical difficulties, if any
(1)
Dr. Deepali R. Patil
Acting Principal/ Chairperson

## Internal Quality Assurance Cell (IQAC)

This is to inform all members of Internal Quality Assurance Cell (IQAC) that an important meeting is scheduled on $13^{\text {th }}$ August'2022 at 11:00 a.m.

The agenda of meeting is given below

1. AQAR 2020-21 approval
2. Implementation of action plan
3. Any other important issues

Date and Time of Meeting :
Venue: IQAC Hall, Ground floor
Thank you,

Dr. Ashok Mojad
IQAC Coordinator
apatis
Dr. Deepali R. Patil
Acting Principal/Chairperson

## Minutes of IQAC Meeting held on $13^{\text {th }}$ August'2022

Dr. Ashok U Mojad, IQAC Coordinator initiated the meeting at 11:00 a.m. with welcome of all Heads -Teaching staff and provided the agenda of the meeting

1. Dr. Ashok Mojad introduced the core committee members and criteria heads
2. Guideline for all IQAC members with the permission of Officiating Principal Madam
3. Present Criteria heads will continue till next NAAC visit
4. The Criteria heads will play important role in collection of documents required for AQAR/SSR and its verification. Based on these documents, AQAR and SSR will be filled and submitted to NAAC by College IQAC.
5. Henceforth, if compulsory remark mentioned on IQAC meeting notice then it will be mandatory for all teaching staff members except C.H.B. (Non-teaching if required).
6. All Heads should prepare and maintain year wise departmental files (hard copy) for NAAC accreditation period (September 2018 onwards). IQAC may ask any document any time during the academic year.
7. All HODs should prepare departmental presentation for the upcoming NAAC visit (from September 2018 till date).
i. Departmental presentations will be scheduled in $1^{\text {st }}$ week of August'2022
ii. Henceforth, departmental presentations will be conducted every year.
8. Dr. L. G. Retwade gave guidelines regarding activity planning and documentation
9. Officiating Principal Dr. Deepali Patil addressed the teaching staff regarding importance of documentation.
10. Dr. Deepak Survase gave technical guidelines regarding preparing files in PDF format of supporting documents and sharing files links through emails provided by IQAC from time to time
11. All criteria heads gave guidelines regarding how to fill summary excel sheet data required for AQAR for Academic Year 2021-22
12. Criteria heads will verify the information and corresponding supporting documents and submit a detailed report to IQAC by $15^{\text {th }}$ September 2022.
13. All departments will fill and submit AQAR for Academic Year 2021-22 information in excel sheet on or before $30^{\text {th }}$ September'2022
14. Vote of thanks by Asst. Prof. Ram Palkar.

QPatis<br>Dr. Deepali R. Patio<br>Acting Principal/ Chairperson

