

The College Code of Student Conduct and Disciplinary Processes

It is a matter and pride to take responsibility of our students in the campus

College students are held responsible for their conduct at all times. Any student who engages in academic or social misconduct shall be subject to disciplinary action by appropriate office of the College and/or the Student Conduct Committee.

The College reserves the right to withdraw from any student the privilege of attending college at College for any lawful reason that the College deems appropriate.

The following considerations constitute the foundation of the College's justification for establishing expectations of student conduct, codifying those expectations, and adopting equitable processes for assessing student conduct.

- 1. The Charter and By-Laws of the College charge the faculty with responsibility for the welfare of students and the conditions under which they are to live and learn.**
- 2. As an institution structured to accomplish its stated educational mission, the College has an independent interest in upholding standards of academic and social conduct, and these expectations may differ from those found in society at**

large. The College is committed to fundamental fairness in its student conduct procedures.

As contributors to an ongoing scholarly and creative conversation that depends upon thoughtful and fair acknowledgment and treatment of the inquiries, reflections and expressions of others, each member of the college community is expected to use and represent the work of others fairly and honestly; to acknowledge the work of others fully and accurately through proper attribution and citation; and to produce their own work unless collaboration is allowed. Faculty and staff members are expected to meet these standards in all their work as described in the employee and faculty handbooks; students are subject to the policies and procedures described below.

In educating students in the values, dispositions and responsibilities of independent thinkers and scholars, the faculty recognizes that certain scholarly practices reflect complex tasks that require instruction and practice. Faculty is committed to teaching these critical practices. Students in turn are responsible for learning these scholarly practices and demonstrating them in all their work; they are not only a means of showing learning but of developing genuine understanding, not only the mark of an independent scholar but the way to become one.

Violations of Academic Integrity

- **Talks and other oral presentations**
- **Visual aids, presentation slides or other media tools**
- **Lab reports**
- **Problem sets**
- **Papers, proposals, literature reviews.**
- **Exams, including in-class and take-home exams.**

Cheating

Cheating involves violating recognized norms for academic inquiry or specific norms established by faculty for particular assignments or using other methods, including technology, to gain unearned academic advantage. Examples of cheating include but are not limited to the following:

- **using materials not permitted during an exam, when writing a paper, or in completing other assignments**
- **receiving assistance beyond what is permitted**
- **knowingly providing assistance of any kind to another person who is attempting to cheat or plagiarize**

Violations of academic integrity are among the most serious offenses that students can commit; any violation may result in consequences at both the course and institutional levels.

Procedures, findings and consequences for violations of academic integrity may depend on specific circumstances, such as the student's grade level, educational background and prior violation of academic integrity, attempts made to cite or acknowledge sources and the amount and type of work at issue. Procedures and potential consequences for students are described in College Academic Integrity Procedures on the College website.

Social Misconduct

Jedhe College students are held responsible for their conduct at all times. Any student who becomes disorderly, is involved in any disturbance, interferes with the rights of others, damages property, or is individually or as a member of a group involved in unacceptable social behavior on or off campus shall be subject to disciplinary action by the Student Conduct Committee.

Disciplinary charges may not be brought against someone who has formally severed recognized student status with the College or who has graduated from the College except when such an individual may once again be a recognized student. The College reserves the right to at any time bar any noncurrent member of the College community from being on campus or participating in College-sponsored activities. In situations where it may not be possible to resolve a case prior to a student's graduation, the President (or

designee) may cause the student's degree to be withheld until the case is fully resolved.

The College reserves the right to investigate and discipline alleged misconduct even when it occurs off campus. The College usually will apply the Code in instances where the off-campus misconduct:

- 1. Occurs in connection with a College-sponsored event or when students are acting as representatives of the College.**

General Categories of Social Misconduct

Cases of social misconduct usually fall into one of several general categories. While not exhaustive, the following categories illustrate the expectations of the College and provide examples of misconduct subject to College discipline

The stipulated definitions of state and local criminal codes and the processes of the criminal judicial system are not part of the College Code of Student Conduct. Addressing a violation of the College's Code of Conduct does not exempt the individual from prosecution by proper authorities under criminal or civil code, and criminal or civil prosecution does not exempt the individual from being held accountable under the College's Code of Conduct.

- 1. Actions against persons**
- 2. Actions against property**
- 3. Dangerous or disorderly conduct**

4. **Actions against the institution**
5. **Obstruction of the College's procedures**

. Actions against Persons

Conduct which involves force, threat of force, or intimidation directed at an individual or group of individuals may constitute an “action against persons.”

Actions against Property

Conduct which results in damage to property of another individual or of the College, or conduct which improperly converts another's property to personal use may constitute an “action against property.”

Examples of actions against property include:

Theft

- **To steal or knowingly possess stolen property or any item reasonably thought to be lost and not abandoned.**

Damaging the property of another person or of the College

- **Students may be subject to disciplinary action for damage to College property, including their own rooms, in addition to any money damages assessed by the College to repair such damage.**

Illegally entering College facilities

- **Unauthorized possession, use, or duplication of College keys or cards, passwords, or other means of access.**

Dangerous or Disorderly Conduct

Conduct dangerous to self or others, or conduct that creates a disturbance or disrupts the ability of the College to carry on its essential functions may constitute “dangerous or disorderly conduct.” In accordance with the Drug-Free Schools and Communities Act, the College’s standards of conduct prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees, on the College’s property or as part of any of its activities.

Examples of dangerous or disorderly conduct include:

Illegally possessing, using, or distributing any scheduled drugs

- Possession, distribution, or the use of illegal drugs and narcotics, including amphetamines, marijuana, cocaine, heroin, and LSD, renders a student liable to disciplinary action, including confiscation of materials, disciplinary action up to and including dismissal, and/or referral to local police authorities.**

Violating the College’s alcohol policy

- Jedhe College observes all laws governing the use of alcoholic beverages within the State of Maine and does not condone violation of these laws by any student at any time. Students are held personally responsible for complying with all aspects of Maine laws and Jedhe alcohol policy. The prohibitions of the**

Jedhe Student Conduct Code and Maine law include, but are not limited to, the following:

- 1. The sale of alcoholic beverages by any person who does not have a license to sell such beverages in full force and effect at the time of the sale;**
- 2. The sale of alcoholic beverages by any person to a person who has not attained the age of 21 years;**
- 3. Consumption or purchase of alcoholic beverages by any person who has not attained the age of 21 years;**
- 4. The furnishing of, procurement of or delivery of alcoholic beverages to a person who has not attained the age of 21 years;**
- 5. The furnishing of, procurement of, or delivery of alcoholic beverages to a person who is intoxicated;**
- 6. The presentation of any written or oral evidence of age which is false, fraudulent, or not a person's own for the purpose of ordering, purchasing, or attempting to purchase or otherwise procuring or attempting to procure intoxicating liquor by a person who has not attained the age of 21 years;**
- 7. Transportation by automobile within the state of Maine of alcoholic beverages by any person who has not attained the age of 21 years.**

Actions against the Institution

Conduct which involves the unauthorized accessing or alteration of documents and records controlled by the College, including class

papers and examinations, or improper use of College electronic and physical resources, may constitute an “action against the institution.”