BEFORE FILLING ONLINE ADMISSION FORM STUDENTS SHOULD READ THE FOLLOWING INSTRUCTIONS FIRST:

1. Only students who are eligible to take admission in FY for UG & PG during this academic year i.e. 2023-24 should fill the online admission form using the link given below "**Online Admission Form**". The student should get the printout (hard copy) of this form, take the signature of his parents and put his signature at the place provided on the form. Submit the copy duly signed immediately in the office.

   AND

2. Students who have Confirm Admission should also fill the online Anti-Ragging form by using link given below. It is compulsory for each and every student. The student should get the printout (hard copy) of this form, take the signature of his parents and put his signature at the place provided on the form. Submit the copy duly signed immediately in the office.

Instructions

Admissions are at the sole discretion and decision of the Authorities of the College only. All admissions are provisional, to be confirmed by the Principal / Management and the Admissions Committee. All admissions are subject to further approval by the Savitribai Phule Pune University.

No other person is authorized to grant or to promise or to make any representation regarding admissions. Inquiries regarding admissions may be obtained only from the College Office during college office working hours.

Admission shall be given on first come first serve basis as well as on merit of each student.

All particulars in the form and documents in original will be subject to scrutiny before the student is admitted to the course. If the student is not found eligible according to norms and the rules prescribed for admission by the Savitribai Phule Pune University or if the application is incomplete or required documents are not submitted, such candidate will not be admitted to any of the courses.

Any attempt by any candidate or anyone else on his behalf to influence the admission process directly or indirectly, would be treated as a disqualification for admission

Documents to be submitted

Students must bring at the time of the admission the Original and Two attested copies of the following documents; failing which he /she shall not be considered for admission.

1. Statement of marks of the qualifying exam (HSC/Degree or equivalent).

2. Passing Certificate.
3. The Statement of marks of SSC (Xth) or equivalent examination. If the HSC certificate (XIIth) does not have the date of birth then certified copy the Birth-Certificate.
4. A student coming from a College affiliated to the Savitribai Phule Pune University or Maharashtra Higher Secondary Board must produce a Transfer Certificate and School Leaving Certificate from that College/Board and School. A student coming from any other University or Board must produce a Migration Certificate, a Transfer Certificate or School Leaving Certificate from the University/College/Board/School.
5. Domicile Certificate (where applicable).
6. Two Recent Passport size color photographs.

Reservation Candidates

Students seeking benefit of reservations must produce Original Documents of the Caste Certificate. In the case of such sub-categories among NT, VJNT,SC, ST,OBC, EBC to whom the creamy-layer criteria is applicable, a valid and subsisting certificate from the appropriate authority that the student does not belong to the Creamy Layer should be produced at the time of admission. If the student seeks admission and benefits in categories reserved other than for backward classes, a valid and subsisting certificate from the appropriate authority indicating that the student belongs to such category.

Fees
The Course fees are as per the norms of Savitribai Phule Pune University and the Government of Maharashtra. Notwithstanding anything provided otherwise, the tuition fees and library fees prescribed for the Student shall be subject to following conditions

Students of Maharashtra:
Means a candidate passing S.S.C. or H.S.C. or Both from a recognized institution in the state of Maharashtra. The candidate has to pay the Tuition fees prescribed by the College and State Government.

Students outside Maharashtra:
Means a candidate whose Domicile status is outside Maharashtra and has passed his qualifying examination form a University outside Maharashtra. The tuition fees for the candidates outside the state of Maharashtra will be **Double** of the tuition fees

NRI/Foreign Students:
Candidates will have to pay **Five times** the tuition fees

Bhutan Nepal and Sri Lanka:
Candidates will have to pay **Three times** the tuition fees

Mode of Payment

Admission will be considered as given and completed only after the student has paid the fees.

- The fees must be paid by **ONLINE MODE ONLY** IN THE LINK PROVIDED on the same day immediately, after completing other formalities.
- All rules of payment of fees and concessions etc. as stated in the prospectus will be applicable
- If any fees is increased during the academic year by the College under any rules, orders or directions given from time to time by the State Government, Pune University, or other authorities, the student will be liable to pay any such increase.

Refund:

If a candidate cancels admission, fees are refunded according to Savitribai Phule Pune University rules. There shall be no refund of fees for cancellation made after **30 days** from the date of admission

ADMISSION NOTICE FOR SESSION 2023-24

Online Admission Process for FY B.A., FY B. Com., FY BBA-CA, FY B. Sc., & FY B. Sc- Computer Science

PLEASE READ THE INSTRUCTIONS BEFORE FILLING THE ADMISSION FORM

1. Filling of Admission Form does not confirm your admission in the College.
2. Direct Admission to Students passed from Shri Shivaji Maratha Society's- Jijamata Girls High School, SSMS Boys High School and L. R. Shinde High School from 01.06.2023 to 08.06.2023
3. The Merit Form Link for FY B.Com will be AVAILABLE ONLINE from 01.06.23 to 08.06.2023 on the College website. MERIT LIST FOR FY B.Com WILL BE DISPLAYED ON 09.06.2023
4. Direct Admission to FY B.A., FY BBA-CA, FY B. Sc., & FY B. Sc- Computer Science (from 01.06.2023 to 31.07.2023)
5. Keep the following Scan Documents with you before login
   a. Marksheet (Less than 200 kb)
   b. Aadhar Card (Less than 200 kb)
   c. Caste Certificate - if applicable (Less than 200 kb)
   d. Passport size Photo (Less than 500 kb), Signature Self & Parent (Less than 200 kb)
6. Student should first Register (new) and then login. He/ She will receive their username and password on the mobile number and e-mail address during Registration. This mobile number and email address should be used for the next 03 years. Any future correspondence will be done only the mobile number and e-mail address uploaded during Registration.
7. Upload good quality passport size photo, which will appear on your Identity Card.
8. The documents should be in JPG/ JPEG/PNG/ PDF format and should not be more than the file size mentioned.
9. Fill the form correctly. In case of mis-information your form is liable to be rejected and will not be taken into consideration. Students should not fill multiple forms. In case multiple forms are filled, wrong information and documents are not properly uploaded, Incomplete forms, etc. then such forms will be rejected
10. Fields which are * marked are Mandatory/ Compulsory.
11. Your form should be verified and approved by the Admission Committee and College Authorities. Regularly check the Website, Your e-mail and Student ERP Portal for your admission status.
12. The fees should be paid only through Online Payment mode
13. Students should upload a copy of Online Result and Caste Certificate (if applicable) which is mandatory. Category students not uploading the Caste Certificate will be treated as OPEN.

14. MERIT LIST will be displayed on the website on 09.06.2023 on the College Website. Students should complete the admission process by 20.06.2023

15. Provide your Mobile number E-mail address correctly. All future correspondence will be done on this number and e-mail address only. Remember your User Id, Password are linked to these as provided by you and the same will be used for filling various University and State forms and related documents.

16. After completion of the above process, Printed Admission Form along with all related documents attached and Fees paid (Online Payment Slip) to be submitted in the College Office, then only your Admission will be confirmed.

17. All notices regarding the Admission will be displayed on the College Website. Students should regularly check website for updates. The College Administration will not be held responsible if any Student fails to see the notice and does not take admission in the stipulated time given to them. All students who fail to complete the admission procedure within the stipulated time will not have any claim on the said admission.

18. Students should see the updated instructions regarding online admission procedure form time to time. They may be subject to change without giving any prior notice.