

## SELF STUDY REPORT

### Executive Summary

#### *Introduction:*

Shri Shivaji Maratha Society has been working for providing educational opportunities and facilities to the common masses since 1918. It was officially registered in 1921 under the Societies Registration Act, 1960 and also under Bombay Public Trust Act, 1950 under the able guidance of His Highness Chhatrapati Shrimant Late Shahu Maharaj of Kolhapur. The Society is established in Pune in the memory of the Great Maratha Warrior King-Chhatrapati Shivaji Maharaj who spent his childhood in and around Pune.

Our college was founded in June 1984. “**For the Upliftment of the Masses**” is the mission statement of the society, our college follows the same. Courses in Arts, Commerce and Science are affiliated to Savitribai Phule Pune University and is recognized by the government of Maharashtra and UGC.

The courses offered by college, at Graduate level are B.A.(Specialization in English, Marathi, Economics, Political Science and Geography), B.Com , B.Sc. (Microbiology), B.Sc. (Computer Science), BBA(CA) and ‘Post Graduate Level’ M.Com, M.Sc (Microbiology).

#### **Aims And Objective**

The main objective of the Institution is to impart a sound moral, physical and intellectual training to boys and girls and help them to develop their individual personality so that they may turn out to be useful and responsible citizens of the country.

The college aims at creating efficiency and self-confidence in students and offers them ample scope for activity, growth and development.

#### *Vision:*

To develop and evolve as a dynamic centre of higher education imparting knowledge and ethical values to create competent, self-reliant and socially responsible citizens.

#### *Mission:*

To provide better educational facilities to those who are educationally, socially and economically backward and make them economically and socially independent to enable them to contribute towards national integration.

### SWOC

#### *Institutional Strength :*

1. The college is centrally located near Swargate, the central Bus stand of the city, students from

various suburban areas and nearby villages can attend the college easily.

2. Maximum students admitted in the college belong to socially and economically weaker section of the society. The students' strengths of the last five years testify the details. Inclusive education based on the vision of equal opportunity is emphasized by the institution.
3. IQAC continuously endeavors to foster research work and active participation of students and teachers in research. Over the last few years many of our teachers have completed their M.Phil and Ph.D and a few are also recognized as research guides by the university. The emphasis given to creativity, innovation, critical thinking and active research is reflected in the number of research papers published in books, journals and conference proceedings.
4. The Head of our NCC unit and the cadets have received many Awards and Medals.
5. The NSS is one of the strengths of our college, which has won laurels in University, State and National level activities. The college has been felicitated as the 'Best College' in Road Safety Campaign and the programme officers of NSS have received Best Programme Officer Awards.
6. In Sports Department, students have participated in State, National, and International Games and won Medals, Trophies, certificates and awards.
7. Availability of ICT, Library resources and persistent efforts of our faculty turn out to be significant assets in the academic growth of the students.

### ***Institutional Weakness :***

In the era of globalization, there are many demands placed on the educational institute. In keeping with the rapidly changing socio-cultural scenario there are certain limitations and drawbacks faced by the institution.

1. Being centrally located, the campus area is optimally used but insufficient. Lack of space and availability of more rooms is one of the major hindrances in the development of infrastructure. The insufficient space is made good by using other physical resources available on the premises of our Management which houses other schools and colleges on the campus as well. Restriction of location and prices soaring sky-high add to the limitations of physical space and amenities.
2. Majority of the students hail from nearby villages or slum areas, and are forced to work for their living and to receive education. This makes it difficult for the first generation learners to be techno-savvy and achieve qualitative outcome. The institution has taken efforts for the enrichment of these students by giving them basic training in computers and need based skills. Lack of exposure sometimes is a major hurdle in the progress.
3. Many of the students wish to participate in NSS and NCC but the number of participants is predetermined by the respective units in Savitribai Phule Pune University and hence more students cannot be accommodated.
4. Our faculty has published several research papers but the number of publications in UGC notified journals needs to be increased.
5. Our office, library and administration is in process of full automation.

### ***Institutional Opportunity :***

Our institution takes cognizance of the opportunities available to develop its resources, infrastructure and work for the enrichment of students.

1. The institution aspires to begin PG courses in Arts faculty for three in near future.
2. To develop as a centre for excellence.

3. To commence B.Sc (general) course in future.
4. To strengthen the placement cell and motivate progression of the students.
5. Establish Linkages and collaboration with NGOs and Industries.
6. Have a fully developed Competitive exam coaching center.

### ***Institutional Challenge :***

Despite the challenges our institution has trust in its ability to overcome the difficulties and seek a positive outcome.

- 1) To add to the physical resources available.
- 2) To gain financial contribution from the Alumni.
- 3) To develop opportunities for better placement of the students.
- 4) To have additional independent play grounds.

### **Criteria wise Summary**

#### ***Curricular Aspects :***

Shri Shivaji Maratha Societys' "Samaj Bhushan Baburao alias Appasaheb Jedhe Arts, Commerce and Science College" is located in Shukrawar Peth. It is permanently affiliated to Savitribai Phule Pune University and was established in year 1984. The college follows the curriculum designed by university and has no flexibility to restructure it.

- To promote overall development of students, we conduct various activities like spoken English classes, Quiz Competition, Guest Lecture, Field project and Industrial visits. Students are given exposure like Sports Day, NCC-Camp, and celebration of National Festivals etc.
- To enhance teaching-learning in classroom, various technical methods like Audio-visual aids, power point presentation, WiFi, Internet facilities are provided.
- Different departments organize various activities like Essay Competition, Science exhibition, Elocution Competition, to develop aesthetic and academic skills in our students.
- We also follow choice based credit system for our Post Graduation courses like M.Sc. and M.Com. Our college also conducts value added and short-term certificate courses for students welfare.

To assess smooth and continuous progress of our institution, we also have a feedback mechanism system. The Institution takes cognizance of the feedback received from students, alumni, parent, teachers and takes into consideration the suggestions received and implements the changes as required.

#### ***Teaching-learning and Evaluation :***

Our institution believes in creating and providing best possible environment for teaching-learning which forms the center of dynamic education. Student performance is evaluated in a way that helps to identify the slow learners so as to facilitate them with remedial lectures. Advanced learners are further guided for various competitive and qualifying exams. Appropriate student-teacher ratio is maintained so as to

provide proper guidance. Differently-abled students are given special attention to nurture their academic and skill development. Mentor Mentee ratio is balanced so that every student gets equal attention and appropriate guidance from the teachers. We have a transparent & robust system of internal assessment conducted by our examination department. Our institute has well qualified, experienced and excellent academic staff, consistently working for development of students. Our staff has received various academic awards in appreciation of their excellence.

Student centric methods of teaching are implemented, which include use of LCD projectors, Audio-Video systems, E-books, PowerPoint Presentation of related conceptual subjects. Our college has standard mechanism in order to bring out desired outcome of learning resources. At the commencement of year an academic calendar is prepared and is worked thoroughly throughout the year. Priority is given to complete the academic syllabus and then focus on the activities like evaluation, group discussions and seminars to further understand the difficult subjects.

Our institution plays an important role in developing self confident, independent and mature human beings who contribute in social development, and work towards national integration.

### ***Research, Innovations and Extension :***

Research is the outcome of serious deliberations and hard work. Our institution encourages teachers to undertake research so as to promote original thinking, develop critical abilities and gain insights. The IQAC committee of college motivates the innovative activities and promotes the teachers to undertake projects and participate in various seminars and conferences.

The outcome of promoting Research Culture is evident in number of Research activities of our college. 05 Teachers are recognized as Research Guides. The College has received Grants from BCUD for 04 Minor Research Projects. The college organized 02 National level and 04 State level seminars. Our teachers have received appreciation for Best Papers in international Conferences. Though the college does not have a separate Research Center, our teachers are associated to research centers of other colleges. Nearly 29 awards were received by the teachers of different departments of the college for their academic and social contribution to the society. Our institution can boast of quality research work which is clearly seen in 27 Research Papers, 32 Books and Periodicals published by the teachers.

Various extension activities are conducted such as Street Plays, Day Camps, workshops, rallies etc. The College was declared the Best Unit in NSS recognized by S. P. Pune University in 2014-15. Our institution has received 38 awards for active participation in NCC, NSS, etc. MOU with various organizations have been undertaken to promote interaction and enhance employability.

Our institute has planned to promote research oriented activities, workshops, community development activities in future.

### ***Infrastructure and Learning Resources :***

The infrastructure available is sufficient for the present academic program and the expansion is also going on at our other campus. The college aims not only in providing quality education to the students; but also aims for their all-round development. Presently, there are 05 classrooms which are well equipped. There are 05 rooms with LCD facilities in addition to 8 laboratories. There is one seminar hall with a capacity of over 150 persons and is equipped with latest ICT facilities.

The college has Volleyball Court, Kabaddi ground, Net ball court and Cricket ground, which is adequate to our college. The students have brought laurels to the college in various games like cricket, volleyball, throw ball, kabaddi, Netball, discus throw, shot put, and Indoor games like Carrom, chess, and Table tennis at University, State and national level, etc.

From the academic year 2012 to 2017 the college students had participated in one act play competition held under banner of ‘**Purshottam Karandak**’, year wise the play names were ‘**Dhol-Aawaj Kunacha**’, ‘**Jwalant dekhawa**’, ‘**Ballya**’, ‘**Tulshicha lagna**’ & ‘**Ghorpadechya bailala gho**’.

The college library has diverse collection of rare books apart from the books of the academic curriculum. The centre has also updated advanced technology through Internet and Computerization. The college has separate computer laboratory and science laboratories. The commerce department has also been well equipped by computer laboratory. Internet facility is available in college. The college provides better opportunity for the students in order to inculcate the current knowledge.

### ***Student Support and Progression :***

Our institution continuously strives for the progress and support of our students. Our students can avail of facilities like placement cell, counseling center, students’ grievances redressal cell wherein students are at the center of the organization.

On the recommendation of Incubation Center, IQAC implements Enrichment, Soft Skills Development, Professional Skills Development, and Career Counseling Programmes. Our college can boast of achievements in Sports, N.C.C which are the assets of our college. Alumni Association is the treasure house of our college that provides valuable contribution in the functioning of our college in terms of quality time and qualitative enrichment. Cultural committee provides a platform to exhibit various potentials of the students. Participation in Drama Competition, ‘*Purshottam*’ has been creditable practice where students display their talent in acting, play writing, script writing, and directing.

The Student Grievances Redressal Committee has actively and positively assisted the students in attending their complaints through Mentors and Student Counselors and has offered an opportunity for improvement. The institution believes in nurturing a culture of trust, peace and harmony in an attempt to mitigate instances of grievances. Placement Cell of our college strives to provide guidance and career counseling to our students and also avail them of the best placements. Students have been selected as Police, teachers, in Private jobs, Banks and are self-employed which is a remarkable achievement as most of the students of our college are first generation learners. Record of Progression is maintained to motivate other students.

### ***Governance, Leadership and Management :***

The college has been working for upliftment of the masses. Regular meetings and feedback is taken to ensure good governance and management. Extracurricular activities are conducted in order to attain overall development of students. The Science Department has actively participated and awarded in “AVISHKAR” Research Competitions.

In March 2017 college has successfully conducted “Central Assessment Program” for Commerce faculty on behalf of Savitribai Phule Pune University.

- The college has planned to start Post Graduate course in Arts faculty in the year 2018-19 in

Economics, English and Sociology under strategic planning.

- The college has implemented E-Governance in different areas like CMS (Content Management System), it is used for administration process and filling online forms preparing time-table certificate etc.
- 16 teachers have been awarded Ph.D and 17 teachers are awarded M.Phil and one of our faculty has been awarded D.Litt.
- Organized faculty development program for teachers and training for non-teaching staff.
- The college has financial aids like “Shri Shivaji Path-sanstha”.
- The performance appraisals of the staff are done as per norms laid down by Savitribai Phule Pune University.
- IQAC takes initiatives in conducting Skill Development Courses, Certificate Courses and arrangement of expert lecturers in order to complement classroom teaching and enhance the understanding and comprehension of our students.
- IQAC worked for improvement of academic quality through regular meetings and development plans.

Our institute strives for the progress of the students and staff through excellent leadership and coordination which facilitates interpersonal rapport and healthy, cordial management.

### ***Institutional Values and Best Practices :***

Our institution strives to create an ambience of enriching human values and culture amongst our students. Our college has taken great efforts to maintain and promote gender equity amongst students and arranged lectures and Seminar on Gender Equity, *Samata Hakka* Rally, Street play etc.

The college encourages activities such as Swatchta Abhiyan, River Cleaning programme, Cleanliness Drive are some of the major activities undertaken by the college.

Our institution takes specific initiatives to address locational advantage through activities such Cleanliness Drive. Benefits of wearing Helmet, Road safety Programmes and awareness to have driving license, Quiz on traffic symbols, street play were some of the activities appreciated at District level and college received certificate and trophy in appreciation.

Our institution gives importance to inculcate Human values, National values, and Universal values amongst students. The institution introduces innovative programmes and best practices to reinforce human values, communal harmony and social cohesion.

The college is always eager to provide value based education through celebrations of birth anniversaries of national heroes and National festivals, such as National Youth Week (‘Swami Vivekananda Jayanti’), Gandhi Jayanti. Such programmes create feelings of patriotism, sense of righteousness, duty amongst the students and teachers.

Some Best practices have been Workshop on Gym Training and Diet, and Exhibitions to promote Environmental Awareness in which the college tries to achieve excellence by creating ambience of research and innovation. Our institution aims to develop the performance in academic, social, and community related areas, by focusing on its vision, values and professional ethics.

### **Profile**

**BASIC INFORMATION**

<b>Name and Address of the College</b>	
Name	SAMAJ BHUSHAN BABURAO ALIAS APPASAHEB JEDHE ARTS, COMMERCE AND SCIENCE COLLEGE
Address	Shri Shivaji Maratha Society Samaj Bhushan Baburao alias Appasaheb Jedhe Art, Commerce College,425, Shukrawar Peth, Subhash Nagar, Pune-411002
City	PUNE
State	Maharashtra
Pin	411002
Website	<a href="http://www.jedhecollege.com">www.jedhecollege.com</a>

<b>Contacts for Communication</b>					
<b>Designation</b>	<b>Name</b>	<b>Telephone with STD Code</b>	<b>Mobile</b>	<b>Fax</b>	<b>Email</b>
Principal	Shashank K. Pole	020-24477335	8149232377	-	jedhe_c@rediffmail.com
IQAC Coordinator	Ashok U. Mojad	020-4477335	9422307382	-	ashokmojad@yahoo.in

<b>Status of the Institution</b>	
Institution Status	Private , Grant-in-aid and Self Financing

<b>Type of Institution</b>	
By Gender	Co-education
By Shift	Regular

<b>Recognized Minority institution</b>

If it is a recognized minority institution	No
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### Establishment Details

Date of establishment of the college	20-06-1984
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### University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

### Details of UGC recognition

Under Section	Date	View Document
2f of UGC	24-07-2000	<a href="#">View Document</a>
12B of UGC	24-07-2000	<a href="#">View Document</a>

### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
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If yes, has the College applied for availing the autonomous status?	No
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### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
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Is the College recognized for its performance by any other governmental agency?	No
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### Location and Area of Campus

Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shri Shivaji Maratha Society Samaj Bhushan Baburao alias Appasaheb Jedhe Art, Commerce College,425, Shukrawar Peth, Subhash Nagar, Pune-411002	Urban	3.12	5333.87

## ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)						
Program Level	Name of Program/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce Ug	36	H.S.C.	English,Marathi	2688	2222
UG	BBA,Bba Ca	36	H.S.C.	English	240	147
UG	BSc,Computer Science	36	H.S.C.	English	240	172
UG	BA,Baspecial	36	H.S.C.	English,Marathi	840	711
UG	BSc,Science Ug	36	H.S.C.	English	360	297
PG	MSc,Science Pg	24	B.S.C.	English	48	44
PG	MCom,Commerce Pg	24	B.COM.	English	240	200

Position Details of Faculty & Staff in the College												
Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				14			
Recruited	0	0	0	0	11	5	0	16	6	5	0	11
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				48			
Recruited	0	0	0	0	0	0	0	0	15	33	0	48
Yet to Recruit	0				0				0			
Non-Teaching Staff												

	Male	Female	Others	Total
Sanctioned by the UGC <b>Technical Staff</b> /University/State Government				26
Recruited	18	5	0	23
Yet to Recruit				3
Sanctioned by the UGC /University/State Government				0
Management/Society or Other Authorized Bodies	0	0	0	0
Recruited	14	4	0	18
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	1	0	0	1
Ph.D.	0	0	0	5	1	0	4	1	0	11
M.Phil.	0	0	0	5	4	0	2	2	0	13
PG	0	0	0	11	5	0	7	4	0	27

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	2	5	0	7
PG	0	0	0	0	0	0	8	32	0	40

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties

Provide the Following Details of Students Enrolled in the College During the Current Academic Year						
Program		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1829	3	0	0	1832
	Female	1715	2	0	0	1717
	Others	0	0	0	0	0
PG	Male	114	0	0	0	114
	Female	130	0	0	0	130
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	426	413	353	324
	Female	499	420	372	379
	Others	0	0	0	0
ST	Male	13	11	13	14
	Female	24	13	16	25
	Others	0	0	0	0
OBC	Male	261	223	225	221
	Female	203	162	171	184
	Others	0	0	0	0
General	Male	1021	991	952	908
	Female	840	847	922	833
	Others	0	0	0	0
Others	Male	258	194	176	201
	Female	236	173	160	174
	Others	0	0	0	0
Total		3781	3447	3360	3263

## QIF

### 1. Curricular Aspects

#### 1.1 Curricular Planning and Implementation

*1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process*

**Answer:**

At the commencement of the Academic year the Academic calendar is prepared by the Committee organized for the said purpose. At the beginning of the Academic year the teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Head of the Department. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the University.

The college ensures effective curriculum delivery through its consistent efforts; the college undertakes to prepare the Academic calendar at the commencement of the Academic year. The teachers prepare their individual Academic and Teaching plan which is included in the Academic calendar. The college has little scope to include their own chapters in the curriculum as the curriculum prescribed by SPPU is adopted by the college as it is mandatory. The college teachers follow the teaching plan in the schedule of their working hours. The syllabus is already divided in the number of hours in which each teacher is supposed to engage. The periodic tutorial / class test / examination are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again and also sometime consulted for their benefits. Teachers take best of their efforts to ensure quality and to enhance academic growth. The college teachers use PPT for elaborating principle concepts in the technique and discussion. Compliance of the curriculum is verified by the Head of the Department and the review is taken. The compliance of the curriculum is communicated to the Principal through the Head of the Department and at the end of the term or year the performance of the students is verified by evaluation in examinations and their feedback. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The University has changed the pattern of examination it is now both objective as well as subjective. The examination pattern is strictly followed by the college. The transparency in examinations is observed by the college. The curriculum compliance is integral part and responsibilities of the staff which is completely attained by the college.

Action taken report is prepared by concerned committees and reviewed in college meetings for timely action taken and for further development of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**1.1.2 Number of certificate/diploma program introduced during the last five years****Answer: 0****1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years****Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
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Details of the certificate/Diploma programs	<a href="#">View Document</a>
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**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**

**Answer: 0**

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2 Academic Flexibility**

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Answer: 0**

1.2.1.1 How many new courses are introduced within the last five years

Answer: 00

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Answer: 28.57**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Answer: 02

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on**

**programs as against the total number of students during the last five years****Answer: 2.2**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer:

2016-17    2015-16    2014-15    2013-14    2012-13  
213            132            00            50            00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Answer:**

The college has been working for the development of the students. The various programmes are arranged related to Gender Equality, Sustainability, Human Values and Ethics. The college teachers engage the students in various activities through Expert lectures, N.S.S., N.C.C., programmes. The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental Awareness' this subject is taught by special teachers in the class. The said subjects include the chapters such as, *Scope & Nature of Environment Science, Natural Resources, Eva-System, Bio- Diversity, Pollution, And Social Issues & Population.*

Environmental Awareness is a compulsory subject for S.Y.B.A, B.COM. BCA / BCS, BSC students. The results of the students are not declared unless students clear this subject at S.Y.level. The current issue of environment awareness has been thoroughly addressed by the college, in curriculum. The students must understand the human values & follow professional ethics in their relevant field. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college. A special 10 days residential camp is conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India. The students are also engaged in value added programmes to make them aware of responsibilities and the professional ethics. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments. Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues.

The study tour by Geography Department and Science field visits make students aware about the various nearby areas. They learn practical aspects from their study tours and field visits. The students prepare a separate project on Environment as a part of their study. Accordingly the students are made aware of the contemporary issues. The college works with the objective of generating Social awareness among the students.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**

**Answer: 3**

#### **1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years**

Answer: 03

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **1.3.3 Percentage of students undertaking field projects / internships**

**Answer: 2.62**

#### **1.3.3.1 Number of students undertaking field projects or internships**

Answer: 99

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## **1.4 Feedback System**

### **1.4.1 Structured feedback received from**

**1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus- Semester wise/ year-wise**

**Answer: A. Any 4 of the above**

File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>

URL for stakeholder feedback report	<a href="#">View Document</a>
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**1.4.2 Feedback processes of the institution may be classified as follows:**

**Answer:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

**2. Teaching-learning and Evaluation**

**2.1 Student Enrollment and Profile**

**2.1.1 Average percentage of students from other States and Countries during the last five years**

**Answer:** 0.1

2.1.1.1 Number of students from other states and countries year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	3	0	9

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.1.2 Average Enrollment percentage**

*(Average of last five years)*

**Answer:** 73.71

2.1.2.1 Number of students admitted year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
3708	3447	3360	3264	3201

2.1.2.2 Number of sanctioned seats year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4656	4656	4656	4572	4488

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### ***2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years***

**Answer:** 70.29

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1426	1242	1150	1148	1113

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## **2.2 Catering to Student Diversity**

### ***2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners***

**Answer:**

The teachers are encouraged to implement their teaching in a manner that judges the differing capacities of the students. The Learning and understanding abilities of the students are assessed by the teachers not only based on their pass percentage, but also classroom participation, punctuality, creativity, regularity in submission of assignments, performance in class tests and presentations. The students identified as slow learners are offered with a helping hand. They are given extra attention and counselling. Advanced learners are encouraged to study in a detailed manner and motivated to read beyond the core syllabi. Remedial classes are conducted for the slow learners. Through these classes, even slow learners get an opportunity to clear their doubts and resolve their queries.

The college library is well-stocked with books and journals for students. An important element in the learning process of slow learners is the peer support that they successfully access in the Library reading room made available to all the students. Every student is assigned with a mentor to discuss and resolve their academic and non-academic queries. Workshops and Seminars are organised to give the students an in-depth knowledge of topics related to their discipline. Both slow and advanced learners are provided an equal chance to participate in the active functioning of several events like industrial visits and enrichment programmes with special lectures. The students having different levels of learning capacities are properly observed by the concern faculty. As per university rules the slow learners who are failure in their internal examinations are given another chance to appear for examination, so that they cannot miss their academic year. The Advanced learners are provided with the guidance from the experts. The expert / visiting lecturers are organized by the college on various contemporary issues. Thus the college has mechanism to monitor the growth of the students irrespective of their learning levels. The students from commerce faculty are to undertake projects at P.G. level. Choice based credit system pattern is applied for the P.G.

Courses in commerce and science .The overall growth of the students is ensured accordingly. The students which are from science faculty and take admissions for the commerce faculty these students are less in number, but they are weak in accountancy. Accordingly, for these students additional coaching is conducted by the concerned teachers.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Answer:** 55.6

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Answer:** 0.08

#### 2.2.3.1 Number of differently abled students on rolls

Answer: 3

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Answer:**

Innovative student centric methods are put into practice to enhance and enrich the learning process for the students. Group discussions are conducted to enhance the skills of spontaneous thinking and to foster better communicative ability in the students. Guest lectures and interactive sessions with experts from diverse fields are organised to develop the learning skills of the students. Workshops and departmental seminars are organised for the students. Departmental Industrial visits, educational tours and field trips are arranged to offer some of the practical component to the learning process. LCD projectors are used in the classroom to supplement the regular lecture mode. Students are encouraged to develop paper presentations and PowerPoint presentations to build a sense of original thinking and composition.

Students are also encouraged to use the library independently and intensively that enhances their knowledge. The college has recently introduced an e-learning system that comprises of online MCQs. Group discussions, debates, quiz, mock parliament; seminars presentations, essay writings etc. are conducted.

College is basically adopting the norms laid down by the Savitribai Phule Pune University and government relating to the admission process. We are adhering by the principle of inclusion in the education. We wish to state majority of our student come from economically and socially backward community. College does not have any discrimination on the basis of caste, creed, religion, and gender. All the sections in the society have been given due weightage in admission to our college. The SC, ST, OBC, WOMEN and MINORITES are given due weightage at the time of admission. We offer scholarship as per government rules.

The total teaching learning process is student centered. The college teacher makes their lecture more students informative by making the use of modern technology. Especially the key aspects are narrated with the help of modern technology. Though not extensive but substantial use of technology is being carried out by the teachers. The accountancy packages related to the tally and other financial packages are taught with the help of computers. Thus the college is taking efforts to make use of the ICT.

The college is consistently undertaking the efforts in order to make student prepare to take challenges which are posed by the changing educational environment and the requirement of the day. All the teachers are making this endeavor more competitive.

Considering student as an important stakeholder of the institute, various activities are conducted by the institute during the academic year as well in term/semester.

- Separate lectures are arranged for soft skill and technical skill development.
- Institute has separate Commerce lab. As well equipped laboratories for science faculty, BCA faculty etc.
- Guest lecturers are organized whenever they are necessary.

### **Student Centric Teaching Learning Methodologies**

- The students are engaged in tutorials to understand the course better.
- Assignments on advanced topics in every course are given for the students.
- Students are provided the Library facility.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

### **2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**

**Answer:** 60.29

#### **2.3.2.1 Number of teachers using ICT**

**Answer:** 41

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Answer:** 54.8

#### 2.3.3.1 Number of mentors

Answer: 69

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Answer:**

The teachers have started using multimedia teaching methodologies considering the recent developments with time. Power Point presentations are used whenever necessary. Students are given assignments/projects/activities that require them to not only theorize but apply the concepts they have studied. For instance, students are asked to design their own case studies, students are encouraged to undertake surveys etc. Field visits and industry trips are organised from time to time to give the students a real world feel of the discipline they are engaged in. Students are encouraged to enhance their reading habit beyond their core syllabus and integrate their learning with their surroundings. Students are encouraged to watch knowledge based videos. Class whats app groups connect the teacher and student on a personal level, and make dissemination of course related videos, books and essays easier and faster. Writing creative assignments that teach them to become self-reliant is one of the regular practises. The e-learning arrangement is being made by the college.

There is good number of advanced learners in each class. By means of regular examination the teacher comes to know their urge. Accordingly they are specially guided by the college teachers. They are provided with additional facilities like personal guidance. They are also provided with the facility of interaction with the expert when they come to college for giving expert talks.

There are the students having less learning capacity or slow learner. The students from the disadvantaged sections of the society and economically weaker section society are present in the college but they are taken proper care by the college. The slow learner students are provided with additional sessions in the subjects like Accountancy, Economics and English. The socially backward class category students are offered with the free ship as per government norms.

In order to create critical aspects and line of thinking in the mindset of the students various expert from the field are called to discuss critical issues in the classroom. By means of the debating competitions college try to develop the thinking process in the students mind set. The scientific temper is essential in changing scenario. Accordingly the college has separate cell of N S S and other cell such as TARABAI

SHINDE VIDHYARTHINI MUNCH through which we oppose blind faith and such other traditional and religious faith harmful to the society. These efforts make possible the inculcation of scientific temper in the students.

The teachers adopt modern technology for teaching by using the power point presentation related to their subject. Some key aspects are explained by this way. The teachers also arrange the study tours and the field visits in order to extend practical aspects to the curriculum. There is the adoption of courses like Tally and financial package as a part of the study of our students.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Answer:** 94.47

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Answer:** 4.63

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	0	2	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Answer:** 11.69

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

#### **2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**

**Answer: 20**

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	2	3	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### **2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**

**Answer: 0**

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

### **2.5 Evaluation Process and Reforms**

#### **2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level**

**Answer:**

The assessment of students is based on a continuous internal evaluation of 20% marks. The Examination Department of the college takes the entire responsibility of conducting all internal examinations. The time table to conduct term End and Annual Examinations is displayed on the notice board well in advance and the students are informed about the exams through the notices in the classrooms. Mock tests of students for Practical Examinations conducted before examination. Open Book tests conducted to motivate the students for close reading of the texts. The college allows relative autonomy to the respective departments and teachers. The teachers track the progress of the students over an entire semester on the basis of class activities, projects, assignments, regularity, punctuality, class response and promptness. Online assignments and MCQs are being put into place. The diversity of methods of internal assessment over a

continuous period of one semester is intended to ensure the acquisition of a level of achievement in the subject area. Attendance is also a significant component of the internal evaluation. Minimum 75% attendance is required as per the University rules.

For better evaluation of the students in the examination, University has adopted the system of oral and written examination. Oral examination on the practical subjects at FY, SY, TY B.Com level is conducted at the end of the year and the weightage is given to this examination also to promote research atmosphere and interest and understanding of students projects are evaluated by an External and Internal examiners at the end of the year as a part of curriculum. The student of science faculty are taken to the field visit to understand the actual field work as a part of their curriculum,

The college has the transparency in conducting examinations and also in the process of evaluation. The college follows the Central Assessment Program at college level. If student has any doubt on his demand he is provided the photocopy of his assessed answer paper. He has option to demand the revaluation of his answer sheet. This helps to create the faith in the system of assessment. The due weightage is given to independent learning and communication skills. The communication skill is assessed by means of oral examinations & practical examinations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### ***2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety***

#### **Answer:**

As per the University's guidelines for internal assessment, 20% of the total marks of every paper are marked as internal assessment. The break up is 20% Internal and 80% university exam. As per the rules of the University, a student is required to have at least 75% in attendance in order to appear for the final examination. The Internal Assessment marks are compiled, computed and displayed. These marks are cross verified through teacher's signatures by the office before being filled up in the university database and thereby communicated to the University. The college is committed to an assessment process .It provides clear and constructive written feedback for learner improvement.

The work of the internal examination is carried out as per the university norms. The transparency is strictly observed by the college examination committee. If students have any doubts relating to the marks they have secured in the examination they are provided the photocopy of the answer books. They can verify the answer books and apply for the revaluation in the said subject any change in the marks the respective change is noted and conveyed to the students

A) The attendance of the students is increased and they remain attentive in the classroom.

B) The teacher and student interaction has been increased which helps in better understanding of each other.

C) At the commencement of each examination the students are made aware to gain minimum score at each examination So there is better interaction among the students and teachers.

D) If any student is failure to gain the maximum score, he can attempt for the improvement in annual examination.

E) The teacher has interaction with the students regarding the achievement for improvement.

F) The students who are absent for first term examination, cannot loose entire academic year.

### ***2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient***

#### **Answer:**

The college follows the University norms for examination and evaluation, at the college level; the teachers compile the internal assessment marks from the following components: class-tests presentations / projects and attendance. After compiling the result for all students, the marks are first displayed for their verification and then communicated to the university. The teachers are ready to address grievances put by the students. In Internal assessment there was no major grievances in the recent years. The issues if arise are made sure to be resolved immediately. After obtaining the final results, students who wish to get their answer scripts reevaluated can apply for reevaluation at the university level within a stipulated time

The student's achievement at various levels is assessed by means of definite procedure. We follow the continuous assessment program. The science and PG courses have semester pattern A) The attendance of the students is increased and they remain attentive in the classroom B). The teacher and student interaction has been increased which helps in better understanding of views of each other C) At the commencement of each examination there is alertness in the mind of the students know to gain minimum marks. D) If student fail to score in the first term examination,he gets an opportunity to score in annual exam. E) The teacher undertake interaction with the students regarding the achievement. F) The students who are absent for any previous examination can attempt at annual exam. G) The system has positive impact on the entire course of the UG and PG level in the new system of continuous assessment.

### ***2.5.4 The institution adheres to the academic calendar for the conduct of CIE***

#### **Answer:**

Yes, the institution does adhere the academic calendar for conducting CIE. The academic calendar is prepared at college level keeping in mind the University calendar. The academic calendar consists of day-to-day activities like organization of events, seminars, sports, cultural events, soft skill development programs, enrichment programs, special lectures, extension activities by NSS and NCC and so on. The internal examinations are conducted with a note of the above activities. The dates of CIE are mentioned in the academic calendar. The academic calendar also informs about the dates of industrial visits and project work. The evaluation schedule as notified by the university is followed. The college strictly follows all the components of internal assessment: assignments, class tests, projects, presentations, group discussions, project work and attendance. Written assignments and oral presentations are taken which improve theoretical and written skills of the students

Academic calendar is part of the college regular activities. The academic work is divided into per day classroom teaching assignment, evaluation, and the examination work. The provision is also made for the purpose of NSS and NCC camps to be conducted during the year. The teachers plan their academic work accordingly. The official dates relating to the fulfilment of the eligibility work. Filling up of the various scholarship forms and even other student's related work is completed as per the provision made in the academic calendar. Various anniversaries are being celebrated. Student welfare activities are dually organised by concerned departments. Thus the institution adheres to the academic calendar.

At the commencement of the Academic year the Academic Calendar is prepared by the committee organized for the said purpose. At the beginning of the Academic year the Teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Head of the Department. There is sufficient flexibility in the teaching plan so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the university.

The college has the standard mechanism in order to bring out the desired outcome of the learning resources. At the commencement of the year the academic calendar is prepared. This includes all the proposed activities to be carried out during the year. The possible schedule of examination is also mentioned in the above said plan. The efforts are taken to complete the teaching plan within the stipulated period and the examination with prior notification to the students is undertaken on college level. Similarly for university examination there is the prior notification to the students and examinations are duly conducted. The learning achievements whether are attained or not can be understood by means of the performance of the students.

## **2.6 Student Performance and Learning Outcomes**

### ***2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students***

#### **Answer:**

The skills and attitudes that teachers are expected to impart in the students at their graduation. They describe what students would be able to do after completion of the prescribed syllabus of their respective programs. Course outcomes (COs) are specific to a particular course and subject. They are the knowledge skills the student acquires after the completion of that particular subject. They define the cognitive processes that a course provides. If the POs are aimed towards the professional expertise of a student, COs are directed towards a subject specific knowledge on a deeper note. The CO attainment levels are measured on the basis of the results of the internal assessment and external examination conducted by the university. The assessment is carefully structured and planned through assignments, tests and multiple choice questions that map with the PO/CO and thus ensure the attainment of CO and PO. CO-PO attainment reflects an emphasis towards development of students with professional every course is governed by certain program outcomes (POs) that represent the knowledge, skills. The POs and Cos are communicated through an online platform and also through the college website.

Various programs, which enable students and the faculty members, are being conducted by the college administration. It gives an intellectual treat to the students. The courses like communication skill for English are very much fruitful for the students. It enriches their communication skill. It also empowers their knowledge, skills and perfection in certain subject's .These programs and courses make them able to understand and asses themselves. The examination is a mirror for the students .They look their reflections in this mirror and evaluates academic personalities. It gives them professional enrichment and platform to

stand in the society.

The teachers play an important role in program specific outcomes and course outcomes. The students are communicated through various websites and other technical aspects. These courses represent knowledge and the skill of the students. The prescribed syllabus of these respective programs provides the nectar to students. Each and every course conducted by the college for the students boosts the knowledge and the skills of the students. On the basis of the academic results an intellectual assessment is being made. The prescribed syllabus plays an important role in respective programs. The teachers expect to impart the skills, attitudes and the knowledge of the students at their graduations. The students acquire knowledge, skills in their subjects. The program outcomes aim towards the professional expertise of students. Course outcomes always direct towards the subject specific knowledge. Every course is governed and conducted by the program outcomes. Every aspect represents the knowledge. It improves the skills of the students. The attitudes empower the life of the students. The prescribe syllabus of concerned program make the students complete human being. Because of the various courses provide the specific subject knowledge on the deeper level.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### ***2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution***

#### **Answer:**

Yes, Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution. Attainment is done through an organised system of classroom teaching that ensures that course outcomes and program outcomes are fulfilled through planned lectures. These classroom lectures are supplemented by co-curricular activities like debates, departmental fests, guest lectures and departmental industrial visits. Attainment of program outcomes, program specific outcomes and course outcomes is done through an elaborate system of internal assessment that consists of tests, quizzes, assignments, Projects, etc.direct and Indirect assessments were conducted and every question is mapped to different CO and PO. Attainment is calculated by using weighted average calculation. The objective of all these programs is to maintain quality of educations and to give the practical knowledge to the students for their career and future development. All these programs said above are being evaluated by the institution effectively. As the education is bipolar system. The classroom teaching and learning ensures that course outcomes and program outcomes are fulfilled through plan lectures..

The plan lectures, debates, classroom lectures, festivals guest lectures, industrial visits; departmental visits are always supported by curricular activities and extracurricular activities. It enables the students to make their knowledge more powerful and useful for life. The assessment of the students by their teachers through various examinations elaborates the life. The internal assessments help the students to cultivate their brains. Various sport competitions, quiz programs, assignments, subject related projects, tests and tutorials lead them towards the intellectual growth. Indirect and direct assessment, map different outcome programs. The average calculation of mapping the brains is a difficult task for the teachers and the institutions as well. This evaluation is based upon system organized programs. The institution plays an important role of the leader, which leads the teachers and the students towards the intellectual brightness.

Co curricular activities give opportunities to the students to fit themselves in particular academic compartment. Such as an industrial visits would inspired the student to be an industrialist in his life. The quiz programs may take some students to be analyzer. Going with the various projects, can guide the particular students to be the scientist. The students at PG level take up different research projects with the help of their respective subjects. Every question of the syllabus enables the student to think in different manner. The question arises is it the positive method of evaluation. The solution to this question is, the academics and non academics activities, go hand in hand. It helps the attainment of program outcomes, course outcomes and program specific outcomes to be more powerful and vital in the quality development of the college and the students as well.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### **2.6.3 Average pass percentage of Students**

**Answer:** 55.19

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Answer: 505

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Answer: 915

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **2.7 Student Satisfaction Survey**

#### **2.7.1 Online student satisfaction survey regarding teaching learning process**

**Answer:** 2.9

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **3. Research, Innovations and Extension**

#### **3.1 Resource Mobilization for Research**

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Answer:** 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
00 00 00 00 00

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Answer:** 7.35

3.1.2.1 Number of teachers recognised as research guides

Answer: 05

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Answer:** 0.29

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Answer: 04

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

**3.2 Innovation Ecosystem**

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Answer:**

# **S.B.B.alias Appasaheb Jedhe Arts, Commerce and Science College, Pune-2.**

## ***INCUBATION CENTER***

### **3.2.1 Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge**

Institution has developed an incubation center to transform the students with knowledge of industry and research institute's requirement as well as entrepreneur skills.

We have a knowledge resource center in our college, which may be treated as incubation center in the college. We have designed some courses to enhance employability in our students. Being centrally located, our college has restrictions of rooms & space, despite the limitation we have developed the facilitation center for our students who mostly belong to economically weaker classes. College has separate seminar hall to conduct the lecture of carrier guidance as well as Job opportunities in various Industries. This has a capacity of 150 students.

### ***Our mission***

1. Encourage & facilitate entrepreneurial skills & ideas across all disciplines & establish collaborations with industries & entrepreneur to guide our students.
2. To motivate students to develop an interest in research.
3. To encourage entrepreneurship & innovation.
4. To link with research institutes & industries.

### ***Our ideas***

1. Our center is aimed at transforming the students with vibrant ideas into young entrepreneurs
2. We support the ideas of students & help them to nourish those ideas into effective actions plans.
3. To encourage students to have interaction with successful personalities from different fields.

### ***Our goals***

Our center looks towards to the participation of students who have vibrant ideas, its alumni & also the local entrepreneurs in & around Pune. This will act as a platform for the student to connect with mentors & opportunities through conducting workshops, seminar & interactive sessions.

1. Connect with successful students turned entrepreneurs.
2. Get opportunities to work on live projects with the help of research institution / industry.

### ***Services offered by Centre***

1. Guidance from mentors from various fields regarding career development.
2. Connect with successful students turned entrepreneurs.
3. Frequently interactions from industry experts.

4. Infrastructure with discussion room & seminar hall for PPT presentation.
5. Our Centre has been active in conducting skill development courses and we are Planning For imparting knowledge through organizing Audio- Visual lectures on TED talks followed by discussions about it Memorandum of Understanding (MOUS) with other organizations facilitate the students to gain more knowledge about employability.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### ***3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years***

**Answer:** 7

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer:

2016-17    2015-16    2014-15    2013-14    2012-13  
03            03            01            00            00

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **3.3 Research Publications and Awards**

#### ***3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research***

**Answer:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### ***3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards***

**Answer:** No

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

e- copies of the letters of awards	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Answer:** 1.4

#### 3.3.3.1 How many Ph.Ds awarded within last five years

Answer: 07

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Answer:** 1.46

#### 3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
17	14	23	21	20

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Answer:** 2.34

#### 3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
26	43	41	29	13

File Description	Document
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List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Answer:

Our college encourages students to actively participate in extension activities especially focusing on social awareness and holistic development. Students enthusiastically participated in rallies such as ‘Anti-Tobacco day Rally’. Rally to ‘Save Girl Child’, Bus-Day Rally to promote awareness among people to use public transport and reduce pollution. Such rallies instigate a sense of social responsibility and create awareness amongst the neighboring people. Students also took part in Anti-Drug Rally, River Cleaning. Special Cleanliness Campaign in Naigaon, Savitribai Phule’s native place. Students of N.S.S participated actively in various programmes initiated by the University of Pune such as ‘AIDS Awareness’, ‘River Cleaning’ to make river plastic free and pollution free and ‘De-Addiction’ to create and spread social awareness. ‘Yuva Saptah’ was celebrated on account of Swami Vivekananda Jayanti in the second week of January, where in several programmes on Personality Development were organized. Department of Extra Mural Education of the College organized *JaykarVyakhyanmala* for three consecutive days for all around development of the students. ‘Shivjayanti Utsav’, ‘Gandhi Jayanti’ and Anniversaries of eminent social figures like ‘Savitribai Phule’ were celebrate by the college

Our students volunteer as ‘Police Mitra’ every year to assist the Police training during ‘Ganesh Utasav’ and ‘Warkari Mitra’ to help, support and guide ‘Warkaris’- the worshippers on their way to Pandharpur.’students interated with the villagers and tried to understand and solve issues related to illiteracy superstitions by conducting survey in villages. Practice such as ‘Mehendi drawing’ on hands of girls of Mohari village helped the students to familiarize with programme of girls and increase gender sensitivity. A special drive to ‘SAVE GIRL CHILD’ was initiated by N.S.S by organizing Rangoli competition and providing a platform to raise voice against female feticide.

Students participate in cultural programme such as ‘PurshottamKarandak’- intercollegiate drama competition that helps them develop their cultural expertise and offers exposure to the activities, issues of contemporary relevance projected through the performance of other colleges.

Workshops on Gender Equality, open to all students, ‘SamataHakk Rally’ were conducted by Students Welfare Committee that helped the girl students to present their views freely and develop their awareness.

Industry visits, Road Safety Poster Rally, Awareness about using Helmets, were activities that promoted students to engage with issues of social relevance as well as contribute to their personality development

All these events and ascertained the participation of students in activities that enhanced their life skills. The college committee aim at holistic development of the students and their interaction with community enhances their understanding of social issues.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Answer:** 30

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
04 04 09 09 04

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Answer:** 102

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
21 18 24 22 17

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Answer:** 18.82

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue,

etc. year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
697	321	1082	638	468

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

Answer: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

Answer: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
00 01 00 00 00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4. Infrastructure and Learning Resources

##### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

##### Answer:

The policy of the college is to maintain an ecofriendly and excellent campus with its extensive teaching-learning space environment for education and training. The college aims not only in providing quality education to the students; but also aims for their all-round development. Keeping this as the desired goal, efforts are being made to achieve a campus which would fulfill all the needs of the students regarding physical fitness, mental ability as well as extra-curricular and co-curricular activities. The college believes in proper maintenance of the existing infrastructure and always tries for the betterment and efficiency through the growth of new facilities. The Shivaji Maratha society consistently looks after all possible assistance as far as infrastructure is considered.

The institution facilitates smart learning through smart classrooms. Presently, there are 05 classrooms which are well equipped. There are 05 rooms with LCD facilities which include both classrooms as well as 08 laboratories. The institution constantly keeps updating this number. There is one seminar hall with a capacity of over 150 students and is equipped with latest ICT facilities. Further, there are 02 computer labs having 60 computers with internet facility and latest computing equipments. There is also a Science laboratory for the Microbiology department with all the necessary apparatus and equipments. The College has a well-equipped library with adequate number of text-books, latest reference books, magazines and journals. The College has 27 classrooms, 1 Seminar hall and 10 Department rooms.

The infrastructure available is sufficient for the present academic program and the expansion is also going on at our other campus. The college provides all possible facilities to the students and the teaching learning resources are benefited because of it. The amount spent on maintenance and expansion is enclosed herewith. The copy of the master plan is enclosed together with campus details.

In the main building of college, 17 classrooms, Administrative office, Principal cabin, NAAC room, 03 Staff rooms for commerce, Science and BCA, BCS departments. Main building contains computer lab, Server room, M.Sc Microbiology lab, Botany/ Zoology lab, Chemistry lab, B.Sc. Microbiology lab, Examination Department, Library, Reading Room, Electronics lab, BCA staff room, Microbiology staff room, Commerce lab. Ladies Room and toilets for students. B.Sc lab-01, M.Sc -01, Computer-02, Botany/Zoology-01, Chemistry -01, Electronics -01, and Commerce 01 in altogether total 8 labs. Total classrooms are 17, out of total classrooms the number of classrooms on Ground floor there are -02, First

Floor-08, Second Floor -06, and Third Floor-01 classroom.

The college also makes use of the adjacent building for Arts faculty .There are 09 classrooms, 01 Staff Room, one ‘e - learning and Media Centre’ etc. In other adjacent building, we have 10 classrooms consist of Department of English, Department of Commerce, Department of Marathi, Department of Economics, department of Geography, Department of Political Science etc. We have availability of Gymkhana, Yoga Centre and practice room for cultural activities.

The college has Volleyball Court, Kabaddi ground, Net ball court and Cricket ground, which is adequate to our college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**

**Answer:**

The institution motivates the students to participate in various sports activities. The students have brought laurels to the college in various games like cricket, volleyball, throw ball, kabaddi, Netball, discs throw, shot put, and Indoor games like Carom, chess, and Table tennis.etc. The year wise games were played as follows :- In the year 2012-13 and 2013-14 - Kabaddi & kho –kho were played at university and national level. Students were participated in yoga competition at university and national level. In the year 2014-15, students played volleyball at the University and National level. In the year 2015-16, students had performed yoga at university and National level. In the year 2016-17 students played Kho-Kho, Wrestling, Boxing and yoga competition at university and National level. In order to maintain healthy atmosphere and to keep the students fit the College has made arrangements at various types of sports for boys and girls at University, state & National Level. Well-equipped Gym is available for weight training & also well-developed cricket ground available for practice & competitions in Society Campus. We organize annual sport competitions. The college provides the students with the latest practice equipment needed for respective sport category. It also bears the expenses in case, students need a bigger practice ground. There are different cultural activities in college which strive towards promoting participation in cultural activities like dance, dramatics, music, debating, etc.

In the academic year 2012-13 the college students had participated in one act play competition held under banner of ‘**Purshottam Karandak**’, the play name was ‘**Dhol-Aawaj Kunacha**’? In the next year 2013-14 the play name was ‘**Jwalant dekhawa**’. In the academic year 2014-15 the play name was ‘**Ballya**’. In the academic year 2015-16, the name was ‘**Tulshicha lagna**’ .In the academic year 2016-17, the play name was ‘**Ghorpadechya bailala gho**’.

There is a hall situated in jijamata high school and junior college which is used for practice room for cultural activities. This is the school run by our society. For the purpose of the public speaking and such other purposes the auditorium and seminar hall is made available.

The spacious laboratories are available for Science & Computer Science Department .The college ground is also available for practice.

The college also celebrates Chhatrapati Shree Shivaji Maharaja Jayanti, Mahatma Gandhi Jayanti, Dr.Babasaheb Ambedkar Jayanti, Savitribai Phule Jayanti, Samajbhushan Baburao alias Appasaheb Jedhe Punyatithi, Rajmata Jijau masaheb Jayanti and make student aware of their contribution in the nation building.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Answer:** 39.29

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Answer: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**

**Answer:** 18.51

**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
47	23	24	24	23

File Description	Document
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Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Answer:

Master software is used for library management system which is partially automated. It was purchased in 2004. Following are the features:

- 1) Invoicing & Accessioning
- 2) Purchase order
- 3) Binding of Books
- 4) Stock verification
- 5) Report
- 6) Barcode Labels & spine labels printing
- 7) Yearly statistical Report
- 8) Dept. /sub subject/ main subject wise total Budget
- 9) Yearly Budget
- 10) Withdrawal/ Write off Books Quantity
- 11) Requisition

The library has an advisory committee. The composition of this committee is as follows.

1. Prin.Dr.S.K.Pole - Chairman
2. Mr. R.D. Badade - Librarian
3. Mr.Ingle D.Y. -Member
4. Miss.Pratima Pardeshi - Member
5. Mr.Retwade L.G. -Member

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

#### Answer:

The college library has diverse collection of rare books apart from the books of the academic curriculum.

This includes books of classical literature of English and Marathi languages. These include works by authors like Narendra Jadhav (samajik Dnyan Kosh), P.N. Joshi (Purane Vol. 1 to 21), Laxman Shastri (Marathi Vishwakosh), S.M. Garam (Bhartiya Samaj Vidnyan Kosh), Dr. Nilam Tatake (Samaj karya Kosh), Prof. Johnson Joecy (kridadnyan Kosh), Chaturvedi Archana (Encyclopedia of Political Science), Singh Hari Mohan (History and Development of Dalits in India), Date & Karve (Maharashtra shabda Kosh), Chandrakant Shahasane (Deshbhakta Kosh), Dr. B.R. Joshi (Samajik Shastratil Sadnya-Sidhhantacha Kosh-Political Science), Prakash Vora (Encyclopedia of World Great Economics), Bhatia J.K. (Census of India 1991 in Maharashtra District), Gov. of India – Census of India 2001–Slum Population.

One prominent addition in this category is Gajrani Shiv (Encyclopaedia of Great Man of India). Further, there are numerous additions in the category of Economics, Politics, History, Environment and Administration. For instance, the library recently added ‘Complete work of Swami Vivekananda’ -Sharda Math.

The college library has 12 e -book collection of reference books and 10 e-Journals with good number of titles for the knowledge based development and updating of students, teachers and other readers. UG and PG Microbiology students use e -books from college library as well as departmental library.

Other than this the college library has important rare references like Oxford Modern Science (Heilborn J. L.), Oxford Illustrated encyclopedia (Fuchs Vivian), Encyclopedia of Disaster Management (Talwar Arun Kumar), Bhartiya Sarita Kosh (Sham Bhalerao).

The College Library has special Reports like State of Indian Farmer (Ministry of Agriculture, Government of India), Maternal Mortality in India Trends, Causes and Risk Factors (Govt. of India), State of Democracy in South Asia (Govt. of India).

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

1. *e-journals*
2. *e-ShodhSindhu*
3. *Shodhganga Membership*
4. *e-books*
5. *Databases*

**Answer:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### **4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Answer:** 1.07

##### **4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1.20	1.32	1.01	1.67	0.16

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### **4.2.5 Availability of remote access to e-resources of the library**

**Answer:** No

File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### **4.2.6 Percentage per day usage of library by teachers and students**

**Answer:** 6.91

##### **4.2.6.1 Average number of teachers and students using library per day over last one year**

Answer: 266

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **4.3 IT Infrastructure**

#### **4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Answer:**

The centre has updated advanced technology through Internet and Computerization. The college has separate computer laboratory and science laboratories. The commerce department has also been well equipped by computer laboratory. Internet facility is available in college office, computer lab, library and Principal's office. Students can make use of this facility in library. The library staff helps the students with the software 'Microsoft'. The IT facility is updated at least twice in a year. College has appointed a supreme technician for maintenance of this facility. The college undertake to provide better teaching-learning facility in the college. In incoming years we are planning to expand our IT facility. The growth of the educational and academic atmosphere largely depends on the modern techniques. The college authorities are planning to work in this direction. Presently the college has also broad band facility available. The service given for broadband facility is given by BSNL. This makes the application quicker. Hence updates are taken regularly and after periodical review to make the facility more helpful and relevant to the present age. We use IT facility though not extensive but substantive and planning to work more on this direction.

The college provides better opportunity for the students in order to inculcate the current knowledge. The college is having potential to expand this facility beyond the existing one. The expansion programme and the implantation of ICT is proposed the existing facility of the internet and ICT is substantive and not extensive. But the college wish to make all aspects more technical oriented in coming years. The college has better opportunity to uplift the rule and urban poor students who are admitted in college. The college is making an arrangement of better teaching and learning environment.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.3.2 Student - Computer ratio**

**Answer:** 25.21

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**

**Answer:** >=50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**

**Answer:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### **4.4 Maintenance of Campus Infrastructure**

##### **4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**

**Answer:** 52.86

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
118.89	106.19	64.55	51.13	66.83

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

##### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Answer:**

The Laboratory Staff takes care of proper maintenance of the equipment. Precision measures are taken and updates are carried out.

Following are the steps taken for maintenance of sensitive equipment: Deployment of Power Generators and Computers are enabled with UPS facility in order to handle voltage fluctuations. The library staff provides the facilities to the students and staff by regularly exchanging the books. The students from all the classes are given a specific day for exchanging the books. The library is having sufficient number of books for the issuing purposes. The teachers also obtain the requisite number of books from the Library. Thus the college library staff help in attending the teachers and students demand.

The total teaching-learning process is student centered. The college teachers make their lectures more student centered by making the use of modern technology. Especially the key aspects are narrated through the help of technology. Though not extensively but substantial use of technology is being carried out by the help of technology by the teachers of Arts & commerce. And extensive use is being made by the teachers of science and computer science. The accountancy packages related to the tally and other financial packages are taught by the help of the computers. Thus the college is taking efforts to make use of the ICT.

The institution in the beginning of the year prepares the detailed financial budget. This budget is sent to the society for approval after obtaining the approval by adopting due procedure the expenditure on such head mentioned in the budget is carried out. Building extension and maintenance, furniture repairs and maintenance Purchases of equipment's and computers is provided for and due expenses are carried out. The detail of budget for last four years is enclosed.

The computer facility with internet facility is available to the staff in the computer, science lab and commerce lab. The licensed copy of software is available. The periodical review is taken from the respective departments and the up gradation is worked out to match the current needs. The item wise budget for procurement, up gradation, deployment and maintenance is enclosed herewith for last four years.

The college students participated in various games like cricket, volleyball, throw ball, kabaddi , kho –kho, Netball, Table tennis.etc.

Standard operating procedures are maintained as follows:

- SOP for Library, water purifier, for each Outdoor Sports Facility, for each Indoor sports facility
- SOP for Common room, for Seminar room, for Computer Facilities, for cultural facilities
- SOP for Classrooms, for utilizing digital resources such as digital classrooms, for transport facilities
- SOP for hostel facilities, for medical facilities, for restrooms, for Guest House
- SOP for electrical equipment, for Buildings, for e waste management, for waste management
- SOP for herbal gardens, for maintenance of records, for maintenance of electronic records
- SOP for ICT facilities, for digital communication facilities, for MIS facilities, for library,
- SOP for maintenance of religious facilities, for maintenance of any other facilities

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 5.Student Support and Progression

### 5.1 Student Support

#### *5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years*

**Answer:** 27.54

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-

wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
935	932	943	820	1048

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years**

Answer: 1.04

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
27	26	45	42	36

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation

## 8. Personal Counselling

**Answer:** B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Answer:** 6.94

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
146	129	516	171	208

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Answer:** 1.75

5.1.5.1 Number of students attending VET year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
115	69	46	76	0

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Answer: Yes**

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Answer: 22.03**

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
59	69	180	52	88

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Answer: 17.43**

#### 5.2.2.1 Number of outgoing students progressing to higher education

Answer: 88

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Answer: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	3	5	3

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Answer: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

5.3.2 Presence of an active Student Council & representation of students on academic & administrative

### *bodies/committees of the institution*

#### **Answer:**

#### **Presence of an Active Student Council and Representation of Students on Academic and Administrative Bodies/ Committees of the Institution.**

Our students participate actively through *Vidyarthi Parishad* in the functioning of the college. The student representation in *Vidyarthi Parishad* is according to norms and directives of the University. Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, N.S.S, N.C.C and two girl student representatives are nominated by the Principal, this is the form of the composition of the Student Council.

Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal.

Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, Mehendi competition to Prestigious Intercollegiate Drama Competition like *Purshottam Karandak*. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus.

N.S. S is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the year long activities of N.S. S including the field work and survey conducted during the winter camp. These students receive a proper exposure to rural life and develop a rapport with the villagers to understand and resolve some of their social problems such as habits of cleanliness and hygiene, importance of literacy and eradication of superstitions.

Students also show lot of enthusiastic support in innovative practices and best practices of the college, that include participation in activities related to gender consciousness, gender equity, *Yuva Saptah*( Week for Youth), enhancing linguistic competence through *Marathi Sanvardhan Pandharwada* and various Skill development Courses like Printing and Publishing, Computer Basic Skills, Spoken English Course. Our college also takes pride in engaging the students in value- added courses that help in creating a socially, ethically responsible citizen. Students are equally energetic in arranging exhibitions, study tours, industrial visits and Social Volunteers such as Police Mitra. They also work as conscious citizens by promoting environmental awareness through preparation of projects and environment related activities.

Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to over all personality development and enhance their communicative and professional skills.

As per new university Act the college development committee has been formed. On this committee, the representation has been given to the present student representative and the past student representative.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**

**Answer:** 29.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
28	30	30	32	28

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## **5.4 Alumni Engagement**

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Answer:**

### **4.1 Alumni Report**

The Alumni Association of S.B.B alias Appasaheb Jedhe College, contributes significantly to the development of the college through various financial and non financial means.

The Alumni Association of our college was established on 24/8/2003 entitled as “S.B.B alias Appasaheb Jedhe Arts, Commerce, & Science College Maji Vidhyarti Sangh”. It has free enrollment and access to all the past students, so it is not considered for any financial accounting and auditing. Working committee members assemble for Flag Hoisting programme on 15th August or 26th January usually; thus conducting continuous meeting with their members, so that there is no need of prior notice for the same.

During the meeting a discussion, on college academic & extracurricular activities is held. The Alumni committee members promise to help the college for further development. In the same meet data of general Alumni meet is collected.

Following enlisted are the valuable but non-financial contributions of Alumni towards college development:-

- 1) Mr. Sanjay Thube (Production Manager; Film & Television Institute of India Pune.) he provided guidance to the students who participated in “*Purshottam Karandak Ekankika Spardha*”. (Intercollegiate Drama Competition.) Mr.Sanjay Thube offers special guidance to the students for theatre activities, especially training them for *Purshottam*, the prestigious, Inter-Collegiate Drama Competition. His contribution is valuable in reflecting various career opportunities available in Film and television industry to the students.
- 2) Prof. Savita Thorat (Asst. Professor, Saraswati Mandir Mahavidhyalaya, Pune.) offered guidance to the students in explaining basic Mathematical concepts .
- 3) Mr.Dilip Bhikule (Librarian, “Shaskiya Grantha”) and Mr.Sanjay Ghavane (Librarian, “Symbiosis College, Pune.”) offered us insights in the development of our college Library.
- 4) Mr. Nilesh Anandkar (Certified Auditor and Tax Consultant) provided guidance to our students for CA/CS Entrance Exams. He is easily accessible to our students for any queries relating to CA/CS Exams.
- 5) Mr. Ashok Dorugade, Technical Officer, Pune District Co-operative Bank Ltd, trains our students in practical Banking and acquaints them with the basics of banking transactions. We also have alumni that help our students to develop in sports.
- 6) Ms.Vidya Karve, winner of Shiv Chhatrapati Award for Weight Lifting is an inspiration to our Girl students and pride of the entire college. She offers guidance to our students for Weight Lifting.
- 7) Mr. Nitin Bangar, winner of Bronze Medal on International Yoga Competition held in Nepal has actively trained our students for Yoga, N.C.C cadets and specially guided students like Shubham Rathod, Akshay Mane to participate in University Level Yoga Competition.
- 8) Mr. Somnath Gunaware, Ms. Smita Dhumal, Ms. Rajani Jarande and Ms. Archana Limbore also contributed as an Alumni. Presently they are working as teachers in our college.

Our college has ‘*maji vidhyarthi samiti*’, the alumni committee has been formed under the guidance of the Principal with Mr. A.E.Kadam as the Head and the conveners of different faculties and committees as members. All the staff & students extended their cooperation for organizing the meet.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

**Answer:** <1 Lakh

File Description	Document
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Answer:** 0

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## 6.Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Answer:**

**Vision:** To develop and evolve as dynamic center of higher education imparting knowledge and ethical

values to create competent self reliant and socially responsible citizens.

**Mission:** To provide better educational facilities to those who are educationally, socially and economically, backward and make them economically and socially independent to enable them to contribute towards national integration

The Institute has worked for the upliftment of the masses. The percentage of students belonging to economically and socially weaker sections is higher in the college. The college works on the basis of inclusive education i.e. education to all, the college extends all facilities to the students belonging to socially & economically weaker section students.

The governance is in accordance with the vision of the college. i.e. to make the students empower for their career and future growth. The mission of the college is to provide the quality education to the students and all classes of society in general and to the deprived of classes in special. The college also conducts the remedial courses for the weaker students in the college especially in the subject of English, Economics, Accountancy and Mathematics. The college provides books to the students from library. The students are also encouraged to participate in N.S.S., N.C.C. & Sports, so that the moral values, ethics & such skills required for personality development can be inculcated. Our performance in the NCC, NSS & Sports is self explanatory. Further the students participate in the cultural program, including oratory, debate competition, drama, group discussion, essay writing through which the students are gaining the requisite skills for their own departments & achievements in their respective life. Our separate section of student welfare allots work to students & they are paid as per the rules of Savitribai Phule Pune University from time to time. Our track record in the area of NCC, NSS and Sports & Student Welfare has been excellent. So in such manner the governance & leadership work in accordance to Vision and Mission.

The Alumni committee of the college and the college teachers committee are regularly in the contact formally and informally.

## **B) INSTITUTIONAL VISION AND LEADERSHIP.**

a) Shri Shivaji Maratha Society was established in the year 1918 & celebrating its century year during the year 2017-2018. The main objective of the Society is upliftment of the masses. Education to all and especially to those who are from economically and socially weaker classes is the aim of the society. Our college has an objective to provide education to deprived class of the society as it is our social responsibility.

b) The top management regularly undertakes the review of working of the college in its Executive Council meeting & Working Committee meeting. The necessary guidance and directives are issued through these meetings. Periodical review is undertaken by the top management. The budget is prepared prior to the commencement of the academic year and is approved by the Management.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### ***6.1.2 The institution practices decentralization and participative management***

**Answer:**

The institution has a practice of participative management. The college provides the better opportunity to all for participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by Vice Principal and department heads.

The examinations are carried out periodically throughout the year for which there is separate examination department. The CEO is in charge of examination department, the administrative heads are the office employees. They conduct regular meetings and approved by Principal thus the participative arrangements is being followed in decision making.

The Management authorities regularly undertake the review of working of the college in its executive council meeting and working committee meeting. The necessary guidance and directives are issued through these meetings. Periodical reviews are undertaken by the top management. The budget is prepared prior to the commencement of the academic year and is approved by the management. So there is a good support from the management relating to the implementation of the objectives specially designed to attain quality teaching and learning aspects of the college. The concentration is given on the regular lectures conducted by the staff, timely completion of the syllabus, guidance for better performance in the examination and providing best possible teaching learning environment. This is attained by regular meetings of department, of the staff member conducted by the Principal from time to time.

Thus the college works with aim of attaining the academic excellence through quality education and inculcating all possible soft skills in the personality of the students.

**B) Decentralization Practices:**

- 1) The institutions have the practice to take decisions with decentralization of all related departments. Shree Shivaji Maratha Society is the parent body of the college the executive committee of the society has representation from college.
- 2) At the same time college level, the college has constituted college development committee as per new University Act, on this committee teachers representative, student representative, non-teaching staff representative are elected by the teachers/ non teaching staff members.
- 3) On the college level decision/deciding departments are provided with authority to take own decisions by development of department meetings, the decisions are conveyed to the principal and the final decisions are taken. Thus process is decentralization and implemented to all areas in decision making.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2 Strategy Development and Deployment****6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution****Answer:**

Under the guidance and Authority of the Principal various committees are formed to take appropriate decision at appropriate time by giving the weightage to all the departments. One of the important

departments is examination department. The examination department is separate department of the college. The department is headed by the CEO who is a teaching faculty of the college. At the same time the Administrative staff is assisting the Examination Department. The examination department organizes regular meetings and the proceedings are sent to the Principal for approval after the approval of the Principal on discussion with the examination committee is arrived at final decision.

Recently in March 2017 College has successfully conducted Central Assessment Programme for Commerce faculty on the behalf of S.P.P. University. The examination Committee had conducted the meeting of the committee members, and the proceedings were submitted to the Principal. Thus the decision making process is the participative and with consultation of the department.

**A.** The effective implementation is attained by the following measures.

- a) The periodical review is taken by the Principal after receiving the feedback from Head of the Department in the meeting conducted by the Principal.
- b) The suggestions are made by the college Principal to the HOD to ensure timely completion of the syllabus.
- c) The detailed plan is prepared in order to make the extra and co-curricular activities effective.
- d) The examination department assures the smooth conduct of the college& university examinations. All necessary arrangements are carried out.
- e) Thus after taking periodical review the college assures the implementation of policies and plans from time to time.

**B.** Top management provides the guidance to the faculty members by means of their regular meetings. As far as the academic work is considered the faculties are provided with total autonomy and management does not interfere in routine works of teaching and learning process.

**C.** At various levels the leadership is promoted. The students are supported to plan and execute of their own by means of projects, NSS camps Sports Representation, class representation and drama competitions.

**D.** The department head is given authority to plan and execute of their own Periodical review is taken by the Principal in the meeting with the staff and there required suggestions are provided. Various committees are functioning in the college and the head of the committee is given full autonomy to take decision. Thus the work is decentralized at college level.

**E.** The culture of participative management is promoted in the college working and administration. The Head of the Department, Registrar of the College, vice-Principal, and Committee heads are taking part in the decision making and are consulted in important issues. So due credit is given for the opinion of senior teachers representing the departments. The participation from all is encouraged by the college authorities.

The College has proposed to start Post Graduate Courses in Arts in the following subjects:

- a) Economics**
- b. English**
- c) Sociology**

File Description	Document
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Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Answer:**

The organization follows the principle of division of work. The college administration follows the principle of the participative and consultative management. Organizational head is the apex body that is Shri Shivaji Maratha Society, 425 Shukrawar peth, Pune- 2. The Honorary Secretary of the management is assisted by the Honourable Joint secretary, Treasurer, Chairman, Executive committee and Chairman, Working committee. The management is empowered to appoint the Principal, teaching and non-teaching Staff of the college.

On College level the Principal is the head of the institution and is administrative and academic head of the college. He is assisted by Vice Principal on academic matters and Registrar in administrative matters. Vice Principal of the college is followed by the Head of the Departments and Teaching faculties, whereas the registrar is followed by office superintendent, Head clerk, senior clerk and junior clerk. Thus the organizational setups both the academic and administrative setup has been in accordance with the statutes of University and rules of Government of Maharashtra.

For extension work, college has constituted various committees in order to work out the various programmes related to N.S.S, N.C.C, exhibitions, student's welfare, sports, cultural programmes and so on. Thus the college runs on the basis of the rules and regulations laid down by the institution.

All the service rules are in accordance with the statute of the University and the terms and conditions laid down by the management. The roster is checked by the Government of Maharashtra and Savitribai Phule Pune University. The vacancy, if any for teaching and non-teaching posts is reported to the Director, Higher education. On receiving approval from Higher education, sanction is given to various categories as per the prevailing norms the posts are advertised in various leading news papers and applications are invited. The scrutiny is carried out at the level of the college. The Department of Higher Education and appoint a selection committee which is invited by the college on particular date and appropriate candidate is selected.

The promotional policies for teaching and non-teaching staff are as per the Government rules and the time bound promotional skill is offered to non-teaching employees. Teaching staff is offered promotion based on their academic performance indicator as per UGC rules. The score of API is verified and approved by IQAC and the special committee is appointed by Savitribai Phule Pune University.

Grievances, if any related to service conditions are reported to Principal and appropriate action is accordingly taken.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

**Answer:** A. All 5 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Answer:**

The Quality improvement strategies are worked out by the college in relation to various aspects.

- Teaching and learning concepts is taken at the top priority. The teachers as per the yearly planning prepare the teaching plan which is duly authorized by the Head of the Department of the concerned subjects, and the report is collected at the end of semester/term by the Head of the Department. This in turn is verified by the Principal. At the same time for guidance on issues of contemporary relevance Expert lecture series is organized by the departments. As per the requirement the field visits or industrial visits are conducted by the respective subject teachers.
- The research and development is important key aspect relating to the academic development. All the teachers in the college are engaged in their respective research work. College teachers include 12 Ph. D. holders and 12 teachers are M. Phil. holders in their respective areas one teacher has been awarded the D.Lit. Degree from recognized university. 4 faculties from the college are recognized research guides for research work.

The teachers are actively engaged in writing the research papers in various research journal, Seminar proceedings and such other research work the details of the achievements of the teachers is enclosed. The three minor research projects are in progress. The students are also assigned the research projects. The students of PG courses are essentially to prepare the projects at the end of course. So the research and development is the area where the college has shown the excellent performance.

- The community engagement is the area where college is committed. Through our NSS & NCC wings we have close interaction with the society. The college has undertaken the programs on women empowerment, traffic awareness, and prevention of swine flu and AIDS, NCC wings try to inculcate nationality and patriotism in the student's mind. our students have participated in Independence Day and Republic day parades. So we are close to the community problems and try to provide better solutions on them. At least our students become aware of the problems prevailing in the society.
- The role of Human resource in almost all walk of life is of immense importance. We have the well qualified and experienced teaching & non-teaching staff members. We have the best retention

policy. The staff members are paid as per the SPPU, UGC and Government of Maharashtra rules prevailing from time to time. The due fixation of the salary is done as and when it becomes due. The staff members are motivated to undertake research work and to complete the orientation and the refresher courses.

- The interaction with the industrial and service sectors is one of the important aspects. Accordingly for the purpose of acquiring the expertise from the industry and service sectors the college is in consistent touch with the experts from the field are invited in the college and requested to deliver the lecture for the students. The details are enclosed

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 *The institution has effective welfare measures for teaching and non-teaching staff*

##### Answer:

a) The particular employees of the college are assisted financially by means of Shri Shivaji Maratha employees credit co-operative society.Pune.

b) Our institution promotes research culture and motivates teachers to undertake research projects, participate in seminars and conferences. Similar encouragement is given to organize seminars and workshops in the college.

c) Our college is ready to extend help and support to the teaching and non teaching staff on requirement. Necessary measures on the ground of compensation are taken up by the college. For instance, Late Sachin Aandekar peon of our college expired at that time our institution staff helped his wife in form of financial assistance by collecting contribution from teaching and non teaching staff. Not only the institution take initiative in extending financial help to the wife of the deceased, but also recruited her in the non-teaching staff of the college.

d) Our institute offers complete autonomy to the teachers to be engaged in the university examination duties such as paper setting, assessment, and moderation. Duty leaves are liberally sanctioned for university work such as selection committees, LIC committees, flying squad and senior supervision. Duty leaves are also sanctioned for participation in seminars and conferences. This provides sufficient motivations for the teachers to work in a stress free environment.

e) Free medical check up for teaching and non teaching staff, guidance about healthy eating habits and diet, training for Yoga and meditation are some of the healthy practices provided by our institution

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Answer: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
00 00 00 00 00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Answer: 0.4**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
02 00 00 00 00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Answer: 8.02**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer:

2016-17 2015-16 2014-15 2013-14 2012-13  
04 02 07 09 04

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### ***6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff***

**Answer:**

The institute takes cognizance of quality enhancement of the teaching and administrative staff. The teachers and administrative staff members are sent to the refresher and orientation programme of the areas of their respective specialization. The list of the staff attended and completed the quality enhancement programme through the orientation and refresher courses is enclosed herewith professional development is attained by continuous efforts of quality development and it is attained by the college.

The performance of the teaching and nonteaching staff is carried out at the end of the academic year. The performance appraisal of the staff is as per the norms laid down by Savitribai Phule Pune University. The teachers are asked to fill up the appraisal form. After the complete verification of the form the principal is recording his remarks and the appraisal is carried out. Thus the appraisal system is existing in the college.

The outcome of the appraisal is communicated to the management. Management considers the same and the appropriate decision is communicated to the concern staff member. However till this date no serious problem has been recorded.

The welfare scheme available to the teaching and non-teaching staff includes the availability of financial assistance available through the Shri Shivaji Patsansta (The credit society of employees) as and when the staff requires it. and the staff also avail the benefit of withdrawal of Provident Fund as per the requirement.

The faculty turnover is very low or negligible. This shows the faith on the leadership of our college and we have retained almost all senior faculty and eminent faculties.

The performance of teaching and non teaching staff is evaluated at the end of academic year. The performance appraisal of the staff is as per the norms laid down by Savitribai Phule Pune University and our management. The teachers are asked to fill up self appraisal form at the end of academic year. After the complete verification of the form the principal adds his remarks or observations and the information is reported to the management. Every year our examination department carries out subject wise and department wise results analysis and the report is forwarded to the local management committee. This feedback is reflected in the teachers' conducting remedial lectures for weaker students and guidance to the students as required. The appraisal system in the college enhances the performance of the teachers and non teaching staff and offers them an opportunity for development.

Outstanding performance of teachers projected in 100% results is duly appreciated by the

management by felicitating them on Teachers Day with a certificate of appreciation.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Answer:

The institution runs aided as well as non-aided programmes during last five years, for aided programmes the administrative and academic staff has been appointed as per government rules. The concerned posts are recruited by the management by taking appropriate permission and approval from government of Maharashtra and Savitribai Phule Pune University. As per Government policy desired number of staff is recruited to maintain administrative and academic sections of the institution. As far as non-aided programmes are concerned the administrative and academic staff is appointed with the permission of Savitribai Phule Pune University and Shri Shivaji Maratha Society.

Separate books of accounts are maintained by different accountants in our institution. Accounting responsibility is given to three accountants and total financial transactions of the institution are divided into following five divisions :

1. Grantable section- Arts and Commerce (Aided)
2. Non- Grant section- Arts and commerce (Non-aided)
3. Non- grant section- B.Sc. and M.Sc. (Microbiology)
4. Non- grant section- B.Sc.(Computer Science)
5. Non- grant section- B.B.A.(C.A.)

Our institute maintains books of accounts regularly and presents before Local Management Committee, presently College Development Committee for primary approval, therefore internal audit is not conducted.

At the end of the year all statement of accounts, books of accounts, vouchers and other record is produced before the statutory auditor appointed by the management. After conducting audit of the institution, financial auditor issues statutory audit report along with discrepancies to the Principal and Management for further sanction.

Our institution conducts statutory audit since the last five years regularly. In addition to this separate mandatory audit is conducted for different grants and financial assistance received from Savitribai Phule Pune University and UGC such as NSS, Examination department, student welfare Scheme, research grant from BCUD, utilization certificate for financial grants from UGC and BCUD.

File Description	Document
Any additional information	<a href="#">View Document</a>

Link for Additional Information	<a href="#">View Document</a>
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**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Answer: 0**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Answer:**

A. The college gets financial aid from government in the form of the salary grant. The salary grant is exclusively used by the college for the salary of the granted staff member. The salary is now online by the joint director office. It is credited in the bank account of the staff members. The salary of the non-granted section is paid out of the fees collected from the students as these courses are self-finance courses. For other expenditures the permission from the society is obtained and after that the expenditure by following due process is carried out. The college prepares the budget in the beginning of the year which is sent to the society for their approval. After the approval is obtained the college carries out the expenditure by following the due process.

B. The major source of institutional receipts are grant for salary from the government, the fees collected from the students and QIP grants received from the SPPU. The College has also received the grant from UGC FOR SPECIFIC purposes. The deficit if any is made good by the society. The audited income and expenditure statement for last four years is enclosed.

C. The college is not in receipt of any other financial assistance other than salary grant and student fees.

The college has received the fund for the purpose of development of college. The received fund is allotted for the same purpose for which fund is received.

1. Construction of toilet blocks
2. Purchase and installation of solar plant.
3. Purchase of Computer for commerce Laboratory

These funds are received from BCUD, Savitribai Phule Pune University.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Answer:

The college has established the IQAC. The composition of the same is enclosed. The report submitted by the IQAC is taken into consideration by the college authorities and the management. The decisions are accordingly taken by the college. The suggestions made by this cell relating to the arrangement of the seminar have been actively implemented by the college authorities. This is just an example cited relating to the functioning of the IQAC.

IQAC has taken into consideration the suggestions received from various departments and initiated various activities related to research work.

IQAC works for the improvement of academic quality which is managed through regular meetings and every development plan is prepared accordingly. The seminars, workshops, Minor research projects are undertaken as per the norms of Savitribai Phule Pune University, Government of Maharashtra and UGC.

- a) The decision taken by the IQAC are duly approved by the management. The decisions pertaining to the seminars and conferences were actually implemented.
- b) The IQAC has external members on the committee. They are alumni and industrialists who have contributed in terms of suggestions and recommendations.
- c) The students and the alumni contribute by means of their suggestions. The students put their suggestions taking into consideration the present needs of the students. So both students and alumni help the IQAC cell and college to maintain the academic growth of the institution.
- d) The members from different fields are consulted by means of the recommendations from them. The role of the staff in quality assurance has been defined and noted by the IQAC. The staff from various faculties assigned the specific jobs and responsibilities. The staff members are allotted definite responsibility by the cell. Collectively the college undertakes the implementation of the suggestions given by this cell. This is a combined effort which is to be abided by all.
- e) The college undertakes the effective implementation of the programmes scheduled by the IQAC. Programmes such as Soft Skill development, Remedial teaching, certificate courses for students.
- f) The college has undertaken the academic audit in the previous year. The copy of which is attached herewith. The outcome is reviewed and implemented by the college.
- i) The quality assurance mechanism is initiated by the college that helps in bringing out the required quality checkup. Further it also assists in the improvement of all policies relating to the teaching and research activities of the college. This has added to the better results in the areas of the research. The IQAC thus helps in bringing out the better results and academic growth of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Answer:**

The college strictly adheres with the SPPU norms as far as the evaluation process is concerned. The students are made aware regarding evaluation through prospectus issued at the time of admission. The notices are displayed on the notice board and circulated in the class for the purpose of examination. We have formed groups using APP through which notices are sent on mobile phones of the students. The faculty members are well acquainted with the evaluation process.

The university has introduced credit based courses at PG level which are adopted by the college. These credit based courses at PG level were introduced in the year 2013-2014. The subjects like Cyber Crime Awareness, Human rights are introduced to PG level. They are taught and evaluated as per the SPPU rules and regulations.

The students are informed well in advance regarding examinations. The college has the special examination department headed by the CHIEF EXAMINATION OFFICER who is assisted by the administrative staff. We ensure effective implementation of the evaluation procedure and full participation by our teachers in such evaluation process.

The students' achievement at various levels is assessed by means of definite procedures prescribed by the university. We follow the continuous assessment program which includes the due weightage to oral examination, term end examination and annual examination. The Science and PG courses have semester pattern where the similar method is adopted. This pattern has resulted in some of the positive aspect.

The teacher has interaction with the students regarding the achievement of the students and the remedial measures for improvement are suggested, so that the students who are absent for any one examination prior to the annual examination will not lose entire one academic year.

The college has the transparency in conducting examinations and also in the process of evaluation. The college follows the Central Assessment Program for internal exams at college level also. The IQAC facilitates the timely results of all program, remedial lectures are conducted for weaker students. If any student has any doubt on his demand he is provided with the photocopy of his assessed answer paper. If the doubt persists he has option to demand for the revaluation of his answer sheet. This helps to create the faith in the system of assessment. Due weightage is given to independent learning and communication skills. The communication skills are assessed by means of oral examinations and self learning in the practical examinations of the students. Bright students are given motivation by the teachers as suggested by the IQAC.

The mechanism for redressal of grievances with respect to evaluation at college and university level is similar and accordingly followed. IQAC encourages continuous assessment and evaluation of the students and timely feedback is taken from various departments. A proper feedback analysis is done by IQAC with the respective department heads and action is taken in the form of extra guidance and remedial lectures.

Additional guidance to the students is encouraged by the IQAC through organization of guest lectures in various departments.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Answer:** 1.2

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	02	01	01

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

1. *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements*
2. *Academic Administrative Audit (AAA) and initiation of follow up action*
3. *Participation in NIRF*
4. *ISO Certification*
5. *NBA or any other quality audit*

**Answer:** C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

### **6.5.5 Incremental improvements made during the preceding five years (in case of first cycle)**

#### **Post accreditation quality initiatives (second and subsequent cycles)**

##### **Answer:**

Earlier on 12th & 13th December'2003, the NAAC Committee for the first time visited our College. The College was obtained 'B' Grade in its First Cycle of Accreditation. The College was established in the year 1984, so during the First Cycle. The college was new & research was not familiar but now we have promoted the idea of research and out of 69 full time teachers in our college 16 teachers are Ph.D and 17 are M.Phil.

Separate toilet facility for Girls & Boys students, as well as for Staff members is made available.

Need for Auditorium:

Due to space constraints, we have a seminar Hall which we use for various functions. For a larger audience auditorium of our society's school is used.

Library & Reading Halls:

Adequate arrangements have been made for reading hall.

E-Journals & Journals are made available.

The College has commenced the said Courses with required laboratories and staff.

To provide additional accommodation & then start B. Sc. Course are completed as per rules

Construction of Hostel for Girls & Boys:

A separate girls Hostel was constructed from the funds/ Grants received by U.G.C. for girl students.

College should start vocational course & agriculture course:

Short duration courses like Soft Skill Development and various workshops as required by the industry, are organized and conducted by various departments of the college from time to time. Well equipped computer lab & short term course should be conducted. The College may expand the lab both in space and equipment.

Our college started Computer Labs for the students. UG courses like BCA & BCS have commenced Alumni association & Parent feedback expected:

Alumni meetings are conducted by the college regularly. Vision should be broad and strategies should be planned to meet challenges in higher education:

Seminars, Lectures and Experts from different fields in the industry are invited to share their knowledge and experience with our students. Seminars & Workshops should be arranged by Institution:

The College has conducted 02 Seminars on National Level and 06 at State Level respectively by various departments. Teachers should be encouraged to take up more Minor/Major Research Projects:

Teachers have undertaken minor research projects.

The need for Kabaddi & Volleyball Playground and Indoor Games Hall, the availability is made.

Common Room for Girls & Boys: Facilities are provided

Spoken English lab commenced is conducted.

Drop -out rate is more:

Timely action by the teachers like taking extra lectures, Counseling, etc. were taken and this ratio has been brought down considerably in the last couple of years.

Linkage with Industrial & Service Sectors:

Experts from various Industrial & Service sectors are invited.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 7. Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Answer: 25**

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
06	02	04	02	11

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

**1. Institution shows gender sensitivity in providing facilities such as:**

**1. Safety and Security**

**2. Counselling**

**3. Common Room**

**Answer:**

The college focuses on imparting quality education to students and takes care of challenges faced by youth today. The institution has one of its main objectives as raising awareness of students toward gender sensitivity. It has worked at multiple levels to make the campus gender sensitive. The college gives more importance to safety and security of the girl students. The college administration runs on the principle of the equality on the ground of caste, creed, religion, language and gender. We have committees such as anti-harassment, anti-ragging, student grievances redressal committee and discipline committee to look into the problems faced by the girl students and resolve such problems if any. However till date no major problems have been reported to the committee related to harassment of girl students. The teachers undertake their counseling as and when required. If any issue arises it is reported to the counsellor and the Principal for the appropriate decision.

The college provides a common room for the girls with all necessary amenities. CCTV coverage ensures safety of the girls in the campus area to avoid any untoward event.

We take pride in the fact that the girl students constitute almost 50% of the total strength of the college. The girl students are educated in the areas of health improvement, women empowerment, gender equality, self defense, personality development through various lectures by eminent personalities from the concerned field.

We motivate the girls to participate in various camps and competitions at different levels through NSS, NCC and Sports. Student Development Committee provides financial assistance to the needy girls through 'Earn and Learn Scheme'.

The college also imparts knowledge about code of conduct focusing on gender sensitivity to the students through handbooks and college website.

Our college has taken initiatives in organizing various activities to promote gender sensitivity. These activities include workshops on gender equality, workshop on prevention of sexual harassment, poster exhibition on AIDS awareness and female foeticide, expert lectures on women empowerment, freedom from eve-teasing and molestation of girls, improvements and provisions in laws regarding harassment of women. Such activities help to inspire the girls to discuss their personal issues openly and uninhibitedly. Various activities to promote gender sensitivity and equality among boys are also conducted by the college,

Our college has a counseling cell that offers to diagnose the problems of women and seeks to help them in every possible way. The cell has actively offered help to married girls who have personal issues or domestic problems.

We also celebrate memorable days like International Women's Day, 'Krantijyoti Savitribai Phule Jayanti,' 'Rajmata Jijau Jayanti' to seek inspiration.

Events like film shows, rallies, street plays, skits and group discussions boost the confidence in the girls to voice their opinions publicly. It also makes them aware of their rights and identity as a human being.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.3 Alternate Energy initiatives such as:****1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Answer: 0**

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Answer: 00

7.1.3.2 Total annual power requirement (in KWH)

Answer: 28869

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs****Answer: 36.76**

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Answer: 5571.50

7.1.4.2 Annual lighting power requirement (in KWH)

Answer: 15158

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Answer:****We use the following methods for different kinds of wastes:****Solid Waste**

Our students are trained to keep the premises clean and plastic free. The solid waste is separated into dry and wet waste in different containers and is disposed off in garbage bins of Municipal Corporation. Renewable waste like news papers and used papers are sold to the vendor to recycle it. A workshop by Health officers, garbage cleaners and sweepers from Municipal Corporation was conducted for the students to make them aware about the segregation of dry and wet solid waste. Students from 11 different colleges participated in the workshop.

Dry leaves and fruits are mixed with the soil where trees grow, to improve its quality. Use of bio-fertilizers is promoted by Nature Club of the College.

### **Management of Chemical waste**

We dispose the chemical waste in the laboratory in a very scientific manner, so that no air, water & soil pollution should occur there. We keep our laboratory free from chemical waste. Chemical waste such as liquid or solid waste produced, which we discard in washbasin and in dustbin, which do not cause water or soil pollution. Chemistry lab provides good ventilation and exhaust fan to avoid inhalation of chemical fumes. We use lab safety charts for awareness of students. In case of any emergency fire extinguisher is kept in our laboratory rarely. In this way we do our best to keep environment clean and safe.

### **E-Waste Management**

We transferred some of the old computers to other departments under the title of interdepartmental transfer of computers. Some E-waste was also given to electronics laboratory for reuse. (like electronic components wires cables, capacitors, resistors, connectors etc.). Thus we help to make our campus free from E-waste. While purchasing new computers they are replaced by new computers and e-waste is disposed of by concerned dealer.

Thus we ensure environmental awareness and waste management in a eco-friendly way in our college.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### ***7.1.6 Rain water harvesting structures and utilization in the campus***

#### **Answer:**

The college is aware of the water as a resource and its use. We are in the era of recycling of the water resources however the rain water harvesting is still to be taken as a challenge for our college. The college is planning to undertake rain water harvesting in the coming academic year. The natural resources are to be utilized with due care and should be preserved for future generation accordingly. We are planning to undertake the project of rain water harvesting in future i.e. in the coming academic year.

The college has arranged various programmes illustrating the importance of the water resources and rain harvesting. The students are well known of this upcoming importance of the water in changing global scenario. Where the entire world is suffering from the global warming. We assure the best possible results of rain water harvesting.

### 7.1.7 Green Practices

- *Students, staff using*
  - a) *Bicycles*
  - b) *Public Transport*
  - c) *Pedestrian friendly roads*
- *Plastic-free campus*
- *Paperless office*
- *Green landscaping with trees and plants*

**Answer:**

#### Green Practices

Most of the students in our college belong to rural and suburban areas and prefer public transport due to long distance. So bicycles are few in numbers but the college specially issues bonafide certificates to students to easily get bus pass. Our few teachers use public transport such as PMT Bus and Autorikshaw. The central location of the college and proximity to Swargate, the central bus stand of Pune makes it convenient for students to reach by State transport and local buses. Some of the students also use local trains to reach the college. Use of public transport helps to curb down the pollution in the city.

Our educational campus has six teaching institutes and provides easy access to the students and faculties through pedestrian friendly roads. We ensure that entry of private vehicles is prohibited in the premises.

Our students take initiatives to keep the campus clean and plastic free. Before Independence Day, Mahatma Gandhi Jayanti and Republic Day a special drive of cleanliness is taken. Our Principal and IQAC also promote the importance of Environmental Awareness among the staff members, administrative staff and students. Various programmes such as Swachta Aabhiyan, River Cleaning, poster and model exhibitions are conducted to spread the awareness about environmental issues amongst students. Projects on avoiding plastic as it is non-degradable, toxic are given to the students to create consciousness about the significance of environment.

To save paper the staff members, library and office use various apps like WhatsApp, Emails to transfer and send information. We receive online circulars from the university and higher education and respond online to the same as and when required.

Despite having a small campus our college tries to maintain trees and plants and has developed green landscape with due care by hiring a gardener in the premises. Our staff actively encourages green practices by giving information about medicinal plants there uses. The botanical information about the trees and plants in the campus is provided to the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Answer:** 2.44

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4.56	3.97	3.81	3.31	2.90

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

Answer: 14

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
01	02	06	03	02

File Description	Document
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Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Answer: 9**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer:

2016-17    2015-16    2014-15    2013-14    2012-13  
1            2            2            3            1

File Description	Document
Report of the event	<a href="#">View Document</a>
Details of initiatives taken to engage with local community during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Answer: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Answer: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Answer: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Answer:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Answer:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Answer:** 33

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Answer:**

Our Institution always give importance to development of students overall personality and promote values in them.

In order to give education of national values, human values and universal values our Institution always eager to organize national festivals and birth and death anniversaries of the great Indian personalities. These personalities often boost up youngsters confidence and prove as a great source of inspiration and strength.

For every human being the nation matters very important and valuable, adorable place. Nation is the first and peak point of each and every person. Every year we celebrate ‘Independence Day’ on 15th August and on 26th January ‘Republic Day’. This programme creates immense love, respect and patriotism amongst students as well as teachers and all members our institution. N.S.S., N.C.C. Departments actively took part in these programmes and devotedly gave contribution through various activities such as N.C.C students shows their parade and N.S.S. students perform National Anthem and patriotic songs, speeches etc.

Our institution and society celebrates the birth anniversary of the Great National Leader of our Maharashtra i.e. ‘Shri Chhatrapati Shivaji Maharaj Jayanti’ with great vigor and enthusiasm. Our society is entitled by this great name i.e. ‘Shri Shivaji Maratha Society’. On 19th February, we celebrate ‘Shri Chhatrapati Shivaji Maharaj Jayanti’. We also celebrate ‘Teacher’s day’ on 5th September, of each year. This day is celebrates as the birth anniversary of the great philosopher ‘Dr. Sarvpalli Radhakrishnan’. We also celebrate ‘Gandhi Jayanti’ on 2nd October, ‘Savitribai Phule Jayanti’ on 3rd January and ‘Dr. Babasaheb Ambedkar Jayanti’ is celebrated with great zeal and enthusiasm. On the account of ‘Gandhi jayanti’ our student performed an activity of cleanliness in our college campus. Our institution celebrates ‘Swami Vivekananda Youth week’ every year. This programme has been arranged by our N.S.S. Department every year. ‘Savitribai Phule who is the pioneer of women’s education, to express gratitude and respect for this great social reformer, mother of the modern education for Indian women we arranged ‘Savitribai Phule Jayanti’ on 3rd January of every year. This programme gave inspiration and energy to our girl student. For awareness of fundamental duties as well as rights and constitutional obligations. We celebrate ‘Constitutional Day’ and oath taking ceremony. All students of our college, all teachers and administrative staff participate in this programme with great enthusiasm.

‘Teacher’s Day’ is celebrated by our institution, it generates inspiration, respect about the teachers.

In this way our institution always eager and ready to provide and promote value based education to our students. In order to create awareness, sense of responsibility towards nation, society and love for human kind, these programmes plays a very important role in any educational institute. It helps the institute for smooth functioning and peaceful atmosphere and improves vision, views of the students and teachers also.

Thus, celebrating national festivals, birth and death anniversaries of the great Indian personalities is inseparable, inevitable part of our institution and our institution always takes essential steps towards functioning this programmes and events.

File Description	Document
Any additional information	<a href="#">View Document</a>

***7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions***

**Answer:**

The Institution maintains complete transparency in financial, academic, administrative and auxiliary

functions.

The college adopts total transparency in all financial transactions. The other academic, administrative auxiliary functions are carried out with total transparency. The financial budget is prepared by the college activities at the Commecenent of the academic year. The said budget is approved by the working committee and executive committee of Shri Shivaji Maratha Society. This budget is implemented in the academic year. The budget is published in the annual reports of the society. The financial transactions are carried out after obtaining the permission from the competent activities of the Shivaji Maratha society. The norms laid down by the government activities, Savitribai Phule Pune University & UGC are followed by the college. The academic and administrative functions are carried out as per the academic calendar and the curricular framed by university. The college monitored by regular meetings of the teaching staff in order to obtain the feedback of curricular completion. The teachers deliver the lectures as per the scheduled time table. The students are examined by means of the tutorials, tests and internal examinations. The academic calendar followed by the college staff strictly. Similarly the administrative work relating to affiliation, examination, admission is carried out as per the prescribed norms. By conducting the staff meeting the departmental activities are carried out. The total consultative and participative management is carried out to have the role of all concerns in the decision making process. The auxiliary functions such as NSS, NCC, and sports students' welfare are also carried out as per the academic calendar & the consultative of all. The weightage is designed to suit student's environment and the additional knowledge adheres into. The college formed separate committees to carry out the functions. The financial transactions are carried out in the college is subject to the regular & statutory audit. The audit by a statutory auditor is carried out at the end of the financial year. Thus college observes transparency in all most all functions of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Answer:**

**Title of the practice: Exhibitions to promote Environmental Awareness**

- Goal:**
1. To promote environmental awareness
  2. To update their knowledge about endangered plant and animal species.
  3. To create awareness about using nonconventional energy resources.
  4. To sensitize the students towards environmental issues.

**Context:** To create awareness among the students about global warming and individual responsibility about environmental issues.

**Practice:** 1. Faculty of Geography Department encouraged the students to prepare models of soil conservation, water management, recycling of plastic, various types of pollution and pollution control,

energy conservation, etc.

The models and posters were displayed in an exhibition open to all the students which further promoted the environmental awareness among all the students.

### **Evidence of Success**

These exhibitions held in 2012-13, 14-15 and 2016-17 were the outcome of consistent efforts of the teachers and students that served as Best Practices to promote environmental awareness. The students actively prepared models for Energy Resources, Types of Minerals, Soil Conservation, types of farming etc. which helped them to understand environmental issues intimately and developed their interest in environmental studies. One of the major successes of these activities was the consensus among students to avoid the use of plastic.

### **Problems Encountered and Resources Required:**

Student found it difficult to convince the masses about ill-effects of pollution especially growing air water and sound pollutions in city and the measures to be taken. Indifference of the people was a major hurdle in creating awareness among the people.

More space and resources for conducting research and developing models required for better outcome of the practices.

### **Title of the practice: 2.Workshop on Gym Training and Diet**

**Goal:** 1) To create Health awareness among students.

2) To create awareness about Dietary habits and promote interest in Exercise.

3) To encourage students for Weight Training in Fitness.

**Context:** Lack of exercise, ignorance about health and hygiene has caused many students to be victims of diseases. The ignorance about healthy eating habits and exercise should be reduced.

**Practice:** Fitness trainers were invited by the sports department to create awareness among faculty and students about healthy eating habits and importance of daily exercise.

In this workshop practical demonstration of physical exercises and yogasanas was given and students were encouraged to practice this on a regular basis. Students were advised about proper diet, calorie intake and proper schedule for meals, to avoid junk food, to rise early and exercise daily.

The sports department motivated the students to continue the practice in the months to follow. Such healthy practices would help to create strong, robust and healthy future citizens of the country.

### **Evidence of Success**

The success of this practice was immediately reflected in its continuation in the second consecutive year on students' and teacher's demand. Students became more diet conscious and learned to reduce junk food.

### **Problems Encountered and Resources Required**

Major difficulties in this practice were in retaining the interest of the students in healthy eating habits for a long time. More equipment would be required to help maximum students.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### **7.3 Institutional Distinctiveness**

#### ***7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust***

**Answer:**

**Vision:**

**To develop and evolve as a dynamic centre of higher education imparting knowledge and ethical values to create competent, self-reliant and socially responsible citizens.**

**Mission:**

**To provide better educational facilities to those who are educationally, socially and economically backward and make them economically and socially independent to enable them to contribute towards national integration.**

**Competence and Self Reliance:** The College promotes students for higher education in their areas of interest. Our college provides better teaching-learning opportunities to students from economically and socially weaker students. Our institution believes in equal opportunity to all and works in that thrust area, prioritizing the upliftment of the masses. Apart from the academic curriculum, moral values are inculcated in the students by arranging guest lectures on various subjects, through encouraging participation of students in college committees. The college organizes Soft Skill Development programmes, lectures on Communication Skills and current trends in Commerce and Banking, Computer technology to name a few. Such activities acquaint the students to current educational scenario in order to make them competent in the job market and enhance their employability. Training the students for better placements by teaching them interview skills, conducting mock tests before the practical examinations and monitoring students' performance through mentor's supervision is considered significant. Incubation center of our college offers to contemplate and deliberate on issues of academic relevance and organize activities in accordance to it.

The institution conducts various programmes related to the guidance of competitive examinations and personality development. The institution plays a major role in motivating the departments to organize Expert lectures on various subjects of contemporary relevance to enhance the knowledge of the students.

This has resulted in active initiative of college in preparation of students in higher education.

**Social Awareness:** Events such as Voter's Awareness, Aids' awareness, lectures on Gender Consciousness enable the students to develop social awareness and promote equality. Students are equally motivated to participate and contribute in Outdoor activities and Sports. Training in Yoga and meditation not only ensures physical fitness but also ensures qualitative improvement by means of tolerance and peace. In keeping with our cultural practices, cultural committee of the college motivates students to participate in activities, so to enrich the sense of tradition and culture in the students. The institution strives to create responsible, social citizens through all round development. Thus our college has the track record of working for upliftment of students belonging to economically and socially weaker sections. Our institution has always prioritized personality development and equal opportunities for students hailing from economically and socially weaker sections of the society.

File Description	Document
Any additional information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## Extended Profile

### Program

*Number of courses offered by the institution across all programs during the last five years*

**Answer:** 226

*Number of self-financed Programs offered by college*

**Answer:** 05

*Number of new programmes introduced in the college during the last five years*

**Answer:** 00

### Students

*Number of students year-wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
3781	3447	3360	3264	3201

*Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
---------	---------	---------	---------	---------

1750      1783      1748      1698      1664

***Number of outgoing / final year students year-wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
505	308	370	511	511

***Total number of outgoing / final year students***

**Answer: 2205**

**Teachers**

***Number of teachers year-wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
69	66	66	65	65

***Number of full time teachers year-wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
68	64	65	64	64

***Number of sanctioned posts year-wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
71	69	69	68	67

***Total experience of full-time teachers***

**Answer: 795**

***Number of teachers recognized as guides during the last five years***

**Answer: 5**

***Number of full time teachers worked in the institution during the last 5 years***

**Answer: 68**

**Institution**

***Total number of classrooms and seminar halls***

**Answer: 28**

***Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
209.43	187.02	211.18	125.58	84.10

***Number of computers***

**Answer:** 150

***Unit cost of education including the salary component(INR in Lakhs)***

**Answer:** 0.221

***Unit cost of education excluding the salary component(INR in Lakhs)***

**Answer:** 0.0554

**Conclusion**

***Additional Information :***

Student strength of the college is a matter of pride for our college. “Bahujan Hitay Bahujan Sukhay” is our mission. We do not discriminate on the ground of caste, creed, religion, language and gender. The college is running with the full capacity and more notes worthy factor is we have good percentage of girl students in almost all divisions of the college. The college obtains every year additional capacity for admission from Savitribai Phule Pune University. We make our college more trustworthy and develop better teaching-learning environment.

We have decided to undertake MOU with 43 colleges across the state for innovative ideas, and forum for enrichment of knowledge. This can be the example for sharing our experimental ideas, innovation and our modern key aspects in education.

The college has decided to extend ICT facility in addition to the existing one. The students should be acquainted with modern technology and we are creating ambience to suit this purpose. Along with that, the college is planning to develop the virtual class room, English language laboratory, Media center so that the students can be familiarized to the needs of the present era of education. Only syllabus based education will not be useful to cater to the needs of the students, it must be supplemented by extensive and practical knowledge to enhance employability which is the aim of the college.

***Concluding Remarks:***

The institution fosters student-centric learning and strives to inculcate life skills and values in the

students. The Management, Principal, faculties and administrative staff collectively work for the achievement of goals and realization of vision and mission.

- The college operates on the principles of equal opportunity to all and supports needy and deserving students.
- Classroom teaching is complemented with audio-visual aids, use of ICT, e-journals and online information.
- Reforms in examination system to favour the weaker students by conducting re-exam and granting them opportunity to study hard and pass with persistent efforts.
- Preparation and adherence to academic calendars and teaching plans.
- Internal as well as University examination and evaluation is considered on priority basis.
- Developing Research Culture through research projects.
- Our teachers and students are active in academic and co-curricular activities with vigour.
- Various committees such as Anti-ragging, Students Grievances Redressal, Anti-harassment meticulously function for the welfare and development of students in general and girl students in particular.
- Achievements in Sports, NSS and NCC are commendable and reflected in steady progress of our students.
- Organization of Seminars and Workshops has been initiated by the IQAC as a part of Qualitative Initiatives.
- Post-graduate Courses in Arts faculty to be introduced as a part of strategic planning.
- Value added and Certificate Courses conducted.
- IQAC functions as a regular and active mechanism to ascertain overall development of the institution, conducting training programmes for teaching and non-teaching faculties.

## EXCLUDED METRICES

### List of Excluded Metrics

#### 1 Curricular Aspects : Weightage ( 100 )

##### 1.1 Curricular Planning and Implementation : Weightage ( 20 )

Ref No	Details of Metric	weightage	Metric Performance
1.1.2	Number of certificate/diploma program introduced during the last five years ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	5	0

##### 1.2 Academic Flexibility : Weightage ( 30 )

Ref	Details of Metric	weightage	Metric
-----	-------------------	-----------	--------

No			Performance
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	10	0

## 2 Teaching-learning and Evaluation : Weightage ( 350 )

### 2.4 Teacher Profile and Quality : Weightage ( 80 )

Ref No	Details of Metric	weightage	Metric Performance
2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	20	0

## 5 Student Support and Progression : Weightage ( 130 )

### 5.4 Alumni Engagement : Weightage ( 10 )

Ref No	Details of Metric	weightage	Metric Performance
5.4.2	Alumni contribution during the last five years(INR in Lakhs) ( Metric Type : <b>Direct</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>MC</b> )	4	<1 Lakh

## 6 Governance, Leadership and Management : Weightage ( 100 )

### 6.4 Financial Management and Resource Mobilization : Weightage ( 20 )

Ref No	Details of Metric	weightage	Metric Performance
6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs) ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	8	0

## ANNEXURE

### 1. Metrics Level Deviations

Metric ID Sub Questions and Answers before and after DVV Verification

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
11	10	17	17	15

1.1.3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : The proof provided is all related to exam duty which cannot be claimed under this metric. This is only for BoS and Academic Council Members.

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

1.2.2

1.2.2.1. Number of programs in which CBCS/ Elective course system implemented.

Answer before DVV Verification : 02

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Percentage of students undertaking field projects / internships

1.3.3

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 99

Structured feedback received from

1.4.1

1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Answer before DVV Verification : A. Any 4 of the above

Average percentage of students from other States and Countries during the last five years

2.1.1

2.1.1.1. Number of students from other states and countries year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	3	2	9

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	3	0	9

Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3781	3447	3360	3264	3201

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3708	3447	3360	3264	3201

2.1.2

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
4656	4656	4656	4572	4488

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4656	4656	4656	4572	4488

Remark : As per the proofs provided the total number of students admitted for the academic year 2016-17 has been re-calculated and corrected accordingly.

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1920	1609	1486	1523	1449

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1426	1242	1150	1148	1113

Percentage of differently abled students (Divyangjan) on rolls

2.2.3.1. Number of differently abled students on rolls

2.2.3 Answer before DVV Verification : 2  
Answer after DVV Verification: 3

Remark : As per clarification and proofs provided by the HEI this data has been changed accordingly.

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 41

Ratio of students to mentor for academic and stress related issues

2.3.3

2.3.3.1. Number of mentors

Answer before DVV Verification : 75

Answer after DVV Verification: 69

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
16	12	08	08	05

2.4.2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	0	2	6

2.4.3

Teaching experience per full time teacher in number of years

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4

2.4.4.1. Number of full time teachers receiving awards from state /national /international

level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
10	06	04	05	04

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	2	3	3

Remark : As per HEI clarification and proofs provided the data has been changed accordingly. Dr. Pacharane has won 3 awards during the year 2016-17 but since double counting within the same year is not considered he has been considered only once hence the number of awards is lesser than 6 as per proofs provided by the HEI.

Average pass percentage of Students

2.6.3 2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 505 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 915

The institution provides incentives to teachers who receive state, national and international recognition/awards

3.3.2

Answer before DVV Verification : Yes

Remark : Leave provided for collection of award is not considered as incentive. Hence the response has been changed.

Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

3.3.3 Answer before DVV Verification : 09

Answer after DVV Verification: 07

Remark : As per proofs and clarification provided by the HEI the data has been changed accordingly. Ph.D awarded to Karajgikar Mahesh Keshav is not considered within the last five years and hence is not included for the response here.

Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4 3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
22	29	24	22	36

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
17	14	23	21	20

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
25	41	36	33	24

3.3.5

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
26	43	41	29	13

Remark : As per the proofs and clarification provided the data has been changed accordingly.

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
06	07	09	11	05

3.4.2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	09	09	04

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	03	05	03

3.5.1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As per NAAC's email, changed to zero.

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	00	00	00

3.5.2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	00	00	00

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 11

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Does the institution have the following:

4.2.3

1. e-journals

2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : C. Any 2 of the above

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1.90	2.25	3.19	2.13	2.38

4.2.4

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1.20	1.32	1.01	1.67	0.16

Remark : As per the proofs and clarification provided by the HEI the data has been modified.  
Availability of remote access to e-resources of the library

4.2.5

Answer before DVV Verification : Yes

Remark : As the link is not active the proofs provided with clarification cannot be considered.  
Hence the response has been changed accordingly.

4.3.2

Student - Computer ratio

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab

5.1.3

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
115	118	50	50	0

5.1.5

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
115	69	46	76	0

Remark : As per proofs and clarification provided by HEI the data has been changed accordingly.

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

5.1.6

Answer before DVV Verification : Yes

Average percentage of placement of outgoing students during the last five years

5.2.1

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

5.2.3

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	3	1	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13

0	0	0	0	0
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5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	5	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	3	5	3

Remark : Proof of certificates of the qualifying students has not been provided. Hence the data has been modified.

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
09	04	06	10	8

5.3.1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	1	0

Remark : As per the proofs provided and since only national and international level awards/medals are considered here the data has been modified accordingly.

Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

5.4.3

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : As no proof of alumni registration has been provided the Alumni meetings are not considered. Hence the data has been changed accordingly.

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

6.3.4

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	06	09	03

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
04	02	07	09	04

Quality assurance initiatives of the institution include:

6.5.4

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Number of gender equity promotion programs organized by the institution during the last five years

7.1.1

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Percentage of annual lighting power requirements met through LED bulbs

7.1.4 7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH)  
 Answer before DVV Verification : 5571.50 7.1.4.2. Annual lighting power requirement (in KWH)

Answer before DVV Verification : 15158

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8 7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
06	02	04	02	01

7.1.11

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	2	3	1

Remark : As per the proofs provided with clarifications the data has been modified.

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes

The institution offers a course on Human Values and professional ethics

7.1.15

Answer before DVV Verification : Yes

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

7.1.16

Answer before DVV Verification : Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Answer before DVV Verification :

Remark : As claimed by the HEI the data has been changed accordingly.

## 2.Extended Profile Deviations

ID Extended Questions

Number of courses offered by the institution across all programs during the last five years

1.1 Answer before DVV Verification : 07

Answer after DVV Verification : 226

Number of students year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3781	3447	3360	3264	3201

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1967	1792	1748	1698	1664

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1750	1783	1748	1698	1664

Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
68	65	65	64	64

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
68	64	65	64	64

Total experience of full-time teachers

3.4 Answer before DVV Verification : 979 years

Answer after DVV Verification : 795 years

Number of teachers recognized as guides during the last five years

3.5 Answer before DVV Verification : 04

Answer after DVV Verification : 5