Shri Shivaji Maratha Society's

S.B.B.alias Appasaheb Jedhe Arts, Commerce & Science College,

425, Shukrawar Peth, Pune - 411 002

Annual Quality Assurance Report (AQAR)

of the

Internal Quality Assurance Cell (IQAC)

for the academic year

2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1.Details of the Institution

1.1 Name of the Institution

S.B.B.alias Appasaheb Jedhe Arts, Commerce and Science College.

1.2 Address Line 1

425

Address Line 2

Shukrawar Peth

City/Town

Pune

State

Maharashtra

Pin Code

411002

Institution e-mail address

Jedhe_c@rediffmail.com

Contact Nos.

020-24477335

Name of the Head of the Institution:

Dr.Shashank K. Pole

Tel. No. with STD Code:

020-24477335

Mobile:

8149232377

Name of the IQAC Co-ordinator:

CA Ashok Uttam Mojad

Mobile:

9422307382

IQAC e-mail address:

Jedhecollege.iqac1234@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN 10641

1.4 **NAAC Executive Committee No. &Date:**

EC(SC)/32/RAR/MHCOGN10641

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5Website address:

www.jedhecollege.com

Web-link of the AQAR:

http://www.jedhecollege.ac.in/IQAC.aspx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.75	2003	2003-2008

Revised Guidelines of IQAC and submission of AQAR 2017-18

2	2nd Cycle	B	2.38	2018	2018-2023
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   15/06/2012

1.8AQAR for the year(*for example 2010-11*)   2017-18

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR 2013-2014 submitted to NAAC on 07/12/2017
    ii. AQAR 2014-2015 submitted to NAAC on 07/12/2017
    iii. AQAR 2015-2016 submitted to NAAC on 07/12/2017
    iv. AQAR 2016-2017 submitted to NAAC on 07/12/2017

1.10Institutional Status

University   State ☑   Central ☐ Deemed ☐ Private ☐

    Affiliated College   Yes ☑   No ☐

    Constituent College   Yes ☐   No ☑

Autonomous collegeof UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                Urban ☑   Rural ☐   Tribal ☐

Financial Status Grant-in-aid ☐   UGC 2(f) ☑ UGC 12B ☐

                Grant-in-aid +Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys.Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others(Specify)   . --

1.12 Name of the Affiliating University *(for the Colleges)*   Savitribai Phule Pune University,Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   --

University with Potential for Excellence   --   UGC-CPE   --

DST Star Scheme   --   UGC-CE   --

UGC-Special Assistance Programme   --   --

UGC-Innovative PG programmes   --   *(Specify)*   --

UGC-COP Programmes   --

2.IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

--

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2. 6No. of any other stakeholder and

   community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

-

2.9 Total No. of members

15

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. | 1 | Faculty | 2 |

Non-Teaching Staff Students | 1 | | 2 | Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes | | | ✓ |

   If yes, mention the amount | NIL |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   International | -- | National | -- | State | -- | Institution | -- |
Level

(ii) Themes	----

2.14 Significant Activities and contributions made by IQAC

The IQAC Committee held meetings with various departments & Committee heads to plan the activities of the year.

1. To Promote research activities:- The college staff was encouraged to register for active   research in their respective subject by registering for M.Phil and Ph.D.

2. Remedial teaching for weaker students:- The IQAC suggested that remedial teaching Should be conducted for students who are weaker in subjects Maths and Accountancy.

3. Soft Skill Development programmes:- To enhance the employability of the students and update their knowledge in soft skills, it was decided to conduct soft skill courses during the year.

4. To conduct Seminars:- It was planned by the IQAC that seminars in various subjects should be organised to promote the research interest of the teachers and enhance the knowledge of the students.

5. To Encourage teachers to complete orientation or refresher courses as required to update their knowledge.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of action	Achievement
General Review	Previous minutes were discussed.
Data for Academic Audit	IQAC has collected data for academic audit.
Data for Green Audit	IQAC has collected data for green audit
Scrutiny of Student Profile Mapping Report	IQAC has reviewed the student

	profile mapping report
Promote the use of ICT in teaching-learrning	Use of ICT in classes is encouraged by IQAC
To develop Online feedback mechanism	IQAC has collected the student feedback analysis and prepared a report on it.

2.15 Whether the AQAR was placed in statutory body Yes ☑ No ☐

Management ☐ Syndicate ☐ Any other body ☑

Provide the details of the action taken

- Session plan is created by the faculties and reviewed by IQAC.
- IQAC has collected data for academic audit which is in process.
- IQAC has collected data for green audit which is in process.
- IQAC has collected the student feedback analysis and prepared a report on it.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	0	02	0
UG	05	0	03	0
PG Diploma	-	-	-	-
AdvancedDiploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	07	-	05	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/**Core/Elective option** / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	02

1.3 Feedback from stakeholders*Alumni ☑ Parents ☑ Employers ☐ Students ☑
   (On all aspects)

Mode of feedback Online ☑ Manual ☐ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> We receive all the instructions regarding curriculum and the syllabus from the University and follow the syllabus prescribed by the Savitribai Phule Pune University, Pune.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	13	12	NIL	03

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4 No. of Guest and Visiting faculty and Temporary faculty | 31 | 08 | 39 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State/University level
Attended	10	13	05
Presented papers	08	07	02
Resource Persons	00	00	02
Workshops	00	00	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More use of Power Point Presentations was encouraged.
- Teachers were encouraged to use more ICT enabled teaching methodologies.
- Guest lecture was conducted on latest teaching methodologies and technology.
- Expert lectures were conducted by various departments

2.7 Total No. of actual teaching days- 240 during this academic year.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination,
   Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

➢ The Examination Department of the college takes the entire responsibilities for conducting all internal examinations of Arts, Commerce and Science faculty. The time table to conduct Term End and Annual Examinations is displayed on the notice board well in advance and the students are informed about the exams through the notices in the classrooms.
➢ The administrative staff of the college provides personal guidance to students to fill the examination forms.

- ➢ Bar coding method is used in accordance to the guidelines of the University.
- ➢ Mock tests of students for Practical Examinations were conducted before examination.
- ➢ Open Book tests were conducted to motivate the students for close reading of the texts.

2.9 No. of faculty members involved in curriculum -
Workshop on Syllabus Restructuring | 00 |

Attended restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop | 00 |

2.10 Average percentage of attendance of students | 75% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division									
		Distinction %		I Class %		II Class %		III Class %		Pass %	
		Stud.	%	Stud.	%	Stud.	%	Stud.	%	Stud.	%
B.A.	105	05	4.76	27	25.71	25	23.81	06	5.71	63	60.00
B.Com	556	03	0.54	47	8.45	180	32.37	42	7.55	272	48.92
B.Sc.(Computer)	39	03	7.69	02	5.13	04	10.26	00	0.00	09	23.08
B.C.A.	33	00	0.00	03	9.09	08	24.24	06	18.18	17	51.52
B.Sc.(Micro)	67	04	5.97	14	20.90	12	17.91	00	0.00	30	44.78
M.Com.	63	10	15.87	44	69.84	07	11.11	01	1.59	62	98.41
M.Sc.(Micro)	20	01	5.00	06	30.00	09	45.00	00	0.00	16	80.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC inspires the teachers to use ICT based teaching methodology. It helps in the enhancement of teaching-learning process.
- IQAC also keeps the teachers updated about several options in the field of research so that they can opt for it.
- IQAC provides support in the organisation of seminars and workshops which would aid to improve the level of knowledge.
- Suggestions are taken into consideration and accordingly decisions are made to enhance the use of infrastructure of the college.
- Suggested to form other various committee's to coverage more aspect of college development.
- Suggested to repair and renovate basic infrastructure to complete the 2nd cycle of naac.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD Programmes	Nil
Orientation Programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	03	Nil	03
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC caters to the issues of research and also to coordinate any logistical help required for faculty members pursuing research.
- This committee also helps in providing information to the faculties on different funding agencies, their various schemes etc.
- It encourages the faculties to take up major and minor research projects.
- Infrastructural aids like free internet access, computer facilities are also provided to aid research work.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects (BCUD)

	Completed	Ongoing	Sanctioned	Submitted
Number	--	3	-	-
Outlay in Rs. Lakhs	-	-	2,80,000	

3.4   Details on research publications

	International	National	Others
Peer Review Journals		-	-
Non-Peer Review Journals			-
e-Journals	-	-	-
Conference proceedings	08	07	02

3.5 Details on Impact factor of publications:

Range | 5.8 | Average | - | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received

Major projects	-	-	-	-
Minor Projects	2017-2018	BCUD	2,80,000	35000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published   04   i) With ISBN No.Chapters in Edited Books   -

ii) Without ISBN No.   04

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DPE   -   DBT Scheme/funds   -

3.9 For colleges   Autonomy   -   CPE   -   DBT Star Scheme   -

INSPI   -   -   Any Other (specify)   -

3.10 Revenue generated through consultancy   NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	2
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   2   1   04

3.13 No. of collaborations   Nil

International   National   Any other

3.14 No. of linkages created during this year   06

3.15 Total budget for research for current year in lakhs :

From Funding agency | 35,000 | From Management of University/College | Nil |

Total | 35,000 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	-	-	-	-

3.18 No. of faculty from the Institution | 05 |
who are Ph.D. Guides
and students registered under them | 23 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 17 |
(Total No of Ph. D holders Up to A.Y. 2017-18)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | Nil | SR | Nil | Project Fellows | Nil | Any other | Nil |

3.21 No. of students Participated in NSS events:

University level | 250 | State level | 0 |

National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 67 | State level | 10 |

National level | 04 | International level | Nil |

3.23 No. of Awards won in NSS:

University level | Nil | State level | Nil

National level | Nil | International level | Nil

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil

National level | Nil | International level | Nil

3.25 No. of Extension activities organized

University forum | - | College forum | -

NCC | 06 | NSS | 16 | Any other | 03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- The college organized various extension activities throughout the year. Students and teachers actively participated in these activities:
- 'Independence Day' celebrate in our college.
- NSS organized opening day program & Principal S.K.Pole guided to all students.
- Govt. of Maharashtra celebrated social Unity program. Prof. R.D. Arekar conducted lecture & 40 students
- Ganesh Uttasav police mitra Duty done by 95 NSS volunteer.
- NSS organized NSS Saptah Lectures, essay, elocution, debate competition & Shramdan done in this period, guest lecture on training & carrier guidance, our students were participated in that program
- NSS organized road safety abhiyan human chain & awareness program around the college, students gave guidance to people on Fadgate police choukichouk& on Shivaji Road. Our 53 students participated in it.
- NSS celebrate Dr.B.R.Aambedkar Death Anniversary in college & Prof. R.D. Arekar delivered lecture on it.

- NSS organized guest lecture on 'Abhinav V Self Defence'. Our 29 students participated in it.
- NSS organized Swachha & Swasth bharat abhiyan shramdan Day in college campus, our 39 students participated in it.
- NSS & Marathi dept. organized National reading day on the occasion of Dr. APJ Abdul Kalam's Birthday.
- NSS organised "Yuva Sapthah (Yuth Festival)" on the occasion of Swami Vivekanand Jayanti.
- NSS oragnised Blood Donation camp on 08/12/2017 and Organ Donation Awareness Programme with association of Rebirth Foundation on 29/11/2017.
- NSS organized film show & guest lecture on International women's day.
- NSS organized Dr. B.R. Ambedkar jayanti in our college, our 20 students participated in it.
- NSS organised Entrepreneurship development Camp with association of Speed Foundation on 07/10/2017.

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.72 (Acrs)	-	Shri Shivaji Maratha Society Pune	3.72 (Acrs)
Class rooms	45	-	Shri Shivaji Maratha Society Pune	45
Laboratories	08	-	Shri Shivaji Maratha Society Pune	08
Seminar Halls	02	-	Shri Shivaji Maratha Society Pune	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	580	-	Shri Shivaji Maratha Society Pune	580
Value of the equipment purchased during the year (Rs. in Lakhs)	85.87	-	Shri Shivaji Maratha Society Pune	85.87
Others	-	-	-	-

4.2 Computerization of administration and library

> Library is partially automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4101	1266642	-	-	4101	1266642
Reference Books	18656	5854135	-	-	18656	5854135
e-Books	3135000	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	6000	5900	-	-	6000	5900
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Computers in Departments	Others
Existing	150	02	02	20	03	29	74	-
Added	-	01	01	-	-	-	-	-
Total	150	03	03	20	03	29	74	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
   upgradation (Networking, e-Governance etc.)

- ▪ Training to teachers and students is imparted through the computer laboratory.
- ▪ Internet Access is made available to the teachers and Administrative staff in the computer laboratory.
- ▪ Wifi facility made available to students and teachers in college campus.

4.6 Amount spent on maintenance in lakhs :

i) ICT

| 1.00199 |

ii) Campus Infrastructure and facilities

| 44.36945 |

iii) Equipment's

| 7.36689 |

iv) Others

| - |

Total:

| 52.73833 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college maintains to guide the students in preparation of competitive exams beyond the curriculum.
- Required books are made available in the library.
- The teachers play the role of mentors to give proper guidance and assist them in reviewing as well as in terms of reference letters.
- Students are provided with counseling on career as well as on personal affairs.

5.2 Efforts made by the institution for tracking the progression

IQAC supervised various activities organised by various departments and committees on the ground of overall development of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3549	244	Nil	Nil

(b) No. of students outside the state

| 5 |

(c) No. of international students

| Nil |

Men	No	%	Women	No	%
	1946	51.30		1847	48.69

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1861	925	37	464 SBC-132 VJ-30 NT-332	Nil	3781	1834	952	43	516 SBC-101 VJ-48 NT-299	0	3793

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Books for preparation of competitive exams are available in the library,
- Each student is assigned a mentor who can guide the students and provide counselling.

No. of student's beneficiaries   Nil

5.5 No. of students qualified in these examinations

NET   -   SET/SLET -   GATE -   CAT -

IAS/IPS etc -   State PSC -   UPSC -   Others 02

5.6 Details of student counselling and career guidance

- Each student is assigned a mentor who can guide the students and provide career counselling.
- NSS organized NSS Saptah Lectures, essay, elocution ,debate competition & Shramdan done this period , guest lecture of BabasahebAmbedkar Research & Training Institute (BARTI) on training & career guidance.
- Expert lectures were conducted at departmental levels on career oriented topics.

674

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	31

5.8 Details of gender sensitization programmes

- Film show and guest lecture organized on women's empowerment
- Workshop on prevention of sexual harassment
- Guest lecture on today's women and her rights

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State Zonal- 06   All India Inter- University- 04   Inter-collegiate- 90

National- 02   International- 00

No. of students participated in cultural events

State/ University level 00   National level 00   International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 09   National level 00   International level 00

Cultural: State/ University level 00   National level 00   International level 00

5.10 Scholarships and Financial Support

Name of Scholarship	Total students	Total amount
Krantijyoti Savitribai Phule	00	-
Arthikdrushtya Magaslele (Economically Backword)	02	6000
Eklavya Scholarship	00	-
Central sector Scholarship	09	90000
Apang Scholarship	00	-
EBC	39	000
Earn while learn	20	2,86,336
Financial support from Government to SC,ST,OBC,VJNT,SBC	671	6305990

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	671	6305990
Financial support from other sources	22	2,92,336
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fairs : State/ University level [00] National level [00] International level [00]

Exhibition: State/ University level [00] National level [00] International level [00]

5.12 No. of social initiatives undertaken by the students [1]

5.13 Major grievances of students (if any) redressed:

_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To develop and evolve as a dynamic centre of higher education imparting knowledge and ethical values to create competent, self-reliant and socially responsible citizens.

Mission:

To provide better educational facilities to those who are educationally, socially and economically backward and make them economically and socially independent to enable them to contribute towards national integration.

6.2 Does the Institution has a management Information System

Yes, The Institution has applied Management Information System in various areas of the institution in the following ways:

- Meeting were conducted for Interaction with students and Guardians
- Interaction with faculty and Non teaching staff
- Online Students feedback forms
- Departmental meetings
- Meeting with the HOD's and coordinators of Committees
- Meeting with the Executive body of management

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the curriculum as per the University guidelines.

6.3.2 Teaching and Learning

- Use of ICT enabled teaching methodology
- Use of Projectors and LCD
- Audio-visual aids
- Expert lecture and guest lectures
- Departmental workshops and seminars
- Group studies, book reading and student centric learning.

6.3.3 Examination and Evaluation

> 1) We conduct the examination according to the rules of University of Pune.
>
> 2)For UG we follow 80-20 Pattern continuous internal assessment is done by college for 20 Marks. University conducts examination for 80 marks.
>
> 3) For PG we follow 50-50 choice-based credit system in which continuous internal assessment is done by college for 50 marks. University conducts examination for 50 marks at the end of semester.

6.3.4 Research and Development

> We motivate our faculty by arranging workshop and various lectures in our college.
>
> It is made sure that research facilities like well-resourced library, functional Laboratories with equipment, internet etc. is made available in the college.
>
> We encourage faculty to register for M.Phil & Ph.D. and also encourage to Complete their Ph.D. and M.Phil.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> College has added ICT and infrastructure as follows:
>
> - 15 Computers costing of Rs. 7,56,203/-
> - Master Software updated for Accounting function at a cost of Rs. 57,820/-
> - Furniture renovated during the year and incurred costing of Rs. 16,08,618/-.

6.3.6 Human Resource Management

We make optimum use of human resources available to us. There are 25 different committees that functions for the improvement and upgradation in teaching learning. The Academic Research Coordinator and IQAC cell promotes research activities amongst teachers and students.

- Students from microbiology department participated in Avishkar Competition.
- Student were motivated to participate in MICROBIOOLYMPIAD held in R.C. Patel Arts, Commerce and Science college, Shirpur on 9th January 2017.
- To Promote environmental consciousness, science exhibition was held on the occasion of Science Day.
- Participated in International Conferences was encouraged.
- Ph.D. Thesis are submitted by two of the faculty members and participation in Refresher courses was ensured.
- We seek the advice and guidance of members of Alumni Association in different areas of research and study for our students.
- Our Professional Faculty provide practical guidance to our students.

6.3.7 Faculty and Staff recruitment

Grantable teaching staff appointments.

1) Roster Checking

2) Advertisement

3) Collection of Application

4) Conducting Interviews

5) Issuing Appointment letters.

Gathering Non-Grant Teaching Staff Applications. And the process of appointment is carried out in following way

1) Roster Checking

2) Advertisement

3) Collection of Application

 4) Conducting Interviews

5) Issuing Appointment letters.

6.3.8 Industry Interaction / Collaboration

Our college have Interaction / collaboration with following institutions:

1. Department of Microbiology Department.
- Om Pathology Laboratory, Pune
- Technext Analytical and Research Laboratory, Pune
- Poultry diagnostic and Research Center, Loni, Pune
- Janklyhan Blood Bank, Swargate, Pune
- Pune District Dudh Utpadak Sangh (Katraj Dairy), Pune
- Indian Institute of Science Education and Research, Pune
- National Center for Microbial Resources, Pune

6.3.9 Admission of Students

We follow University circulation about the admission and online form submitted on college website for all the faculties. The rules regarding admission process of SPPU & Government of Maharashtra is strictly followed.

6.4 Welfare schemes for   YES

Teaching	No
Non teaching	No
Students	Yes

6.5 Total corpus fund generated

NO

6.6 Whether annual financial audit has been done   Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?   00

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		NO	NO
Administrative	No		NO	NO

6.8 Does the University/ Autonomous College declares results within 30 days?

                    For UG Programmes   NO

                    For PG Programmes   NO

Not applicable as the college is an affiliated college under Savitribai Phule Pune University.

College is conducting F.Y. examinations at college level and result are declared in 45 days.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The College follows university of Pune examination reforms
>
> 1) Online Question papers are received from the university one Hour prior to examination for UG and PG Courses of science stream, arts, commerce.
>
> 2) The received question papers are printed and photo copied by college.
>
> 3) The college use barcode system for answer paper as per given guidelines.
>
> 4) The college follows the credit system for evaluation in PG courses hence evaluation is done throughout the semester.
>
> 5) Internal Squad is appointed to restrict the malpractices in Examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The University Provides necessary facilities and suggestions to promote autonomy in college.

6.11 Activities and support from the Alumni Association

> Two meetings are conducted in 2017-18 - 1st meeting conducted on 15/8/2017 in which 56 members and 2nd meeting conducted on 26/01/2018 in which 70 members were present.

6.12 Activities and support from the Parent – Teacher Association

- Students attendance
- Student progress report
- Balance fee payment
- Participation in other programmes

6.13 Development programmes for support staff

The Support Staff attended Seminars conducted by the other Institute for career upliftment and understanding of changes in rules and norms.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Swatchata va swastha bharat Pandharvada was conducted to address issues like healthy lifestyle, daily exercise, awareness about preventions of diseases.
- Swatcha va swastha Bharat Abhiyaan Shrarmadaan din was conducted for collecting garbage from rivers and surroundings, spreading awareness about diseases, helping other in this campaign.
- MOU for E-waste Management was made Kuldeep E-Waste Disposals.
- A Compost Pit is maintained on regular basis by Microbiology and Geography department of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the functioning of the institution as follows.
    The college has taken initiative for creating positive impact on students, teachers and administrative staff. The following innovative practices have been introduced:

1. Microbiology science exhibition
2. Environmental awareness programmes
3. Extra mural lecture series

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action	Action taken status
Green audit	Green Audit Conducted
Academic Audit	Under Process
Lectures of experts to enrich the skill of the students'	Lectures Conducted
Parent –Teachers meeting	Conducted by BBA(CA) and BCA Dept.
Placement cell	Has been Activated
Workshop for socially and economically backward class	Conducted for Students

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Title of the practice:

1. **Exhibitions to promote Environmental Awareness and develop the Scientific Approach among the Students.**

Goal: 1. To promote environmental awareness and scientific approach.

2. To update their knowledge about endangered plant species.

3. To create awareness about using nonconventional energy resources.

4. To sensitize the students towards environmental issues.

Context: To create awareness among the students to conserve the nature and environment and individual responsibility about environmental issues.

Practice: 1. Faculty of Microbiology Department encouraged the students to prepare models of

Plans conservation, development of medicinal plants, water management, recycling of plastic, various types of pollution and energy conservation, etc.

The models and posters were displayed in an exhibition open to all the students which further promoted the environmental awareness among all the students.

Evidence of Success

These exhibitions held in 2017-18 were the outcome of consistent efforts of the teachers and students that served as Best Practices to promote environmental awareness. The students actively prepared models for Organic fertilizer through bio west, Energy Resources, Types of plants, Soil Conservation trough micro-organism, medicinal plants, etc. which helped them to understand environmental issues intimately and developed their interest in environmental studies. One of the major successes of these activities was the consensus among students to avoid the use of plastic.

Problems Encountered and Resources Required:

Student found it difficult to convince the masses about ill-effects of pollution especially growing air water and sound pollutions in city and the measures to be taken. Reluctance of the people was a major hurdle in creating awareness among the people.

More space and resources for conducting research and developing models required for better outcome of the practices. Teacher and students also conduct the survey of plants in our campus and find out some medical plants.

Name of the Principal: Dr. Shashank k. Pole
Name of the Institution: S. B. B. alias Appasaheb Jedhe Arts, Commerce and Science College, Pune.
City: Pune
Pin Code: 411002
Accredited Status: B
Work Phone 24477335
Website: www.jedhe_c@rediffmail.com
Email: shashankpol311257@gmail.com

Title of the practice: **2. Workshop on Gym Training and Diet**

Goal: 1) To create Health awareness among students.

2) To create awareness about Dietary habits and promote interest in Exercise.

3) To encourage students for Weight Training in Fitness.

Context: Lack of exercise, ignorance about health and hygiene has caused many students to be victims of diseases. The ignorance about healthy eating habits and exercise should be reduced.

Practice: Fitness trainers were invited by the sports department to create awareness among faculty and students about healthy eating habits and importance of daily exercise.

In this workshop practical demonstration of physical exercises and Yogasana was given and students were encouraged to practice this on a regular basis. Students were advised about proper diet, calorie intake and proper schedule for meals, to avoid junk food, to rise early and exercise daily. The sports department motivated the students to continue the practice in the months to follow. Such healthy practices would help to create strong, robust and healthy future citizens of the country.

Evidence of Success

The success of this practice was immediately reflected in its continuation in the second consecutive year on students' and teacher's demand. Students became more diet conscious and learned to reduce junk food.

Problems Encountered and Resources Required.

Major difficulties in this practice were in retaining the interest of the students in healthy eating habits for a long time. More equipment would be required to help maximum students.

Name of the Principal: Dr. Shashank k. Pole
Name of the Institution: S. B. B. alias Appasaheb Jedhe Arts, Commerce and Science College, Pune.
City: Pune
Pin Code: 411002
Accredited Status: B
Work Phone 24477335
Website: www.jedhe_c@rediffmail.com
Email: shashankpol311257@gmail.com

7.4 Contribution to environmental awareness / protection

Student of Geography and Microbiology Department run the project of organic fertilizer from organic west. The Geography Department student had made project on environmental issues like Global Warming, Water Pollution, Soil Erosion. Some students have participated in publication of wall

plants genus and species level. Tree plantation and Swachh v Swasth Bharat Aabhiyan drive programme has conducted through National Service Scheme.

N.S.S. volunteers also participated in Water Conservation, Cycle Rally for smart city and Tree plantation programme at University level.

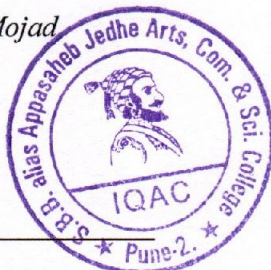7.5 Whether environmental audit was conducted?   Yes [√]   No [ ]

7.6 Any other relevant information the institution wishes to add: -

1. We Organised and participated in Microbio-Olympiad at State level in collaboration with R.C. Patel College Shahada.

2. Every year student of Science faculty participate in 'Avishkar Competition' organised by Savitribai Phule Pune University, Pune.

3. Student Development Department organised one day workshop on personality development for girls.

4. Voters Awareness and Organ Donation camps are conducted by National Service Scheme Department.

8. **Plans of institution for next year**

- Commencement of Post Graduate course in Arts.
- Arrangement of Competitive Examinations Guidance Center.
- Commencement of certificate course in Banking, office management, English-speaking course, Tally Accounting.

Name CA Ashok Uttam Mojad

Name Principal Dr. Shashank Pole

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

PRINCIPAL
Samaj Bhushan Baburao alias Appasaheb
Jedhe Arts, Commerce & Science College,
Pune-411 002.

*** _____ _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

About the college

Following is a brief profile of S.B.B alias Appasaheb Jedhe Arts, Commerce & Science College

Feedback Framework

Following is the list of questions, which is taken by the *Alum ni*

Question	Option
Interest generated by the teacher	Very Good
Interest generated by the teacher	Good
Interest generated by the teacher	Satisfactory
Interest generated by the teacher	Below threshold
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Very Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Satisfactory
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Below threshold
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Very Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Satisfactory
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Below threshold
Provision of sufficient time for feedback	Very Good
Provision of sufficient time for feedback	Good
Provision of sufficient time for feedback	Satisfactory
Provision of sufficient time for feedback	Below threshold

Your career goal is accomplished at the end of the course	Very Good
Your career goal is accomplished at the end of the course	Good
Your career goal is accomplished at the end of the course	Satisfactory
Your career goal is accomplished at the end of the course	Below threshold
The faculties could connect with the pre requisite materials for each class	Very Good
The faculties could connect with the pre requisite materials for each class	Good
The faculties could connect with the pre requisite materials for each class	Satisfactory
The faculties could connect with the pre requisite materials for each class	Below threshold
Adequate number of workshops were conducted for the areas not covered by syllabus	Very Good
Adequate number of workshops were conducted for the areas not covered by syllabus	Good
Adequate number of workshops were conducted for the areas not covered by syllabus	Satisfactory
Adequate number of workshops were conducted for the areas not covered by syllabus	Below threshold
The quality of library facilities	Very Good
The quality of library facilities	Good
The quality of library facilities	Satisfactory
The quality of library facilities	Below threshold
The quality of compouting facilities	Very Good
The quality of compouting facilities	Good
The quality of compouting facilities	Satisfactory
The quality of compouting facilities	Below threshold
The quality of specialized laboratories	Very Good
The quality of specialized laboratories	Good
The quality of specialized laboratories	Satisfactory
The quality of specialized laboratories	Below threshold
The quality of general laboratories	Very Good
The quality of general laboratories	Good
The quality of general laboratories	Satisfactory
The quality of general laboratories	Below threshold
The quality of student support facilities	Very Good
The quality of student support facilities	Good
The quality of student support facilities	Satisfactory

The quality of student support facilities	Below threshold
The quality of sports facilities	Very Good
The quality of sports facilities	Good
The quality of sports facilities	Satisfactory
The quality of sports facilities	Below threshold
The quality of Drinking water facilities	Very Good
The quality of Drinking water facilities	Good
The quality of Drinking water facilities	Satisfactory
The quality of Drinking water facilities	Below threshold
The quality of common room	Very Good
The quality of common room	Good
The quality of common room	Satisfactory
The quality of common room	Below threshold
The course hase met with the expectations	Very Good
The course hase met with the expectations	Good
The course hase met with the expectations	Satisfactory
The course hase met with the expectations	Below threshold
The timetable was suitable	Very Good
The timetable was suitable	Good
The timetable was suitable	Satisfactory
The timetable was suitable	Below threshold
The quality of workload distribution for every week	Very Good
The quality of workload distribution for every week	Good
The quality of workload distribution for every week	Satisfactory
The quality of workload distribution for every week	Below threshold
The quality of academic councelling	Very Good
The quality of academic councelling	Good
The quality of academic councelling	Satisfactory
The quality of academic councelling	Below threshold
The quality of psychometric councelling	Very Good
The quality of psychometric councelling	Good

The quality of psychometric councelling	Satisfactory
The quality of psychometric councelling	Below threshold
The support provided to address personal financial issues	Very Good
The support provided to address personal financial issues	Good
The support provided to address personal financial issues	Satisfactory
The support provided to address personal financial issues	Below threshold
The quality of hostel accommodation	Very Good
The quality of hostel accommodation	Good
The quality of hostel accommodation	Satisfactory
The quality of hostel accommodation	Below threshold
The quality of on the job training or internship	Very Good
The quality of on the job training or internship	Good
The quality of on the job training or internship	Satisfactory
The quality of on the job training or internship	Below threshold
The quality of placement	Very Good
The quality of placement	Good
The quality of placement	Satisfactory
The quality of placement	Below threshold
The quality of soft skills training	Very Good
The quality of soft skills training	Good
The quality of soft skills training	Satisfactory
The quality of soft skills training	Below threshold
The quality of certificate courses	Very Good
The quality of certificate courses	Good
The quality of certificate courses	Satisfactory
The quality of certificate courses	Below threshold
The quality of trainings conducted	Very Good
The quality of trainings conducted	Good
The quality of trainings conducted	Satisfactory
The quality of trainings conducted	Below threshold

About the college

Following is a brief profile of S.B.B alias Appasaheb Jedhe Arts, Commerce & Science College

Feedback Framework

Following is the list of questions, which is taken by the _Parents_

Question	Option
Interest generated by the teacher	Very Good
Interest generated by the teacher	Good
Interest generated by the teacher	Satisfactory
Interest generated by the teacher	Below threshold
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Very Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Satisfactory
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Below threshold
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Very Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Satisfactory
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Below threshold
Provision of sufficient time for feedback	Very Good
Provision of sufficient time for feedback	Good
Provision of sufficient time for feedback	Satisfactory
Provision of sufficient time for feedback	Below threshold

Your career goal is accomplished at the end of the course	Very Good
Your career goal is accomplished at the end of the course	Good
Your career goal is accomplished at the end of the course	Satisfactory
Your career goal is accomplished at the end of the course	Below threshold
The faculties could connect with the pre requisite materials for each class	Very Good
The faculties could connect with the pre requisite materials for each class	Good
The faculties could connect with the pre requisite materials for each class	Satisfactory
The faculties could connect with the pre requisite materials for each class	Below threshold
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Adequate number of workshops were conducted for the areas not covered by syllabus	Good
Adequate number of workshops were conducted for the areas not covered by syllabus	Satisfactory
Adequate number of workshops were conducted for the areas not covered by syllabus	Below threshold
The quality of library facilities	Very Good
The quality of library facilities	Good
The quality of library facilities	Satisfactory
The quality of library facilities	Below threshold
The quality of compouting facilities	Very Good
The quality of compouting facilities	Good
The quality of compouting facilities	Satisfactory
The quality of compouting facilities	Below threshold
The quality of specialized laboratories	Very Good
The quality of specialized laboratories	Good
The quality of specialized laboratories	Satisfactory
The quality of specialized laboratories	Below threshold
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The quality of student support facilities	Below threshold
The quality of sports facilities	Very Good
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The quality of sports facilities	Satisfactory
The quality of sports facilities	Below threshold
The quality of Drinking water facilities	Very Good
The quality of Drinking water facilities	Good
The quality of Drinking water facilities	Satisfactory
The quality of Drinking water facilities	Below threshold
The quality of common room	Very Good
The quality of common room	Good
The quality of common room	Satisfactory
The quality of common room	Below threshold
The course hase met with the expectations	Very Good
The course hase met with the expectations	Good
The course hase met with the expectations	Satisfactory
The course hase met with the expectations	Below threshold
The timetable was suitable	Very Good
The timetable was suitable	Good
The timetable was suitable	Satisfactory
The timetable was suitable	Below threshold
The quality of workload distribution for every week	Very Good
The quality of workload distribution for every week	Good
The quality of workload distribution for every week	Satisfactory
The quality of workload distribution for every week	Below threshold
The quality of academic councelling	Very Good
The quality of academic councelling	Good
The quality of academic councelling	Satisfactory
The quality of academic councelling	Below threshold
The quality of psychometric councelling	Very Good
The quality of psychometric councelling	Good

The quality of psychometric councelling	Satisfactory
The quality of psychometric councelling	Below threshold
The support provided to address personal financial issues	Very Good
The support provided to address personal financial issues	Good
The support provided to address personal financial issues	Satisfactory
The support provided to address personal financial issues	Below threshold
The quality of hostel accommodation	Very Good
The quality of hostel accommodation	Good
The quality of hostel accommodation	Satisfactory
The quality of hostel accommodation	Below threshold
The quality of on the job training or internship	Very Good
The quality of on the job training or internship	Good
The quality of on the job training or internship	Satisfactory
The quality of on the job training or internship	Below threshold
The quality of placement	Very Good
The quality of placement	Good
The quality of placement	Satisfactory
The quality of placement	Below threshold
The quality of soft skills training	Very Good
The quality of soft skills training	Good
The quality of soft skills training	Satisfactory
The quality of soft skills training	Below threshold
The quality of certificate courses	Very Good
The quality of certificate courses	Good
The quality of certificate courses	Satisfactory
The quality of certificate courses	Below threshold
The quality of trainings conducted	Very Good
The quality of trainings conducted	Good
The quality of trainings conducted	Satisfactory
The quality of trainings conducted	Below threshold

About the college

Following is a brief profile of S.B.B alias Appasaheb Jedhe Arts, Commerce & Science College

Feedback Framework

Following is the list of questions, which is taken by the _Students_

Question	Option
Knowledge base of the teacher	Very Good
Knowledge base of the teacher	Good
Knowledge base of the teacher	Satisfactory
Knowledge base of the teacher	Below threshold
Communication Skills	Very Good
Communication Skills	Good
Communication Skills	Satisfactory
Communication Skills	Below threshold
Sincerity / Commitment of the teacher	Very Good
Sincerity / Commitment of the teacher	Good
Sincerity / Commitment of the teacher	Satisfactory
Sincerity / Commitment of the teacher	Below threshold
Interest generated by the teacher	Very Good
Interest generated by the teacher	Good
Interest generated by the teacher	Satisfactory
Interest generated by the teacher	Below threshold
Ability to integrate course material with environment/other issues, to provide a broader perspective	Very Good
Ability to integrate course material with environment/other issues, to provide a broader perspective	Good
Ability to integrate course material with environment/other issues, to provide a broader perspective	Satisfactory

Ability to integrate course material with environment/other issues, to provide a broader perspective	Below threshold
Ability to integrate content wilh other courses	Very Good
Ability to integrate content with other courses	Good
Ability to integrate content with other courses	Satisfactory
Ability to integrate content with other courses	Below threshold
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Very Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Good
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Satisfactory
Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	Below threshold
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Very Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Good
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Satisfactory
Ability to design quizzes /Tests / assignments / examinations and projects to evaluate students understanding of the course	Below threshold
Provision of sufficient time for feedback	Very Good
Provision of sufficient time for feedback	Good
Provision of sufficient time for feedback	Satisfactory
Provision of sufficient time for feedback	Below threshold
Overall rating	Very Good
Overall rating	Good
Overall rating	Satisfactory
Overall rating	Below threshold

Total questions answered by the all students

> Above framework has been selected for the feedback and here is the summary of responses