

IQAC Meeting Minutes – [JUN-AUG 2016]

Meeting Information			
Objective:	To prepare the academic calendar		
Date:	16/6/2016	Location:	College Hall
Time:	9.30 am	Meeting Type:	First Term Meeting
Called By:	Principal, Dr. Pole	Facilitator:	Dr Deepali R.Patil
Timekeeper:	Mr. R. M. Shelke	Note Taker:	Mrs. C.V. Deokar
Submitted by:	Dr. S.R. Pacharane	Approved by:	Ms. Seema Dhame
Attendees:	<p>Dr.S.K.Pole</p> <p>Mr. Sahebrao Jadhav</p> <p>Mr. Suresh V.Khaire</p> <p>Dr. Chowghule B.G</p> <p>Mr.Sudam Kamble</p> <p>Dr.Y.R.Thorat</p> <p>Dr.D.R.Patil</p> <p>Dr.L.G.Retwade</p> <p>Dr.S.R.Pacharne</p> <p>Ms. C.V. Deokar</p> <p>Mr.A.U.Mojad</p> <p>Mr. A.E. Kadam</p> <p>Dr.N.G.Jagtap</p> <p>Ms. Seema Dhame</p> <p>Mr. M.K.Satav</p> <p>Mr. Ashok Dorugade</p>		
Agenda Items	Presenter	Time Allotted	
1	General Review	Mr. A. U. Mojad	8 minutes
2.	To conduct Skill Development Programme	Dr. L.G. Retwade	10 minutes
3.	To Plan the Departmental Activities	Dr. Y.R. Thorat	10 minutes
4.	IQAC to promote Short Term Courses	Dr. S. R. Pacharane	5 minutes
5	To prepare Academic Calendar	Mr. A.U. Mojad	12 minutes
6	Details of MOU	Mr. D.Y. Ingle	5 minutes
Discussion:			
<ul style="list-style-type: none"> General review: The IQAC Coordinator read out the minutes of the previous meeting. All the Committee members approved and gave their consent to the minutes. Recommended by : Mr. A.U.Mojad Resolved by : Mr. A.E.Kadam. 			

- To conduct Skill Development Programme :
Dr. L.G.Retwade Suggested that all the departments should take into consideration the need of the students for skill development programmes and should plan accordingly.
Recommended by : Dr. L.G.Retwade
Resolved by : Dr. Deepali R. Patil

- To Plan the Departmental Activities :
IQAC suggested that Academic Calendars be prepared and followed by all the departments in view of students' needs and development. The activities should cover overall development of the students and faculty members also. Faculty members should be encouraged to conduct seminars and participate in seminars and conferences to enrich their knowledge and research.
Recommended by : Dr. Y.R. Thorat
Resolved by : Dr. S.R. Pacharane

- IQAC to promote Short Term Courses:
IQAC suggested that all the departments should reflect on the requirements of the students and encourage their faculty to develop short term courses for skill development. Value added courses should also be taken into account.
Dr. Neeta Jagtap reported that she has planned a value education course for the students.
Recommended by : Dr. Neeta Jagtap
Resolved by : Dr. Deepali Patil

- To prepare Academic Calendar:
IQAC coordinated with all the Departments to prepare Academic Calendars. IQAC Coordinator suggested that all the Department Heads should plan and prepare the academic calendars for the present academic year. IQAC suggested that the department should follow the academic plans that they have prepared and also prepare teaching plans for this year.

Recommended by : Dr. L.G. Retwade

Resolved by : Mrs. C.V. Deokar

- Details of MOU :
Mr. A.U.Mojad reported that we already have a MOU with the Institute of Computer Accountants. He added that Institute of Computer Accountants would conduct a faculty development programme in this year.
Recommended by : Mr. A.U.Mojad
Resolved by : Ms. Seema Dhame.

New Action Items		Responsible	Due Date
1	Skill Development Programmes	Dr. L.G. Retwade	22/9/2016
2	Short Term Courses	Ms. Pratima Pardeshi	3/1/2017
Other Notes & Information- IQAC resolved to have Skill Development Programmes to enhance the employability of the students.			

L. G. Retwade

PRINCIPAL

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